

<b>AGENCY NAME:</b>	South Carolina Law Enforcement Training Council		
<b>AGENCY CODE:</b>	N200	<b>SECTION:</b>	064



## Fiscal Year 2018-19 Agency Budget Plan

### FORM A - BUDGET PLAN SUMMARY

<b>OPERATING REQUESTS (FORM B1)</b>	<b>For FY 2018-19, my agency is (mark "X"):</b> <input checked="" type="checkbox"/> Requesting General Fund Appropriations. <input type="checkbox"/> Requesting Federal/Other Authorization. <input type="checkbox"/> Not requesting any changes.
<b>NON-RECURRING REQUESTS (FORM B2)</b>	<b>For FY 2018-19, my agency is (mark "X"):</b> <input checked="" type="checkbox"/> Requesting Non-Recurring Appropriations. <input type="checkbox"/> Requesting Non-Recurring Federal/Other Authorization. <input type="checkbox"/> Not requesting any changes.
<b>CAPITAL REQUESTS (FORM C)</b>	<b>For FY 2018-19, my agency is (mark "X"):</b> <input checked="" type="checkbox"/> Requesting funding for Capital Projects. <input type="checkbox"/> Not requesting any changes.
<b>PROVISOS (FORM D)</b>	<b>For FY 2018-19, my agency is (mark "X"):</b> <input type="checkbox"/> Requesting a new proviso and/or substantive changes to existing provisos. <input type="checkbox"/> Only requesting technical proviso changes (such as date references). <input checked="" type="checkbox"/> Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
<b>PRIMARY CONTACT:</b>	Lewis J. Swindler, Jr. Agency Director	803-896-7779	LJSwindler@sccja.sc.gov
<b>SECONDARY CONTACT:</b>	Donald M. Lanier Deputy Director	803-896-7753	DMLanier@sccja.sc.gov

I have reviewed and approved the enclosed FY 2018-19 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

<b>SIGN/DATE:</b>	<u>Agency Director</u> 	<u>Board or Commission Chair</u> 
<b>TYPE/PRINT NAME:</b>	Lewis J. Swindler, Jr.	Mark Keel

*This form must be signed by the agency head – not a delegate.*

RECEIVED

SEP 14 2017

Fiscal Year 2018-19 Budget Request Executive Summary

Agency Code: N200  
 Agency Name: South Carolina Law Enforcement Training Council  
 Section: 064

BUDGET REQUESTS			FUNDING					FTES				
Priority	Request Type	Request Title	State	Federal	Earmarked	Restricted	Total	State	Federal	Earmarked	Restricted	Total
1	B1 - Recurring	Instructor Salary Realignment	212,980				212,980					0.00
2	B1 - Recurring	Expansion of Training	992,260				992,260	10.00				10.00
3	B2 - Non-Recurring	Clothing & Equipment for BLE Expansion	45,075				45,075					0.00
4	B1 - Recurring	Mobile Training Teams	1,271,552				1,271,552	18.00				18.00
5	B2 - Non-Recurring	Clothing & Equipment for Mobile Training Teams	270,869				270,869					0.00
6	B2 - Non-Recurring	IT Equipment Required for DIT & CJIS Security	192,000				192,000					0.00
7	C - Capital	Renovate Village Dorm Restrooms	520,000				520,000					0.00
8	C - Capital	HVAC Upgrade	473,452				473,452					0.00
9	C - Capital	Paving Project	520,905				520,905					0.00
10							0					0.00
11							0					0.00
12							0					0.00
13							0					0.00
14							0					0.00
15							0					0.00
16							0					0.00
17							0					0.00
18							0					0.00
19							0					0.00
20							0					0.00
21							0					0.00
22							0					0.00
23							0					0.00
24							0					0.00
25							0					0.00
26							0					0.00
27							0					0.00
28							0					0.00
29							0					0.00
30							0					0.00
<b>TOTAL BUDGET REQUESTS</b>			4,499,093	0	0	0	4,499,093	28.00	0.00	0.00	0.00	28.00

<b>AGENCY NAME:</b>	South Carolina Law Enforcement Training Council		
<b>AGENCY CODE:</b>	N200	<b>SECTION:</b>	064

**FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	<b>1 – Form #13402</b>
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>Instructor Salary Realignment</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>General: \$212,980</b> <b>Federal:</b> <b>Other:</b> <b>Total: \$212,980</b>
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*What is the net change in requested appropriations for FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>NEW POSITIONS</b>	<b>0.00</b>
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*Please provide the total number of new positions needed for this request.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark “X” for all that apply:</b>	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input checked="" type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority # _____	

