

## Scenario 1 – Employee with Overtime (OT) and Call Back (Comp Time Eligible)

### Timesheet View (CAT2)

Data Entry Period		03/17/2014 - 03/23/2014		Week		12.2014																
Data Entry Area																						
LT	A/A	Wag	Position	Total	MO 03/17	From	To	TU 03/18	From	To	WE 03/19	From	To	TH 03/20	From	To	FR 03/21	From	To	S		
				46	13			8.50			8.50			8.50			7.50					
	1000			17.50	3.50	08:30	12:00	3.50	08:30	12:00	3.50	08:30	12:00	3.50	08:30	12:00	3.50	08:30	12:00			
	1000			23.50	5.50	13:00	18:30	5	13:00	18:00			4	13:00	17:00		5	13:00	18:00	4	13:00	17:00
	1001			5		19:30	23:30						1	19:45	20:45							

- 41 working time “1000” hours
- 5 hours of call back “1001” hours

### Pay Results View (PC PAYSULTS)

3	1110	Salaried	No01			87.00		877.62
3	1215	Call Back	01		W 01	10.13	6.00	60.78

Pay results showing call back premium for 6 hours; 4 hours for 3/17 and 2 hours for 3/19 (2 hour minimum premium pay)

### Leave Accrual View (PT50) – Comp Time Earned

Selection dates		Absence quotas		Accrual information		Attendance qu	
Date	AbQuotaTyp	Quota text	Unit	Generated	A		
02/16/2014	10	Annual Leave	Hours	10.00000			
02/16/2014	11	Sick Leave	Hours	10.00000			
02/17/2014	12	Holiday Comp	Hours	8.00000			
03/19/2014	10	Annual Leave	Hours	10.00000			
03/19/2014	11	Sick Leave	Hours	10.00000			
03/21/2014	13	Comp time	Hours	4.00000			

1 working hour “1000” over 40 hours for week → 1; 1\*1.5=1.5 hours of comp time

Total call back hours “1001” for week over 40 hours → 5; 5\*0.5=2.5 hours of comp time

1.5h (OT) + 2.5h (Call Back OT) = 4 hours comp time

## Scenario 2 – Employee with Overtime (OT) and Call Back (Pay Eligible)

### Timesheet View (CAT2)

Data Entry Period		03/17/2014 - 03/23/2014		Week		12.2014															
Data Entry Area																					
LT	A/A	Wag	Position	Total	MO 03/17	From	To	TU 03/18	From	To	WE 03/19	From	To	TH 03/20	From	To	FR 03/21	From	To	S	
				46	13			8.50			8.50			8.50			7.50				
	1000			17.50	3.50	08:30	12:00	3.50	08:30	12:00	3.50	08:30	12:00	3.50	08:30	12:00	3.50	08:30	12:00		
	1000			23.50	5.50	13:00	18:30	5	13:00	18:00				4	13:00	18:00					
	1001			5		4	19:30	23:30													

- 41 working time “1000” hours
- 5 hours of call back “1001” hours

3	1110	Salaried No01									87.00									877.62
3	1215	Call Back 01						W 01			10.13			6.00						60.78
3	1265	SNE-Straigh01						W 01			10.13			1.00						10.13
3	1266	SNE-Overtim01						W 01			5.07			6.00						30.42

Pay results showing call back premium for 6 hours; 4 hours for 3/17 and 2 hours for 3/19 (2 hour minimum premium pay) as well as OT pay:

1 working hour “1000” over 40 hours for week → 1 hour of straight time OT pay and 1 hour of half time OT pay

Call back hours “1001” for week over 40 hours → 5 hours of half time OT pay

Total of 1 hour at straight rate (WT 1265) and 6 hours at half time OT pay (WT 1266)

### Scenario 3 – Call Back hours take Employee over 40 hours (Comp Time Eligible)

#### Timesheet View (CAT2)

Data Entry Period		03/17/2014 - 03/23/2014		Week		12.2014													
Data Entry Area																			
LT	A/A	Wag	Position	Total	MO 03/17	From	To	TU 03/18	From	To	WE 03/19	From	To	TH 03/20	From	To	FR 03/21	From	To
				41	13			8.50			8.50			7.50			3.50		
	1000			17.50	3.50	08:30	12:00	3.50	08:30	12:00	3.50	08:30	12:00	3.50	08:30	12:00	3.50	08:30	12:00
	1000			18.50	5.50	13:00	18:30	5	13:00	18:00			4	13:00	17:00		4	13:00	17:00
	1001			5	4	19:30	23:30						1	19:45	20:45				

- 36 hours of working time “1000”, with no regular working time OT hours (employee worked less later in week)
- 5 hours of call back “1001” that took employee into OT

\*\*Note: since employee is scheduled for 37.5h/week and only 36 hours of working time “1000” was entered, the missing time report will show 1.5 hours missing for the week of 3/16-3/22/14

