

AGENCY NAME:

SC DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES

AGENCY CODE:

J200

SECTION:

37



Fiscal Year 2018-19 Agency Budget Plan

FORM A - BUDGET PLAN SUMMARY

**OPERATING
REQUESTS
(FORM B1)**

For FY 2018-19, my agency is (mark "X"):

- Requesting General Fund Appropriations.
- Requesting Federal/Other Authorization.
- Not requesting any changes.

**NON-RECURRING
REQUESTS
(FORM B2)**

For FY 2018-19, my agency is (mark "X"):

- Requesting Non-Recurring Appropriations.
- Requesting Non-Recurring Federal/Other Authorization.
- Not requesting any changes.

**CAPITAL
REQUESTS
(FORM C)**

For FY 2018-19, my agency is (mark "X"):

- Requesting funding for Capital Projects.
- Not requesting any changes.

**PROVISOS
(FORM D)**

For FY 2018-19, my agency is (mark "X"):

- Requesting a new proviso and/or substantive changes to existing provisos.
- Only requesting technical proviso changes (such as date references).
- Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

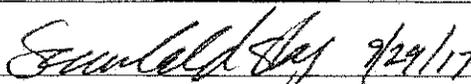
	<i>Name</i>	<i>Phone</i>	<i>Email</i>
PRIMARY CONTACT:	Stephen L. Dutton	803-896-1142	sldutton@daodas.sc.gov
SECONDARY CONTACT:	Sharon Peterson	803-896-1145	speterson@daodas.sc.gov

I have reviewed and approved the enclosed FY 2018-19 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

Agency Director

Board or Commission Chair

SIGN/DATE:

	
TYPE/PRINT NAME: Sara Goldsby	

This form must be signed by the agency head – not a delegate.

Fiscal Year 2018-19 Budget Request Executive Summary

Agency Code:
 Agency Name:
 Section:

J200
 SC DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE
 SERVICES

BUDGET REQUESTS			FUNDING					FTES				
Priority	Request Type	Request Title	State	Federal	Earmarked	Restricted	Total	State	Federal	Earmarked	Restricted	Total
1	B1 - Recurring	Enhanced Response for Opioid Use Disorder	1,250,000				1,250,000					0.00
2	B1 - Recurring	SC Opioid State Targeted Response		6,575,623			6,575,623					0.00
3	B2 - Non-Recurring	Infrastructure Improvements/Substance Abuse Prvovider System	3,000,000				3,000,000					0.00
4	B2 - Non-Recurring	Prescription Drug Overdose Prevention for States Enhanced/Expansion		787,697			787,697					0.00
5							0					0.00
6							0					0.00
7							0					0.00
8							0					0.00
9							0					0.00
10							0					0.00
11							0					0.00
12							0					0.00
13							0					0.00
14							0					0.00
15							0					0.00
16							0					0.00
17							0					0.00
18							0					0.00
19							0					0.00
20							0					0.00
21							0					0.00
22							0					0.00
23							0					0.00
24							0					0.00
25							0					0.00
26							0					0.00
27							0					0.00
28							0					0.00
29							0					0.00
30							0					0.00
TOTAL BUDGET REQUESTS			4,250,000	7,363,320	0	0	11,613,320	0.00	0.00	0.00	0.00	0.00

AGENCY NAME:	SC DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES		
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FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	1 – Form # 13339
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Enhanced Response for Opioid Use Disorder
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Provide a brief, descriptive title for this request.

AMOUNT	General: \$1,250,000 Federal: Other: Total: \$1,250,000
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What is the net change in requested appropriations for FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	0
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:	
	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input checked="" type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority # _____	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark “X” for primary applicable Statewide Enterprise Strategic Objective:	
	<input checked="" type="checkbox"/>	Education, Training, and Human Development
	<input checked="" type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input checked="" type="checkbox"/>	Public Infrastructure and Economic Development
<input checked="" type="checkbox"/>	Government and Citizens	

AGENCY NAME:	SC DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES		
AGENCY CODE:	J200	SECTION:	037