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark “X” for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input checked="" type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
<input type="checkbox"/>	Government and Citizens	

<b>AGENCY NAME:</b>	<b>South Carolina Law Enforcement Training Council</b>		
<b>AGENCY CODE:</b>	<b>N200</b>	<b>SECTION:</b>	<b>064</b>

<b>ACCOUNTABILITY OF FUNDS</b>	<p>O2.1.2 &amp; O2.2.2 – The FTE’s the Academy is requesting to realign the salaries for the instructor positions and these two objectives refer to basic and advanced training.</p>
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*What specific agency objective, as outlined in the agency’s accountability report, does this funding request support? How would this request advance that objective? How would the use of these funds be evaluated?*

<b>RECIPIENTS OF FUNDS</b>	<p>Instructional Staff</p>
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>JUSTIFICATION OF REQUEST</b>	<p>Currently the Academy attempts to hire instructors who minimally have a Class 1 certification, completed 4 years of college, Basic Instructor certification, at least 5 years law enforcement experience and additional certifications in their instructional field. Given these requirements, the Academy is having a difficult time attracting viable candidates as well as experiencing a loss of instructors who have taken jobs in other law enforcement agencies with higher pay. The issue of stagnant compensation options with no structured pay advancement for existing staff is a problem when attempting to attract new employees and retain current staff.</p> <p>Based on current staffing levels and years of experience, the base salary was increased to a minimum of \$45,000 with additional step increases based upon the experience level and program responsibilities. Other than the base salary adjustment, additional staff salaries were realigned due to compression issues (worksheets attached).</p>
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*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*

<b>AGENCY NAME:</b>	South Carolina Law Enforcement Training Council		
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**FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	<b>2 – Form #13403</b>
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>Expansion of Training</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>General: \$992,260</b> <b>Federal:</b> <b>Other:</b> <b>Total: \$992,260</b>
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*What is the net change in requested appropriations for FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>NEW POSITIONS</b>	<b>10.00</b>
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*Please provide the total number of new positions needed for this request.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark “X” for all that apply:</b>	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input checked="" type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input checked="" type="checkbox"/>	Consulted DTO during development
	<input checked="" type="checkbox"/>	Related to a Non-Recurring request – If so, Priority # <u>  3  </u>

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark “X” for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input checked="" type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input type="checkbox"/>	Government and Citizens

<b>AGENCY NAME:</b>	<b>South Carolina Law Enforcement Training Council</b>		
<b>AGENCY CODE:</b>	<b>N200</b>	<b>SECTION:</b>	<b>064</b>

<b>ACCOUNTABILITY OF FUNDS</b>	<p>O2.1.2 – Increases in the numbers of Basic Law Enforcement Officers graduating and receiving certification. The expansion of this training would allow more practical applications that officers may encounter on a daily basis.</p>
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*What specific agency objective, as outlined in the agency's accountability report, does this funding request support? How would this request advance that objective? How would the use of these funds be evaluated?*

<b>RECIPIENTS OF FUNDS</b>	<p>Instructional Staff, Kitchen Staff and Inmate Workers through Salaries and Fringes. Vendors would receive the remainder due increase in food and lodging expenses.</p>
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>JUSTIFICATION OF REQUEST</b>	<p>The Academy would expand the Basic Law Enforcement program from 12 to 15 weeks. This allows more time for training that addresses interpersonal communication skills, de-escalation, cultural awareness and situational training exercises to reinforce application of this training as well as best practice in tactics and procedures. A new instructor group called the Practical Applications Unit would be created with the sole responsibility of expanding and facilitating the situational training for students ensuring the students can apply what they have been taught.</p> <p>Salaries and Fringes for the kitchen staff (5 FTE's) is \$217,000; pay for inmate workers in the kitchen is \$49,920; salaries and fringes for instructor staff is \$353,500; and cost for additional food and lodging materials for the students is \$371,840.</p> <p>These additional three weeks of training would be a gauge to ensure the officers are utilizing best practice and procedures. Additionally, any new trends or concerns occurring with the law enforcement community would be addressed.</p> <p>The benefit of this program is the ability of the Academy to receive direct feedback from line officers in the field during the training events in order to review current curriculum or create new curriculum that is needed to address identified training needs.</p>
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*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*

<b>AGENCY NAME:</b>	South Carolina Law Enforcement Training Council		
<b>AGENCY CODE:</b>	N200	<b>SECTION:</b>	064

**FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	<b>4 – Form #13405</b>
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>Mobile Training Teams</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>General: \$1,271,552</b> <b>Federal:</b> <b>Other:</b> <b>Total: \$1,271,552</b>
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*What is the net change in requested appropriations for FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>NEW POSITIONS</b>	<b>18.00</b>
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*Please provide the total number of new positions needed for this request.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark “X” for all that apply:</b>	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input checked="" type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input checked="" type="checkbox"/>	Consulted DTO during development
	<input checked="" type="checkbox"/>	Related to a Non-Recurring request – If so, Priority # <u>5</u>

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark “X” for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input checked="" type="checkbox"/>	Government and Citizens

<b>AGENCY NAME:</b>	<b>South Carolina Law Enforcement Training Council</b>		
<b>AGENCY CODE:</b>	<b>N200</b>	<b>SECTION:</b>	<b>064</b>

<b>ACCOUNTABILITY OF FUNDS</b>	<p>O2.2.2 – Increasing the advanced training classes stressing contemporary issues with an addition of the Mobile Training Team model. This enables the Academy to address many issues related to law enforcement in specific and general areas to be able to measure on-going compliance and competence with critical skills essential to operational success.</p>
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*What specific agency objective, as outlined in the agency's accountability report, does this funding request support? How would this request advance that objective? How would the use of these funds be evaluated?*

<b>RECIPIENTS OF FUNDS</b>	<p>Employees working on the Mobile Training Team, Vendors</p>
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>JUSTIFICATION OF REQUEST</b>	<p>Too often, law enforcement officers demonstrate behavior that is not consistent with the knowledge, skills, and abilities they were required to learn and demonstrate when they attended the Academy for initial certification. As time lapses between initial training and field operations there is a concern that some knowledge, skills and abilities might be forgotten or altered. Providing training that refocuses the officers on training objectives that are critical to ensuring best practices as they relate to street level operations will improve service and officer safety.</p> <p>Salaries and Fringes for 4 – four man (instructor) teams (one team per region), one Unit supervisor, and one Administrative Assistant - \$1,195,600 (18 FTE's) and annual travel and per diem cost of \$75,952.</p> <p>This refresher training will be conducted during the third year of each officer's recertification cycle to ensure the officers are utilizing best practice and procedures. Additionally, any new trends or concerns which are occurring with the law enforcement community will be addressed. (The regions and number of officers to be trained annually attached).</p>
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*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*



<b>AGENCY NAME:</b>	South Carolina Law Enforcement Training Council		
<b>AGENCY CODE:</b>	N200	<b>SECTION:</b>	064

**FORM B2 – NON-RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	<b>3 – Form #13404</b>
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>Clothing &amp; Equipment for BLE Expansion</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>\$ 45,075</b>
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*What is the net change in requested appropriations for FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark “X” for all that apply:</b>
	<input type="checkbox"/> Change in cost of providing current services to existing program audience
	<input type="checkbox"/> Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/> Non-mandated program change in service levels or areas
	<input type="checkbox"/> Proposed establishment of a new program or initiative
	<input type="checkbox"/> Loss of federal or other external financial support for existing program
	<input type="checkbox"/> Exhaustion of fund balances previously used to support program
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input checked="" type="checkbox"/> Request for Non-Recurring Appropriations
	<input type="checkbox"/> Request for Federal/Other Authorization to spend existing funding
<input checked="" type="checkbox"/> Related to a Recurring request – If so, Priority # <u>2</u>	

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark “X” for primary applicable Statewide Enterprise Strategic Objective:</b>
	<input checked="" type="checkbox"/> Education, Training, and Human Development
	<input type="checkbox"/> Healthy and Safe Families
	<input type="checkbox"/> Maintaining Safety, Integrity, and Security
	<input type="checkbox"/> Public Infrastructure and Economic Development
<input type="checkbox"/> Government and Citizens	

<b>ACCOUNTABILITY OF FUNDS</b>	O2.1.2 – Increases in the numbers of Basic Law Enforcement Officers graduating and receiving certification. The expansion of this training would allow more practical applications that officers may encounter on a daily basis.
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*What specific agency objective, as outlined in the agency’s accountability report, does this funding request support? How would this request advance that objective? How would the use of these funds be evaluated?*

<b>AGENCY NAME:</b>	<b>South Carolina Law Enforcement Training Council</b>		
<b>AGENCY CODE:</b>	<b>N200</b>	<b>SECTION:</b>	<b>064</b>