#### Pay Results View (PC PAYSULTS)

3	1110	Salaried	No01						71.00										877.62
3	1215	Call Back	01					W 01	10.13		6.00								60.78

Pay results will show call back premium; 4 hours for 3/17 and 2 hours for 3/19 (2 hour minimum premium pay)

#### Leave Accrual View (PT50) – Comp Time Earned

Date	AbQuotaTyp	Quota text	Unit	Generated
02/16/2014	10	Annual Leave	Hours	10.00000
02/16/2014	11	Sick Leave	Hours	10.00000
02/17/2014	12	Holiday Comp	Hours	8.00000
03/19/2014	10	Annual Leave	Hours	10.00000
03/19/2014	11	Sick Leave	Hours	10.00000
03/21/2014	13	Comp time	Hours	0.50000

No working hours “1000” over 40 – no OT for those hours

Call back hours take employee over 40 hours by 1 hour; therefore employee receives 50% OT premium for the call back hours over 40;  $1 * 0.50 = 0.5$  hours of Comp time

## Scenario 4 – Call Back hours with no OT

### Timesheet View (CAT2)

Data Entry Period		03/17/2014 - 03/23/2014		Week		12.2014															
Data Entry Area																					
LT	A/A	Wag	Position	Total	MO 03/17	From	To	TU 03/18	From	To	WE 03/19	From	To	TH 03/20	From	To	FR 03/21	From	To	S	
				40	12			8.50			8			7.50			4				
	1000			18	3.50	08:30	12:00	3.50	08:30	12:00	3.50	08:30	12:00	3.50	08:30	12:00			4	08:30	12:30
	1000			18.50	5.50	13:00	18:30	5	13:00	18:00	4	13:00	17:00	4	13:00	17:00					
	1001			3.50		3	19:30	22:30			0.50	19:45	20:15								

- No working hours “1000” over 40 – no OT (worked less later in week)
- Call back hours “1001” did not take employee into OT
- Missing time will result; target hours are 37.5 and only 36.5 “1000” hours entered

### Pay Results View (PC PAYSULTS)

3	1110	Salaried	No01																		36.50	877.62	
3	1215	Call Back	01																				50.65

Pay results showing call back premium; 3 hours for 3/17 and 2 hours for 3/19 (2 hour minimum premium pay)

### Leave Accrual View (PT50) – Comp Time Earned

Selection dates							Absence quotas							Accrual information							Attendance qu						
Date	AbQuotaTyp	Quota text	Unit	Generated	A																						
02/16/2014	10	Annual Leave	Hours	10.00000																							
02/16/2014	11	Sick Leave	Hours	10.00000																							
02/17/2014	12	Holiday Comp	Hours	8.00000																							
03/19/2014	10	Annual Leave	Hours	10.00000																							
03/19/2014	11	Sick Leave	Hours	10.00000																							

No comp time earned for week of 3/16-3/22/14

## Scenario 5 – Call Back on a Holiday with Working Time “1000” Entered

### Timesheet View (CAT2)

Data Entry Period		05/05/2014 - 05/11/2014		Week		19.2014														
Data Entry Area																				
LT	A/A	Wag	Position	Total	MO 05/05	From	To	TU 05/06	From	To	WE 05/07	From	To	TH 05/08	From	To	FR 05/09	From	To	S
				33.50	8			8			8			8			1.50			
		1000		16.75	4	08:00	12:00	4	08:00	12:00	4	08:00	12:00	4	08:00	12:00	0.75	14:00	14:45	
		1000		16	4	13:00	17:00	4	13:00	17:00	4	13:00	17:00	4	13:00	17:00				
		1001		0.75													0.75	14:00	14:45	

- .75 working time “1000” hours on the holiday
- .75 hours of call back “1001” hours on the holiday

### Pay Results View (PC PAYSULTS)

3	1110	Salaried	No01			40.75		877.62
3	1215	Call Back	01		W 02	10.13	2.00	20.26
3	1250	Holiday	Pay01			10.13	7.25	73.44

Pay results showing 2 hours call back pay for the 0.75 hours on 5/9/14 (2 hour minimum premium pay) – rest of day is considered holiday pay

\*NOTE: Anytime an employee enters working time “1000” on a holiday, the system will automatically show the wage type 1250 on the Pay Results. The holiday pay wage type, 1250, is **not** additional funds paid to the employee for the holiday. This wage type is the way SCEIS tracks the value of the holiday when paying the normal semi-monthly salary.

### Leave Accrual View (PT50) – Comp Time Earned

Selection dates		Absence quotas		Accrual information		Attendance qu	
Date	AbQuotaTyp	Quota text	Unit	Generated	A		
04/01/2014	10	Annual Leave	Hours	10.00000			
04/01/2014	11	Sick Leave	Hours	10.00000			
05/09/2014	12	Holiday Comp	Hours	0.75000			

Holiday comp of .75 hours generated for 1000 code entered on holiday