ACCOUNTABILITY OF FUNDS	<p>Objectives: 1.1.1; 1.2.1; 1.2.2; 1.2.5; 1.3.1 – 1.3.9; 2.2.1; 2.2.2; 3.1.1; 3.1.3; 3.2.2; 3.2.3; 3.2.4; 3.3.1; 3.3.2; 3.3.3; 3.4.1; 2.5.2.</p>
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What specific agency objective, as outlined in the agency's accountability report, does this funding request support? How would this request advance that objective? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	<p>DAODAS would contract these funds with a range of health care interests and local substance abuse providers to expand prevention, treatment, and recovery options using proven evidence-based therapies, including Medication-Assisted Treatment (MAT) modalities to address the opioid epidemic in South Carolina. The will be continue to be allocated based on the prevalence of opioid misuse and opioid use disorder, and support sites in developing prevention, treatment, and recovery modalities, and in sites ready to expand evidence-based capabilities. In addition, funds would be distributed to support physician onboarding for prescribing medications, continued expansion of telehealth across health systems, and peer support recovery efforts.</p>
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

AGENCY NAME:	SC DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES		
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JUSTIFICATION OF REQUEST

These recommendations aim to address the opioid crisis by increasing access to treatment, reducing unmet treatment need, and reducing opioid overdose related deaths through the provision of prevention, treatment and recovery activities for opioid use disorder (OUD) (including prescription opioids as well as illicit drugs such as heroin).

The basic tenets of these recommendations are based on evidence that availability and appropriate delivery of treatment services, including medication, can arrest the course of addiction to prescription opioids and other opiates, which is a substance use disorder (SUD).

Opioid dependence is associated with dramatic costs to society, including lost productivity, social disorder, increased healthcare utilization and as we have seen, rising death rates from overdoses. Successful treatment leads to substantial improvements in a number of areas, including reduction of drug use, increased personal health and social function, and reduction in threats to public health and safety. As with other chronic disorders, continuing care and recovery support services are essential to maintaining improvements gained during SUD treatment. Despite this fact, addictions are too often viewed as acute conditions; and as such, acute-care procedures, such as detoxification, are sometimes considered appropriate and definitive treatments.

Access to a full continuum of care, including long-term continuing care options, is essential for an optimally functioning treatment system. Because of insurance restrictions and funding limitations, many patients receive only detoxification or acute stabilization, with no support for continuing care. However, even when treatment is available and affordable, denial of problems associated with substance use is a core feature of addictions, and the stigma associated with addictions and addictions treatment can prevent people from seeking much-needed care.

Overcoming these barriers to treatment will depend on education and accurate information about the benefits and risks of treatment, and on directly addressing the stigma associated with methadone, buprenorphine, and other pharmacological interventions. Effective MAT does not cure SUDs, yet it is an extremely efficacious treatment for opioid addiction as a medical disorder when administered in conjunction with comprehensive services such as behavioral health counseling, case management, and treatment for co-occurring disorders. In turn, it reduces the incidence and severity of harm that occurs to untreated individuals, their families, and the community. Standards of treatment should be based on clinical indications developed by the federal Substance Abuse and Mental Health Services Administration, and the American Society of Addiction Medicine.

The funding would be used to ensure operability, as administered by DAODAS, to continue support and expand prevention, treatment and recovery services to rural areas, pay for medications, medical provider's time, telehealth capabilities, treatment and therapies, and the cost of naloxone to prevent overdose death.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

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FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	2 – Form #13340
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	SC Opioid State Targeted Response
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Provide a brief, descriptive title for this request.

AMOUNT	General: Federal: \$6,575,623 Other: Total: \$6,575,623
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What is the net change in requested appropriations for FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	0
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:
	<input checked="" type="checkbox"/> Change in cost of providing current services to existing program audience
	<input checked="" type="checkbox"/> Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/> Non-mandated program change in service levels or areas
	<input type="checkbox"/> Proposed establishment of a new program or initiative
	<input type="checkbox"/> Loss of federal or other external financial support for existing program
	<input type="checkbox"/> Exhaustion of fund balances previously used to support program
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
<input type="checkbox"/> Related to a Non-Recurring request – If so, Priority # _____	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark “X” for primary applicable Statewide Enterprise Strategic Objective:
	<input checked="" type="checkbox"/> Education, Training, and Human Development
	<input checked="" type="checkbox"/> Healthy and Safe Families
	<input type="checkbox"/> Maintaining Safety, Integrity, and Security
	<input checked="" type="checkbox"/> Public Infrastructure and Economic Development
<input checked="" type="checkbox"/> Government and Citizens	

AGENCY NAME:	SC DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES		
AGENCY CODE:	J200	SECTION:	037

