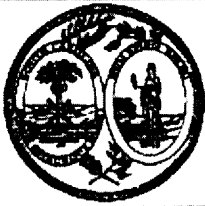


AGENCY NAME:	Division of Aeronautics		
AGENCY CODE:	U300	SECTION:	87



**Fiscal Year 2018-19
Agency Budget Plan**

FORM A - BUDGET PLAN SUMMARY

**OPERATING
REQUESTS
(FORM B1)**

For FY 2018-19, my agency is (mark "X"):	
<input type="checkbox"/>	Requesting General Fund Appropriations.
<input type="checkbox"/>	Requesting Federal/Other Authorization.
<input checked="" type="checkbox"/>	Not requesting any changes.

**NON-RECURRING
REQUESTS
(FORM B2)**

For FY 2018-19, my agency is (mark "X"):	
<input type="checkbox"/>	Requesting Non-Recurring Appropriations.
<input type="checkbox"/>	Requesting Non-Recurring Federal/Other Authorization.
<input checked="" type="checkbox"/>	Not requesting any changes.

**CAPITAL
REQUESTS
(FORM C)**

For FY 2018-19, my agency is (mark "X"):	
<input checked="" type="checkbox"/>	Requesting funding for Capital Projects.
<input type="checkbox"/>	Not requesting any changes.

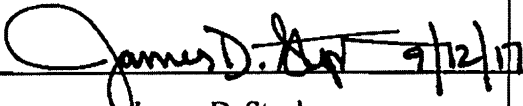
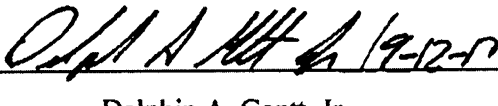
**PROVISOS
(FORM D)**

For FY 2018-19, my agency is (mark "X"):	
<input checked="" type="checkbox"/>	Requesting a new proviso and/or substantive changes to existing provisos.
<input type="checkbox"/>	Only requesting technical proviso changes (such as date references).
<input type="checkbox"/>	Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	<i>Name</i>	<i>Phone</i>	<i>Email</i>
PRIMARY CONTACT:	James D. Stephens	803-896-6272	jstephens@aeronautics.sc.gov
SECONDARY CONTACT:	Melody Mikell	803-896-6279	memikell@aeronautics.sc.gov

I have reviewed and approved the enclosed FY 2018-19 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

	<i>Agency Director</i>	<i>Board or Commission Chair</i>
SIGN/DATE:	 9/12/17	 9-12-17
TYPE/PRINT NAME:	James D. Stephens	Delphin A. Gantt, Jr.

This form must be signed by the agency head – not a delegate.

Fiscal Year 2018-19 Budget Request Executive Summary

Agency Code: U300
 Agency Name: Division of Aeronautics
 Section:

BUDGET REQUESTS			FUNDING					FTES				
Priority	Request Type	Request Title	State	Federal	Earmarked	Restricted	Total	State	Federal	Earmarked	Restricted	Total
1	C - Capital	Airport Facilities Security System Replacement	100,000				100,000					0.00
2	C - Capital	Facility Painting - deferrred maintenance completion	200,000				200,000					0.00
3	C - Capital	Window Replacement - deferred maintenance completion	75,000				75,000					0.00
4							0					0.00
5							0					0.00
6							0					0.00
7							0					0.00
8							0					0.00
9							0					0.00
10							0					0.00
11							0					0.00
12							0					0.00
13							0					0.00
14							0					0.00
15							0					0.00
16							0					0.00
17							0					0.00
18							0					0.00
19							0					0.00
20							0					0.00
21							0					0.00
22							0					0.00
23							0					0.00
24							0					0.00
25							0					0.00
26							0					0.00
27							0					0.00
28							0					0.00
29							0					0.00
30							0					0.00
TOTAL BUDGET REQUESTS			375,000	0	0	0	375,000	0.00	0.00	0.00	0.00	0.00

AGENCY NAME:	Division of Aeronautics		
AGENCY CODE:	U300	SECTION:	87

FORM C – CAPITAL REQUEST

AGENCY PRIORITY	2-Form#13509
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Facility painting – deferred maintenance completion
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Provide a brief, descriptive title for this request.