<b>RECIPIENTS OF FUNDS</b>	Vendors would be the recipient of these funds for the purchase of clothing and kitchen equipment.
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>JUSTIFICATION OF REQUEST</b>	<p>This request is to equip the outfit and equip the personnel in conjunction with the expansion of the Basic Law Enforcement Training. The amount required for outfitting the instructors and their supervisor is \$15,075 while the cost for additional kitchen equipment and utensils is \$30,000.</p>
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*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. Does this non-recurring appropriation request create an annualization or need for recurring funds?*

<b>AGENCY NAME:</b>	South Carolina Law Enforcement Training Council		
<b>AGENCY CODE:</b>	N200	<b>SECTION:</b>	064

**FORM B2 – NON-RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	<b>5 – Form #13406</b>
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>Clothing &amp; Equipment for Mobile Training Teams</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>\$270,869</b>
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*What is the net change in requested appropriations for FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark “X” for all that apply:</b>
	<input type="checkbox"/> Change in cost of providing current services to existing program audience
	<input type="checkbox"/> Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/> Non-mandated program change in service levels or areas
	<input type="checkbox"/> Proposed establishment of a new program or initiative
	<input type="checkbox"/> Loss of federal or other external financial support for existing program
	<input type="checkbox"/> Exhaustion of fund balances previously used to support program
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input checked="" type="checkbox"/> Request for Non-Recurring Appropriations
	<input type="checkbox"/> Request for Federal/Other Authorization to spend existing funding
<input checked="" type="checkbox"/> Related to a Recurring request – If so, Priority # <u>4</u>	

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark “X” for primary applicable Statewide Enterprise Strategic Objective:</b>
	<input type="checkbox"/> Education, Training, and Human Development
	<input type="checkbox"/> Healthy and Safe Families
	<input type="checkbox"/> Maintaining Safety, Integrity, and Security
	<input type="checkbox"/> Public Infrastructure and Economic Development
<input checked="" type="checkbox"/> Government and Citizens	

<b>ACCOUNTABILITY OF FUNDS</b>	<p>O2.2.2 – Increasing the advanced training classes stressing contemporary issues with an addition of the Mobile Training Team model. This enables the Academy to address many issues related to law enforcement in specific and general areas to be able to measure on-going compliance and competence with critical skills essential to operational success.</p>
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*What specific agency objective, as outlined in the agency’s accountability report, does this funding request support? How would this request advance that objective? How would the use of these funds be evaluated?*

<b>AGENCY NAME:</b>	<b>South Carolina Law Enforcement Training Council</b>		
<b>AGENCY CODE:</b>	<b>N200</b>	<b>SECTION:</b>	<b>064</b>

<b>RECIPIENTS OF FUNDS</b>	Vendors would be the recipient of these funds for clothing and equipment for staff, vehicles and for the refurbishing of office space to be utilized by the teams.
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>JUSTIFICATION OF REQUEST</b>	<p>This request is to equip the outfit and equip the personnel comprising the mobile training teams. The combined cost for outfitting each team member and their supervisor is \$51,255; the cost for vehicles for travel is \$130,000 and the amount needed to upgrade and refurbish potential office space is \$89,614.</p>
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*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. Does this non-recurring appropriation request create an annualization or need for recurring funds?*

<b>AGENCY NAME:</b>	South Carolina Law Enforcement Training Council		
<b>AGENCY CODE:</b>	N200	<b>SECTION:</b>	064

**FORM B2 – NON-RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	<b>6 – Form #13407</b>
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>IT Equipment Required for DIT &amp; CJIS Security</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>\$192,000</b>
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*What is the net change in requested appropriations for FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark “X” for all that apply:</b>
	<input type="checkbox"/> Change in cost of providing current services to existing program audience
	<input type="checkbox"/> Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/> Non-mandated program change in service levels or areas
	<input type="checkbox"/> Proposed establishment of a new program or initiative
	<input type="checkbox"/> Loss of federal or other external financial support for existing program
	<input type="checkbox"/> Exhaustion of fund balances previously used to support program
	<input checked="" type="checkbox"/> IT Technology/Security related
	<input checked="" type="checkbox"/> Consulted DTO during development
<input checked="" type="checkbox"/> Request for Non-Recurring Appropriations	
<input type="checkbox"/> Request for Federal/Other Authorization to spend existing funding	
<input type="checkbox"/> Related to a Recurring request – If so, Priority # _____	