ACCOUNTABILITY OF FUNDS	<p>Objectives: 1.1.1; 1.2.1; 1.2.2; 1.2.5; 1.3.1 – 1.3.9; 2.1.3; 2.2.1; 3.1.3; 3.2.1 – 3.2.4; 3.3.1; 3.3.2; 3.3.4; 3.4.1; 3.5.1; 3.5.2.</p>
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What specific agency objective, as outlined in the agency's accountability report, does this funding request support? How would this request advance that objective? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	<p>This is a federal grant provided to each state to meet address the opioid epidemic across the nation. Recipients of the fund are not limited to local alcohol and drug abuse providers, but include various stakeholders, state agencies, research universities, healthcare facilities, and other professional providers. The allocation of these federal funds were based on the project's goals and objectives included when the grant was written and thus awarded (see below).</p>
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST	<p>The SAMHSA-funded project is a comprehensive response to the opioid epidemic by increasing access to treatment, reducing unmet treatment needs, and reducing opioid overdose-related deaths through the provision of prevention, treatment, and recovery activities for opioid use disorder (OUD). It will do so by conducting a thorough needs assessment that will be the basis for strategic and sustainability plans; addressing stigma and need for action through a statewide multimedia campaign; expanding and enhancing the state's Prescription Drug Monitoring Program; expanding and enhancing the state's Opioid Overdose Prevention Program; providing financial assistance to indigent South Carolinians for medications and talk therapy; expanding access to clinically appropriate, evidence-based practices for OUD treatment; enhancing and expanding provision of peer support and other recovery-support services; providing assistance to individuals returning to their communities from criminal justice settings; and partnering with MUSC to expand medication-assisted treatment/OUD services across the state. The initiative will include developing a resource website, expanding the use of the MUSC Center for Telehealth, academic detailing, expansion of the SBIRT program, and the implementation of the Project ECHO model.</p>
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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

AGENCY NAME:	SC DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES		
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FORM B2 – NON-RECURRING OPERATING REQUEST

AGENCY PRIORITY	3 – Form #13341 <i>Provide the Agency Priority Ranking from the Executive Summary.</i>
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TITLE	Infrastructure Improvements / Substance Abuse Provider System <i>Provide a brief, descriptive title for this request.</i>
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AMOUNT	\$3,000,000 (Non-Recurring for 3 Years) <i>What is the net change in requested appropriations for FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.</i>
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FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:
	<input type="checkbox"/> Change in cost of providing current services to existing program audience
	<input type="checkbox"/> Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/> Non-mandated program change in service levels or areas
	<input type="checkbox"/> Proposed establishment of a new program or initiative
	<input type="checkbox"/> Loss of federal or other external financial support for existing program
	<input type="checkbox"/> Exhaustion of fund balances previously used to support program
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input checked="" type="checkbox"/> Request for Non-Recurring Appropriations
<input type="checkbox"/> Request for Federal/Other Authorization to spend existing funding	
<input type="checkbox"/> Related to a Recurring request – If so, Priority # _____	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark “X” for primary applicable Statewide Enterprise Strategic Objective:
	<input type="checkbox"/> Education, Training, and Human Development
	<input checked="" type="checkbox"/> Healthy and Safe Families
	<input checked="" type="checkbox"/> Maintaining Safety, Integrity, and Security
	<input checked="" type="checkbox"/> Public Infrastructure and Economic Development
<input checked="" type="checkbox"/> Government and Citizens	

ACCOUNTABILITY OF FUNDS	Objectives: 1.1.1; 1.2.1; 1.3.1; 2.1.2; 3.1.1 – 3.1.3; 3.2.1; 3.3.1, 3.3.3; 3.3.4; 3.4.1; 3.5.1 – 3.5.3
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What specific agency objective, as outlined in the agency’s accountability report, does this funding request support? How would this request advance that objective? How would the use of these funds be evaluated?