AMOUNT	\$200,000
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How much is requested for this project in FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.

CPIP PRIORITY	CPIP Plan year 2019, priority 1 of 2 Included in the CPIP for 2018
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Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.

OTHER APPROVALS	None
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What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)

LONG-TERM PLANNING AND SUSTAINABILITY	General funds have been used to maintain facilities throughout the years. The cost of this project exceeds Aeronautics current available funds. No other separate funds will be requested until such time that the facility will need to be repainted, at such time, general funds for capital improvements will be requested again. The building exterior has begun to show signs of corrosion, which left untreated would lead to additional maintenance costs in the future. The paint should last 15-20 years.
--	--

What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?

AGENCY NAME:	Division of Aeronautics		
AGENCY CODE:	U300	SECTION:	87

SUMMARY	<p>Capital project dollars are needed for painting the exterior of the facilities. The Aeronautics Commission is located at the Columbia Metropolitan Airport, and is home to one of the oldest hangars on the airfield. This hangar, the main offices of Aeronautics, and two other smaller buildings are in need of paint or a protective coating to extend the life of the metal structures. The main office was painted approximately 15 years ago, and is beginning to show signs of corrosion. This corrosion if left unattended may cause damage that requires much more funding to correct. Each of the other buildings are in similar conditions, but were painted much longer ago.</p> <p>The painting/coatings project should extend the life of the facilities, and shouldn't be needed for 15-20 years.</p>
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Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.

AGENCY NAME:	Division of Aeronautics		
AGENCY CODE:	U300	SECTION:	87

FORM C – CAPITAL REQUEST

AGENCY PRIORITY	1-Form#13508
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Airport Facilities Security System Replacement
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Provide a brief, descriptive title for this request.

AMOUNT	\$100,000
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How much is requested for this project in FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.

CPIP PRIORITY	This was not included in the CPIP because funding was initially approved for FY 2017-2018 budget. Unfortunately, sufficient excess revenue was not available to provide this funding and Aeronautics did not received funding. This will take top priority.
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Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.

OTHER APPROVALS	None
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What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)

LONG-TERM PLANNING AND SUSTAINABILITY	General funds have been used to maintain facilities throughout the years. The cost of this project exceeds Aeronautics current available funds. No other separate funds will be requested until such time that the facility will need to have the security system replaced, at such time, general funds for capital improvements will be requested again.
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What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?

AGENCY NAME:	Division of Aeronautics		
AGENCY CODE:	U300	SECTION:	87

SUMMARY	<p>The current security system at the Division of Aeronautics facilities at the Columbia Metropolitan Airport was installed post 9/11. The system is now outdated and continues to be susceptible to weather events and irregular support. The irregular support is due to limited qualified support service companies for the equipment being maintained.</p> <p>The Division would like to install a system that includes a web-enabled monitoring software and video surveillance, along with code compliant access controls.</p> <p>The Division facilities are located at a commercial service airport. It is critical that the facility security be maintained at a level that meets the security requirements of the Transportation Security Administration and protects the aviation assets of the State.</p>
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Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.

AGENCY NAME:	Division of Aeronautics		
AGENCY CODE:	U300	SECTION:	87

FORM C – CAPITAL REQUEST

AGENCY PRIORITY	3-Form#13510
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Window Replacement – deferred maintenance completion
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Provide a brief, descriptive title for this request.

AMOUNT	\$75,000
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How much is requested for this project in FY 2018-19? This amount should correspond to the total for all funding sources on the Executive Summary.

CPIP PRIORITY	CPIP Plan year 2019, priority 2 of 2 Included in the CPIP for 2018
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Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.

OTHER APPROVALS	None
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What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)

LONG-TERM PLANNING AND SUSTAINABILITY	General funds have been used to maintain facilities throughout the years. The cost of this project exceeds Aeronautics current available funds. No other separate funds will be requested until such time that the facility will need to have the windows replaced, at such time, general funds for capital improvements will be requested again. Cost savings should be realized in monthly energy savings, but actual amount is yet to be determined. The windows should have a useful life of 30 to 40 years.
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What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?

