

ELECTRONIC MEMORANDUM

TO: Human Resources Directors of Higher Education Institutions

FROM: Samuel L. Wilkins

DATE: September 19, 2014

SUBJECT: Higher Education Interface Timeline Communication

The South Carolina State Human Resources Division (SHRD) Project timeline to “sunset” Human Resources Management Information System (HRIS) is being revised based on an enhanced technical method that we discovered during the pilot program. This new method is more streamlined (e.g., only one line of data per action) but requires recoding existing programs and additional testing. A six month delay will allow us to implement these changes and to ensure the right supports are in place.

By adjusting our timeline we will be able to thoroughly develop and test the capabilities and proficiency of interfacing Higher Education HR data (via nightly program) directly into the South Carolina Enterprise Information System (SCEIS) software. The added time also provides for additional analysis for the technical teams during the planning phase.

The revisited milestones for Clemson (CU) and Lander (LU) Universities are as follows:

- *September — December 2014*
 - Functional Design Specification (FDS) Finalized
 - Operational Interface Guides (OIG) Finalized
 - SCEIS functional/technical redesign completed
- *January — March 2015*
 - CU and LU develop interfaces (e.g., PeopleSoft and Banner to SCEIS)
 - Unit testing begins
 - Data conversion meeting
- *April 2015*
 - User Acceptance/Data Validation Testing (SHRD)
 - Requested field changes evaluated and made
 - Technical training occurs
 - Data conversion process initiated
 - Distribute Finalized IOG and FDS to Tech Board
- *May 2015*
 - Go Live CU and LU
 - SHRD and SCEIS post Go Live Support

If you have any questions about this message, please contact Kelly Watkins at 803-896-5300. Thank you.