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AGENCY CODE:	J200	SECTION:	37

RECIPIENTS OF FUNDS	The primary recipients of the funding are local alcohol and drug abuse providers (301 System).
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST	<p>In previous fiscal years, funds have been provided in the annual appropriation bill in the non-recurring proviso or through the Capital Reserve fund for infrastructure improvements for alcohol and drug abuse providers. \$2,250,000 was provided in the 2015/2016 Appropriations Bill. \$3 million was provided in FY17 through the Capital Reserve Act. No funding was provided in FY18. It is the intent of DAODAS to request similar amounts of non-recurring funds over a three-year period to address needs statewide.</p> <p>Funds for infrastructure improvement have been, on occasion, provided through DAODAS to local substance abuse providers for infrastructure improvements. DAODAS received \$3 million in FY17 to begin infrastructure improvement across its local provider system, funding 13 projects in full or in part.</p> <p>As with any service system, attention must be paid to infrastructure needs – elements that undergird its operational objectives. As time has passed, the pursuit of expansion, the changing economy, the changing healthcare system, changes in public administration of the system that have led to an erosion of state block grant funding and other base funding sources have ultimately led to a service system stretched to meet basic infrastructure needs, including facility management.</p> <p>Coupled with changing demands and requirements for accountability of the expenditure of public funds, the system must meet ever-increasing demands to show positive outcomes and human capital investment, as well as to keep abreast of the changing technology and program advances in the field of addictions.</p> <p>The quality of county authority infrastructure is a factor in the level of access, engagement, and duration of treatment. DAODAS has launched an initiative to improve system infrastructure. This plan reflects an overall priority focus on the more rural providers, and within that view, those with higher levels of need as indicated by both health status factors and SUD prevalence indicators. Distribution of the funds is also determined through predetermined eligibility criteria, including demographic and physical plant indicators. An added element to the decision making process will focus on replacement of buildings, rather than renovation of outdated facilities.</p> <p>Funding priorities also consider urgency as reflected by critical timing or quality issues such as DHEC, CARF, or ADA issues. Additional weight will be given to “shovel readiness” and in certain cases to the availability of local match.</p>
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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. Does this non-recurring appropriation request create an annualization or need for recurring funds?

AGENCY NAME:	SC DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES		
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FORM B2 – NON-RECURRING OPERATING REQUEST

AGENCY PRIORITY	4 – Form #13342
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Prescription Drug Overdose: Prevention for States Enhanced/Expansion
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Provide a brief, descriptive title for this request.

AMOUNT	\$787,697
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What is the net change in requested appropriations for FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:
	<input type="checkbox"/> Change in cost of providing current services to existing program audience
	<input checked="" type="checkbox"/> Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/> Non-mandated program change in service levels or areas
	<input type="checkbox"/> Proposed establishment of a new program or initiative
	<input type="checkbox"/> Loss of federal or other external financial support for existing program
	<input type="checkbox"/> Exhaustion of fund balances previously used to support program
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input type="checkbox"/> Request for Non-Recurring Appropriations
	<input type="checkbox"/> Request for Federal/Other Authorization to spend existing funding
<input type="checkbox"/> Related to a Recurring request – If so, Priority # _____	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark “X” for primary applicable Statewide Enterprise Strategic Objective:
	<input checked="" type="checkbox"/> Education, Training, and Human Development
	<input checked="" type="checkbox"/> Healthy and Safe Families
	<input type="checkbox"/> Maintaining Safety, Integrity, and Security
	<input checked="" type="checkbox"/> Public Infrastructure and Economic Development
<input checked="" type="checkbox"/> Government and Citizens	

ACCOUNTABILITY OF FUNDS	Objectives: 1.2.1; 1.3.1; 1.3.3; 3.1.1; 3.2.1; 3.4.1; 3.4.2; 3.5.3.
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What specific agency objective, as outlined in the agency’s accountability report, does this funding request support? How would this request advance that objective? How would the use of these funds be evaluated?