AGENCY NAME:	Division of Aeronautics		
AGENCY CODE:	U300	SECTION:	87

SUMMARY	<p>Capital project dollars are needed for replacing windows. The Aeronautics Commission is located at the Columbia Metropolitan Airport, the main hangar/office building needs to have its windows replaced. These are the original windows from when the building was in built in 1982. Over the past five years, funds have been spent to reseal windows, but leaks continue, and delamination of panes has occurred. By replacing the office windows, leaks will be stopped, and energy efficiencies should be realized.</p> <p>Based on the life span of the current windows, new ones should last approximately 30-40 years, at such time, a capital improvement funds will again be requested.</p>
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Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.

AGENCY NAME:	Division of Aeronautics		
AGENCY CODE:	U300	SECTION:	87

FORM D – PROVISO REVISION REQUEST

NUMBER 87.3

Cite the proviso according to the renumbered list for FY 2018-19 (or mark "NEW").

TITLE Funding Sequence -Revise 87.3 Allow Funding Four Air Carrier Airports-

Provide the title from the FY 2017-18 Appropriations Act or suggest a short title for any new request.

BUDGET PROGRAM State Aviation Fund

Identify the associated budget program(s) by name and budget section.

RELATED BUDGET REQUEST None

Is this request associated with a budget request you have submitted for FY 2018-19? If so, cite it here.

REQUESTED ACTION Amend

Choose from: Add, Delete, Amend, or Codify.

OTHER AGENCIES AFFECTED None

Which other agencies would be affected by the recommended action? How?

SUMMARY & EXPLANATION

Proviso 87.3 should be reworded to allow for funding of the Columbia, Charleston, Greenville-Spartanburg, and Myrtle Beach airports.

Summarize the existing proviso. If requesting a new proviso, describe the current state of affairs without it. Explain the need for your requested action. For deletion requests due to recent codification, please identify SC Code section where language now appears.

AGENCY NAME:	Division of Aeronautics		
AGENCY CODE:	U300	SECTION:	87

FISCAL IMPACT	<p>This change will allow the Aeronautics Commission to program grants from the State Aviation Fund at the four large air carrier airports just as funding is available for general aviation airports. This change does not impact the sequencing of funding of the state airport system. This change will not be exercised until additional revenue sources are available to the State Aviation Fund.</p>
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Provide estimates of any fiscal impacts associated with this proviso, whether for state, federal, or other funds. Explain the method of calculation.

PROPOSED PROVISIO TEXT	<p>“(AERO: Funding Sequence) All General Aviation Airports will receive funding prior to the four air carrier airports (i.e. Columbia, Charleston, Greenville-Spartanburg, Myrtle Beach Jetport) as these qualify for special funding under the DOT/FAA appropriations based on enplanements in South Carolina. This policy may be waived to provide matching state funds for critical FAA safety or capacity projects at air carrier airports.”</p>
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Paste FY 2017-18 text above, then bold and underline insertions and strikethrough deletions. For new proviso requests, enter requested text above.

AGENCY NAME:	Division of Aeronautics		
AGENCY CODE:	U300	SECTION:	87

**FORM E – AGENCY COST SAVINGS AND GENERAL FUND REDUCTION
CONTINGENCY PLAN**

TITLE	Agency Cost Savings and General Fund Reduction Contingency Plan
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AMOUNT	\$62,375.00 <i>What is the General Fund 3% reduction amount (minimum based on the FY 2017-18 recurring appropriations)? This amount should correspond to the reduction spreadsheet prepared by EBO.</i>
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ASSOCIATED FTE REDUCTIONS	None <i>How many FTEs would be reduced in association with this General Fund reduction?</i>
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PROGRAM/ACTIVITY IMPACT	<p>No external programs will be hindered by reductions listed. Each of the areas where reductions can take place are in place to support the overall objectives of the agency, and those objectives will not be changing. The manner by which the objectives are completed may change slightly, but no changes will be felt outside of the agency. The associated program objectives are part of each of the agency departments or overall agency operations.</p>
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What programs or activities are supported by the General Funds identified?