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark “X” for primary applicable Statewide Enterprise Strategic Objective:</b>
	<input type="checkbox"/> Education, Training, and Human Development
	<input type="checkbox"/> Healthy and Safe Families
	<input checked="" type="checkbox"/> Maintaining Safety, Integrity, and Security
	<input type="checkbox"/> Public Infrastructure and Economic Development
<input type="checkbox"/> Government and Citizens	

<b>ACCOUNTABILITY OF FUNDS</b>	O2.1.1 – Maintaining the expansion of on-line training with newly required in-service training requirements. This allows the computer system to maintain its integrity and security from outside interference.
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*What specific agency objective, as outlined in the agency’s accountability report, does this funding request support? How would this request advance that objective? How would the use of these funds be evaluated?*

<b>AGENCY NAME:</b>	<b>South Carolina Law Enforcement Training Council</b>		
<b>AGENCY CODE:</b>	<b>N200</b>	<b>SECTION:</b>	<b>064</b>

<b>RECIPIENTS OF FUNDS</b>	Vendors would be the recipient of the funds
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>JUSTIFICATION OF REQUEST</b>	<p>The Academy's network is aging and needs to be modernized to be in line with DIS and CJIS requirements for security. The current core switch is at the end of its life and should be replaced; the storage arrays (3) are more than eight years old and beginning to fail. These don't offer encryption, which is required to meet CJIS and DIS policy dictates. The Academy's Wireless LAN Controller is maxed on the number of access points it can manage and many of the current access points are end of support and should be replaced. New access points should be added to provide better coverage in the classroom, range and office areas. (Break down provided in supplementary materials.)</p>
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*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. Does this non-recurring appropriation request create an annualization or need for recurring funds?*

<b>AGENCY NAME:</b>	South Carolina Law Enforcement Training Council		
<b>AGENCY CODE:</b>	N200	<b>SECTION:</b>	064

**FORM C – CAPITAL REQUEST**

<b>AGENCY PRIORITY</b>	<b>7 – Form #13408</b>
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>Renovate Village Dorm Restrooms</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>\$520,000</b>
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*How much is requested for this project in FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>CPIP PRIORITY</b>	This is the #2 priority for the FY 2019 CPIP. This is the first time listed since this problem was only recently discovered.
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*Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.*

<b>OTHER APPROVALS</b>	This project will require approval from the JBRC.
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*What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)*

<b>LONG-TERM PLANNING AND SUSTAINABILITY</b>	At this time, there are no other fund sources available. There will be no additional operating funds requested with the completion of this project. This project should be a cost saving over time as the building will require less maintenance due to water damage.
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*What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?*

<b>AGENCY NAME:</b>	<b>South Carolina Law Enforcement Training Council</b>		
<b>AGENCY CODE:</b>	<b>N200</b>	<b>SECTION:</b>	<b>064</b>

**SUMMARY**

The waterproof barrier installed during construction has been compromised due to building settling and shifting creating leaks from upper floors to the lower floors.

*Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.*



<b>AGENCY NAME:</b>	South Carolina Law Enforcement Training Council		
<b>AGENCY CODE:</b>	N200	<b>SECTION:</b>	064

**FORM C – CAPITAL REQUEST**

<b>AGENCY PRIORITY</b>	<b>8 – Form #13409</b>
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>HVAC Upgrade</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>\$473,452</b>
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*How much is requested for this project in FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>CPIP PRIORITY</b>	This is the #2 priority for the FY 2018 CPIP. This was the #1 priority for the FY 2017 CPIP.
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*Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.*

<b>OTHER APPROVALS</b>	This will require approval from the JBRC.
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*What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)*

<b>LONG-TERM PLANNING AND SUSTAINABILITY</b>	The original CPIP request was for \$659,853; however, the Academy was able to complete the installation of HVAC equipment in one building with surplus \$5 Surcharge funds. The remainder of the project that needs to be completed will cost \$473,452. There should be no additional operating funds requested for this project. It is anticipated that there should be a cost saving based on the efficiencies of the new systems.
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*What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?*

<b>AGENCY NAME:</b>	<b>South Carolina Law Enforcement Training Council</b>		
<b>AGENCY CODE:</b>	<b>N200</b>	<b>SECTION:</b>	<b>064</b>

**SUMMARY**

With funds granted by the Legislature in recent years, we have overhauled the HVAC systems in the main Academy building and three of our oldest dorms. This request is to upgrade the HVAC systems in Buildings #10, #11, & #12. Each of these large buildings dates from the mid-1980's and the HVAC systems have exceeded their life expectancy.

*Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.*

<b>AGENCY NAME:</b>	South Carolina Law Enforcement Training Council		
<b>AGENCY CODE:</b>	N200	<b>SECTION:</b>	064

**FORM C – CAPITAL REQUEST**

<b>AGENCY PRIORITY</b>	<b>9 – Form #13410</b>
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>Paving Project</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>\$520,905</b>
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*How much is requested for this project in FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>CPIP PRIORITY</b>	This is listed on the FY 2020 CPIP as priority #5. It was listed in the FY 2018 CPIP as priority #4. This was listed as the #8 priority for the FY 2017 CPIP.
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*Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.*

<b>OTHER APPROVALS</b>	This project will require approval from the JBRC.
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*What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)*

<b>LONG-TERM PLANNING AND SUSTAINABILITY</b>	At this time there are no other fund sources available. There will be no additional operational cost associated with this request.
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*What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?*

<b>AGENCY NAME:</b>	<b>South Carolina Law Enforcement Training Council</b>		
<b>AGENCY CODE:</b>	<b>N200</b>	<b>SECTION:</b>	<b>064</b>

**SUMMARY**

The parking areas of the Academy have not been resurfaced since construction in 1972 with the exception of the main entrance and one parking lot. The remaining lots are currently asphalt which is cracked, broken and developed potholes. Two of the parking lots are comprised of gravel and are being utilized due to growth over the years.

*Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.*

<b>AGENCY NAME:</b>	South Carolina Law Enforcement Training Council		
<b>AGENCY CODE:</b>	N200	<b>SECTION:</b>	064

**FORM E – AGENCY COST SAVINGS AND GENERAL FUND REDUCTION  
CONTINGENCY PLAN**

<b>TITLE</b>	Agency Cost Savings and General Fund Reduction Contingency Plan
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<b>AMOUNT</b>	<b>\$151,578</b> <i>What is the General Fund 3% reduction amount (minimum based on the FY 2017-18 recurring appropriations)? This amount should correspond to the reduction spreadsheet prepared by EBO.</i>
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<b>ASSOCIATED FTE REDUCTIONS</b>	<p>The Agency would be required to reduce the number of FTE's by two.</p> <p><i>How many FTEs would be reduced in association with this General Fund reduction?</i></p>
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<b>PROGRAM/ACTIVITY IMPACT</b>	<p>For FY 2018, the Academy requested and received permission to realign the Instructor position FTE's from Other Funds to General Fund. This allows for more stability with the instructional staff due to collection issues and uncertainty with fees and fines money. Due to this realignment, the General Fund monies are 87% related to personal service and employer contributions. If no further adjustments are made, the reduction of these two FTE's could possibly disrupt some classes or lead to cancellation of some advanced classes.</p>
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*What programs or activities are supported by the General Funds identified?*

<b>AGENCY NAME:</b>	<b>South Carolina Law Enforcement Training Council</b>		
<b>AGENCY CODE:</b>	<b>N200</b>	<b>SECTION:</b>	<b>064</b>

<b>SUMMARY</b>	<p>General Fund monies comprise 35.1% of the Academy's budget with the remaining amounts being funded by Other Funds and Federal Funds. To prevent having to curtail any of the instructional processes, the personnel utilizing the two eliminated General Fund FTE positions would have to be transferred to vacant positions (if available and reclassified) funded through Other Funds. The additional offset of this change would consist of reducing expenditures for operational cost including preventative maintenance or maintenance upgrades.</p>
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*Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.*

<b>AGENCY COST SAVINGS PLANS</b>	<p>The Academy is a recipient of various goods through the 1033 Program. The 1033 Program was created by the National Defense Authorization Act of Fiscal Year 1997 as part of the U.S. Government's Defense Logistics Agency Disposition Services (DLA) to transfer excess military equipment to civilian law enforcement agencies and signed into law by President Bill Clinton on Sept 23, 1996. During the past year, the Academy has received nearly \$300,000 of goods including a generator (\$20,000), a fork lift (\$20,000), 116 computers (\$52,000), 350,000 rounds of ammunition (\$160,000), a projector (\$13,500) and a Biometric Identification system (\$21,000) as well as other items. The cost to the Academy for these items is only the freight (\$8,000) to have it delivered to this location. At this point, it is difficult to determine the amount of future savings, because the goods received are based upon what is available. The savings allow the Academy to routinely operate due to the fluctuation of Fees &amp; Fines revenues.</p>
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*What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?*