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RECIPIENTS OF FUNDS	<p>This is a federal supplemental grant which will be implemented collaboratively by the Forrester Center (Spartanburg County Alcohol and Other Drug (AOD) authority) under the direction of the DAODAS and the Spartanburg Medical Center. The grant will focus on removing multiple barriers for patients who access Screening and Brief Intervention and Treatment Services – a project which works with local hospital emergency rooms to identify and refer patients into substance use disorder treatment.</p>
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST	<p>The Center for Disease Control (CDC) funded project will serve all adult clients at one major hospital emergency department; expand the ongoing SAMHSA-funded Screening, Brief Intervention, and Referral to Treatment (SBIRT) program; and collaborate with the Opioid State Targeted Response (STR) program that is also funded by SAMHSA. This collaboration with the Department of Health and Environmental Control is guided by the need to reduce harmful and hazardous alcohol and drug use and related healthcare costs; to prevent and intervene before a substance use disorder develops through screening, motivational interviewing, and effective referrals to treatment; to close the large treatment gap in the state between residents who have a substance use disorders and those who receive services; and to implement system interventions aimed at preventing prescription drug overdose and abuse. The target population has health disparities due to lower-income status, lack of insurance and financial resources, and a lack of a regular source of care.</p> <p>The program addresses multiple obstacles to the expansion of SBIRT services. Patient Navigators will be placed at the emergency department, and will use evidence-based practices to conduct screening, brief intervention, and referrals to treatment. Two screening tools will be used subsequent to any positive response on the pre-screen for risky alcohol use (AUDIT) or drug use (DAST-10) in the past 12 months. Patient Navigators will also provide care coordination, follow up with clients, and collect data. Clients who need additional services will be referred to behavioral health care provider for substance use disorder (SUD) and Opioid Use Disorder (OUD) treatment, and treatment for co-occurring disorders, as necessary.</p>
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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. Does this non-recurring appropriation request create an annualization or need for recurring funds?

AGENCY NAME:	SC DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES		
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FORM D – PROVISIO REVISION REQUEST

NUMBER	Proviso 3.3
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Cite the proviso according to the renumbered list for FY 2018-19 (or mark "NEW").

TITLE	(LEA – FY2017 -18 Lottery Funding)
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Provide the title from the FY 2017-18 Appropriations Act or suggest a short title for any new request.

BUDGET PROGRAM	Services – 35010000 and Finance & Operating – 05010000
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Identify the associated budget program(s) by name and budget section.

RELATED BUDGET REQUEST	No
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Is this request associated with a budget request you have submitted for FY 2018-19? If so, cite it here.

REQUESTED ACTION	Amend
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Choose from: Add, Delete, Amend, or Codify.

OTHER AGENCIES AFFECTED	None
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Which other agencies would be affected by the recommended action? How?

SUMMARY & EXPLANATION	<p>Section 59-150-230(I) of the South Carolina Education Lottery Act directs that a portion of unclaimed prize money – to be determined through the annual appropriations process – be appropriated to DAODAS for the prevention and treatment of compulsive gambling and educational programs related to gambling disorders. These activities are to include a gambling “hotline,” prevention programming, and the implementation of mass communication efforts.</p> <p>DAODAS Proviso 37.2 of Part 1B of Act 97, the FY2017-2018 General Appropriations Act, positions DAODAS as the primary resource for services related to compulsive gambling and directs the department to provide information, education, and referral services to its local provider network for a comprehensive system of problem and pathological gambling.</p> <p>DAODAS contracts with the local alcohol and drug abuse authorities to provide gambling treatment services for problem and pathological gamblers. In addition, the agency, per state law, is directed to run a 24/7 gambling hotline, provide crisis support, and use media outlets to create mass communication efforts. DAODAS requests this appropriation per state law.</p>
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Summarize the existing proviso. If requesting a new proviso, describe the current state of affairs without it. Explain the need for your requested action. For deletion requests due to recent codification, please identify SC Code section where language now appears.

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FISCAL IMPACT	<p>Other Funds: \$100,000. The department is requesting this amount to increase mass communication efforts as directed by state law.</p>
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Provide estimates of any fiscal impacts associated with this proviso, whether for state, federal, or other funds. Explain the method of calculation.

PROPOSED PROVISO TEXT	<p>3.3 (LEA: FY 2017-18 Lottery Funding) There is appropriated from the Education Lottery Account for the following education purposes and programs and funds for these programs and purposes shall be transferred by the Executive Budget Office as directed below. These appropriations must be used to supplement and not supplant existing funds for education.</p> <p>The Executive Budget Office is directed to prepare the subsequent Lottery Expenditure Account detail budget to reflect the appropriations of the Education Lottery Account as provided in this section.</p> <p>All Education Lottery Account revenue shall be carried forward from the prior fiscal year into the current fiscal year including any interest earnings, which shall be used to support the appropriations contained below.</p> <p>For Fiscal Year 2017-18, funds certified from unclaimed prizes are appropriated as follows:</p> <ul style="list-style-type: none"> (1) Commission on Higher Education--Higher Education Excellence Enhancement Program \$ 5,505,000; (2) Department of Alcohol and Other Drug Abuse Services--Gambling Addiction Services \$ 50,000 <u>\$100,000</u>; (3) Commission on Higher Education--National Guard Tuition Repayment Program as provided in Section 59-111-75 \$ 4,634,968; (4) School for the Deaf and the Blind--Technology \$ 200,000; (5) School for the Deaf and the Blind--Bus/Lease \$ 800,000; (6) Department of Education--School Bus Lease/Purchase \$2,810,032; (7) State Board for Technical and Comprehensive Education--Critical Training Equipment \$ 3,000,000. <p>If the lottery revenue received from certified unclaimed prizes for Fiscal Year 2017-18 is less than the amounts appropriated, the projects and programs receiving appropriations for any such year shall have their appropriations reduced on a pro rata basis.</p>
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Paste FY 2017-18 text above, then bold and underline insertions and strikethrough deletions. For new proviso requests, enter requested text above.