AGENCY NAME:	Division of Aeronautics		
AGENCY CODE:	U300	SECTION:	87

SUMMARY

The agency has been working toward the reduction of utility costs, and will soon be completing an LED lighting upgrade. Once completed, the result should be decreased utility costs. Associated with the facilities, other facility upgrades can be delayed until the general fund can support the request.

Staffing of the agency often includes staff travel and the hiring of a summer intern. In order to realize cost savings, these areas can be managed to meet the need to reduce costs.

Also, each year, the agency participates in the promotion of the aerospace/aviation industry. These promotional efforts can be managed such that costs are reduced, but agency participation remains.

Finally, as the agency manages programs, we should be able to realize cost savings by the elimination of software programming outsourcing and vehicle maintenance outsourcing, each of which is dependent upon limited equipment failures.

Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.

AGENCY COST SAVINGS PLANS

- Cost savings for electricity from replacement of lighting with energy efficient lighting = \$9,000
- Delay maintenance upgrades for facilities = \$25,000
- Reduce employee travel = \$10,000
- Eliminate hiring summer intern = \$5,000
- Reduce promotional expenses = \$4,000
- Eliminate out sourcing software programing = \$5,300
- Reduce outsourcing of vehicle repairs = \$4,075

What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?

AGENCY NAME:	Division of Aeronautics		
AGENCY CODE:	U300	SECTION:	87

FORM F – REDUCING COST AND BURDEN TO BUSINESSES AND CITIZENS

TITLE	State Aviation Fund Supplemental Support
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Provide a brief, descriptive title for this request.

EXPECTED SAVINGS TO BUSINESSES AND CITIZENS	Continued offering of services that support local airports and limit the local funds necessary to operate publicly owned, public use airports.
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What is the expected savings to South Carolina’s businesses and citizens that is generated by this proposal? The savings could be related to time or money.

FACTORS ASSOCIATED WITH THE REQUEST	<p>Mark “X” for all that apply:</p> <table border="0"> <tr> <td><input type="checkbox"/></td> <td>Repeal or revision of regulations.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Reduction of agency fees or fines to businesses or citizens.</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Greater efficiency in agency services or reduction in compliance burden.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Other</td> </tr> </table>	<input type="checkbox"/>	Repeal or revision of regulations.	<input type="checkbox"/>	Reduction of agency fees or fines to businesses or citizens.	<input checked="" type="checkbox"/>	Greater efficiency in agency services or reduction in compliance burden.	<input type="checkbox"/>	Other
<input type="checkbox"/>	Repeal or revision of regulations.								
<input type="checkbox"/>	Reduction of agency fees or fines to businesses or citizens.								
<input checked="" type="checkbox"/>	Greater efficiency in agency services or reduction in compliance burden.								
<input type="checkbox"/>	Other								

METHOD OF CALCULATION	Costs offset for local airports are 1:1, meaning that for every additional dollar spent by the state, a dollar is saved by the local government that owns/operates the local airport. The supplemental support dollars would come from fees already assessed to airlines that operate within SC.
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Describe the method of calculation for determining the expected cost or time savings to businesses or citizens.

REDUCTION OF FEES OR FINES	No reductions of fees or fines will happen at the state level, but reductions could be noticed at the local level.
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Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?

REDUCTION OF REGULATION	N/A
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Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?

AGENCY NAME:	Division of Aeronautics		
AGENCY CODE:	U300	SECTION:	87

SUMMARY

Each year, the Aeronautics Commission supports publicly owned, public use airports with Capital Improvements and Airfield Maintenance services. These services are currently supported financially through the State Aviation Fund (SAF). The SAF is capable of supporting the smaller, general aviation airports in SC, but as a state, we do not currently support our larger commercial service airports. A re-direct of the current tax payments by airlines operating within SC to the SAF would enable Aeronautics to support all publicly owned, publicly operated airports, and would continue to support this critical part of the state transportation infrastructure.

Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?