

# STATE CLEARINGHOUSE FOR INTERGOVERNMENTAL REVIEW

## Frequently Asked Questions

### **I would like to start a business, how can I get a grant?**

Although the South Carolina State Clearinghouse functions as the state central review point for federal assistance applications, it is not directly involved with the federal application process and does not maintain current information on upcoming federal deadlines, specific grant requirements, etc. The following suggestions are offered to those who are in search of federal assistance but are unsure of where to begin. These sites are not maintained by the Clearinghouse and are subject to change without notice.

The Catalog of Federal Domestic Assistance (CFDA) lists all federal programs available to state and local governments, as well as federally recognized Indian tribal governments and private profit or non-profit organizations. This is published and updated twice yearly by the US General Services Administration. A listing of these projects and application instructions can be found at [www.cfda.gov](http://www.cfda.gov).

The Federal Register, published daily, announces newly authorized and/or funded programs, and announces annual application deadlines and award amounts for continuing programs. The Federal Register also provides an online subscription service for current issues. Archives of the Federal Register can be found at [www.archives.gov/](http://www.archives.gov/). Both the CFDA and the Federal Register are available in most major libraries.

You may also want to visit: [www.grants.gov](http://www.grants.gov), an electronic storefront for Federal grants.

For information on grants which have previously been awarded, consult the Federal Assistance Awards Data System (FAADS), which is a codified report by quarter of all federal assistance grants. FAADS can be accessed online at <http://census.gov/govs/www/faads.html>.

### **What is Presidential Executive Order 12372?**

Executive Order 12372 “Intergovernmental Review of Federal Programs,” signed by President Reagan on July 14, 1982, mandates federal policy governing review and coordination with state and local government officials regarding federal government actions affecting their jurisdictions, including the award of federal grants. The Executive Order is intended to provide a flexible state-administered system of intergovernmental coordination rather than a uniform one directed by the federal government. It requires states, in consultation with their local governments, to decide whether or not to have an intergovernmental review process under the provisions of the order, design their own process, select the eligible federal government activities they wish to review and delegate the review function.

### **What is the SC Project Notification and Review System?**

The South Carolina Project Notification and Review System was established through the authority delegated to the states by Presidential Executive Order 12372 on July 14, 1982. Act 651 of 1997 as amended, authorizes the State Budget Division, to operate the SC Project Notification and Review Process. The purpose of the review system is to strengthen the intergovernmental relationship between the various levels of government and to afford the state and local elected officials and agencies input regarding federal financial assistance requests and direct federal investments.

### **Who is the state Single Point of Contact?**

The State Single Point of Contact (SPOC) is the official or organization designated by the State to coordinate the State process and to transmit official State process recommendations to the Federal Government. The State Clearinghouse of the South Carolina Executive Budget Office has been designated as the state Single Point of Contact.

## **Am I subject to review by the South Carolina State Process for Executive Order 12372?**

South Carolina does not require an intergovernmental review on all CFDA numbers. Only projects with CFDA program numbers listed on Appendix SCH 001 should be submitted to the State Clearinghouse for intergovernmental review. See <http://www.budget.sc.gov/EBO-ch-projects.phtm>

## **What is a CFDA Number?**

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## **What should I submit to comply with Executive Order 12372?**

The application should include the following items:

- Application for Federal Assistance (SF424 Form), including the CFDA number
- Budget information (SF424A Form or 424C Form), including budget summary, narrative and funding source
- Program narrative, executive summary, or abstract to include purpose, scope, justification, area to be served, staffing and other pertinent data
- If applicable, maps which show project activity locations

In order to ensure a timely review and response, applications should be submitted to the State Clearinghouse at the earliest feasible time. For applications that require federal consistency review, the applicant should plan to submit the application to the State Clearinghouse (SCH) and receive the state clearance letter before forwarding the application and clearance letter to the federal funding agency.