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SUMMARY	<p>If the 3% General Fund reduction is mandated, DAODAS’ decrease would amount to \$261,022. To minimize the effect on personnel, expenditure categories such as operating, supplies, and training would be affected, with limited (if any) reduction in the treatment, prevention, and intervention services provided through our local behavioral healthcare providers. The methodology used to calculate the reduction was 3% of the General Fund dollars allocated to DAODAS and to each county alcohol and drug abuse authority.</p>
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Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.

AGENCY COST SAVINGS PLANS	<p>As the agency grew, the need for workspace and a cohesive work environment were essential. In November 2016, the agency began co-locating with the South Carolina Department of Health and Human Services. This collaboration afforded DAODAS the opportunity to place all its employees in the same location. As part of this effort, more than 315 furniture items – with an assessed value of \$21,265 – were classified as “Surplus – Turn In” through the Surplus Property Office to S.C. Department of Mental Health. Through a pre-analysis of cost, DAODAS saved on storage fees of over \$24,840 and moving fees of \$9,895.</p>
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What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?

AGENCY NAME:	SC Department of Alcohol and Other Drug Abuse Services		
AGENCY CODE:	J200	SECTION:	37

FORM F – REDUCING COST AND BURDEN TO BUSINESSES AND CITIZENS

TITLE	Internal Implementation of a Paperless Initiative
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Provide a brief, descriptive title for this request.

EXPECTED SAVINGS TO BUSINESSES AND CITIZENS	\$75,000 (Approximately)
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What is the expected savings to South Carolina’s businesses and citizens that is generated by this proposal? The savings could be related to time or money.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:
	<input type="checkbox"/> Repeal or revision of regulations.
	<input type="checkbox"/> Reduction of agency fees or fines to businesses or citizens.
	<input checked="" type="checkbox"/> Greater efficiency in agency services or reduction in compliance burden.
	<input checked="" type="checkbox"/> Other

METHOD OF CALCULATION	The calculation of the expected savings was based on three acquired bids for scanning and indexing of five years of required agency file retention. This paperless initiative assisted the agency in realizing a cost saving from outsourcing of over \$75,000 in upfront costs, along with continued maintenance and upkeep expenses.
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Describe the method of calculation for determining the expected cost or time savings to businesses or citizens.

REDUCTION OF FEES OR FINES	Not Applicable
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Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?

REDUCTION OF REGULATION	The South Carolina Department of Archives and History enforces the record retention schedules (state regulations) issued by the State Archives and published in the Code of Laws of South Carolina 1976, as amended. There are also retention requirements attached to each federal grant awarded to DAODAS.
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Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?

AGENCY NAME:	SC Department of Alcohol and Other Drug Abuse Services		
AGENCY CODE:	J200	SECTION:	37

SUMMARY

Instead of outsourcing the task of converting the agency’s paper files to electronic files, DAODAS consulted with the Department of Archives and History on retention schedules, indexing requirements, and state regulations. Internal staff prepped the paper files by section for scanning, and two employees were tasked with indexing and scanning the files. Once scanned, staff of each section verified that the files were visible, sorted appropriately, and easily obtainable from the agency’s upgraded SharePoint Cloud system. This initiative was not only a cost-saving measure in terms of records storage, but will also realize a reduction in paper and printing costs.

The internal transition to paperless electronic files assisted DAODAS in its relocation process, leading to less space required for filing and greater accessibility by all employees to necessary operating information.

DAODAS received the cooperation (i.e., buy-in) of its employees, who actively took part in the electronic archiving of files as they related to staff’s respective areas (prevention, treatment, finance, grant and contracts, etc.). This improved staff accountability.

Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?