



# Master Data

Budget Advisory Group  
April 2023

# Master Data Hierarchy

**Agency-** Who are we?

**Fund-** Where is the cash from?

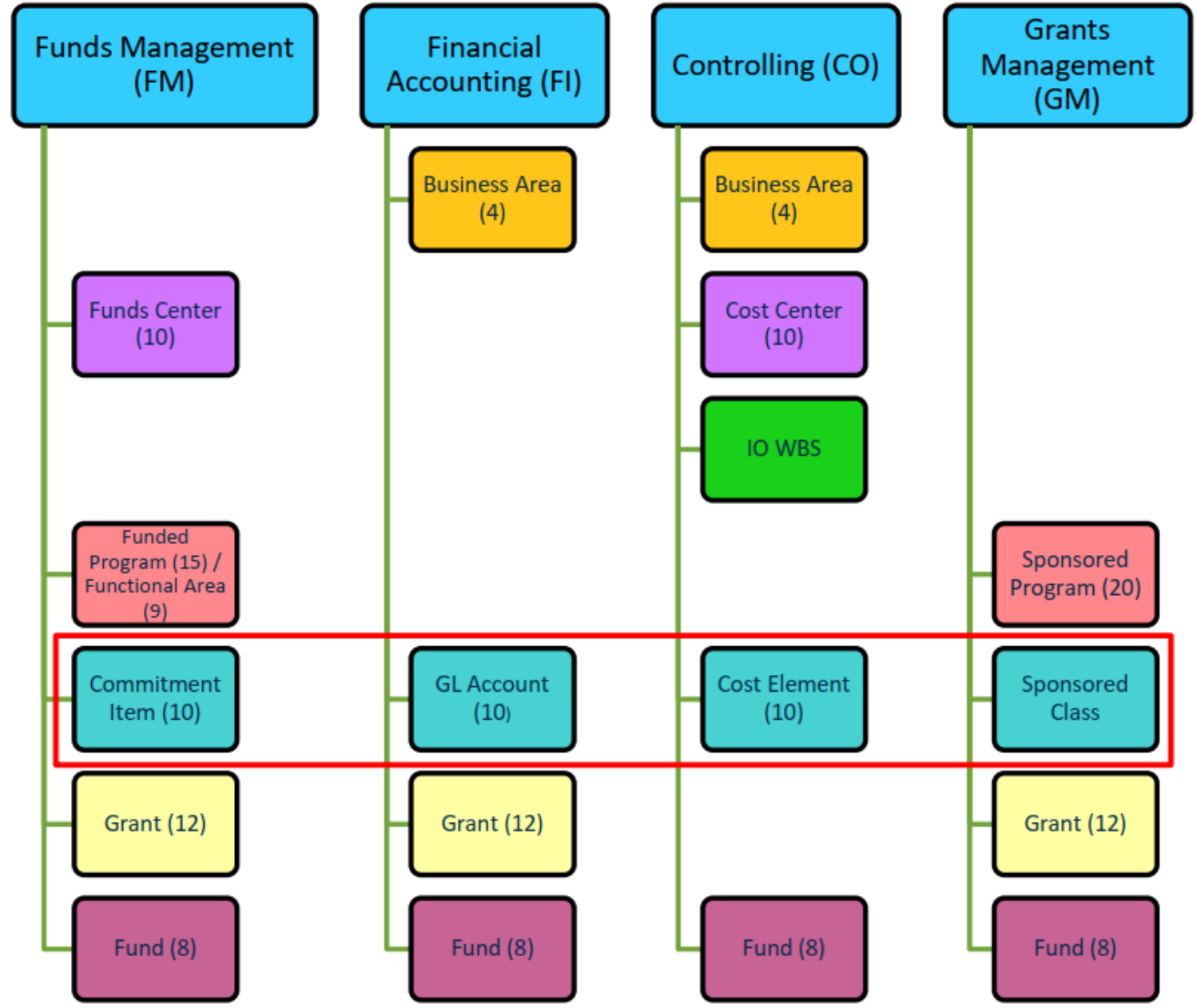
**State Funded Program-** Where is authority granted in Appropriations Act?

**Functional Area and Cost Center-** How are we tracking internally?

**Commitment Item-** What is it?

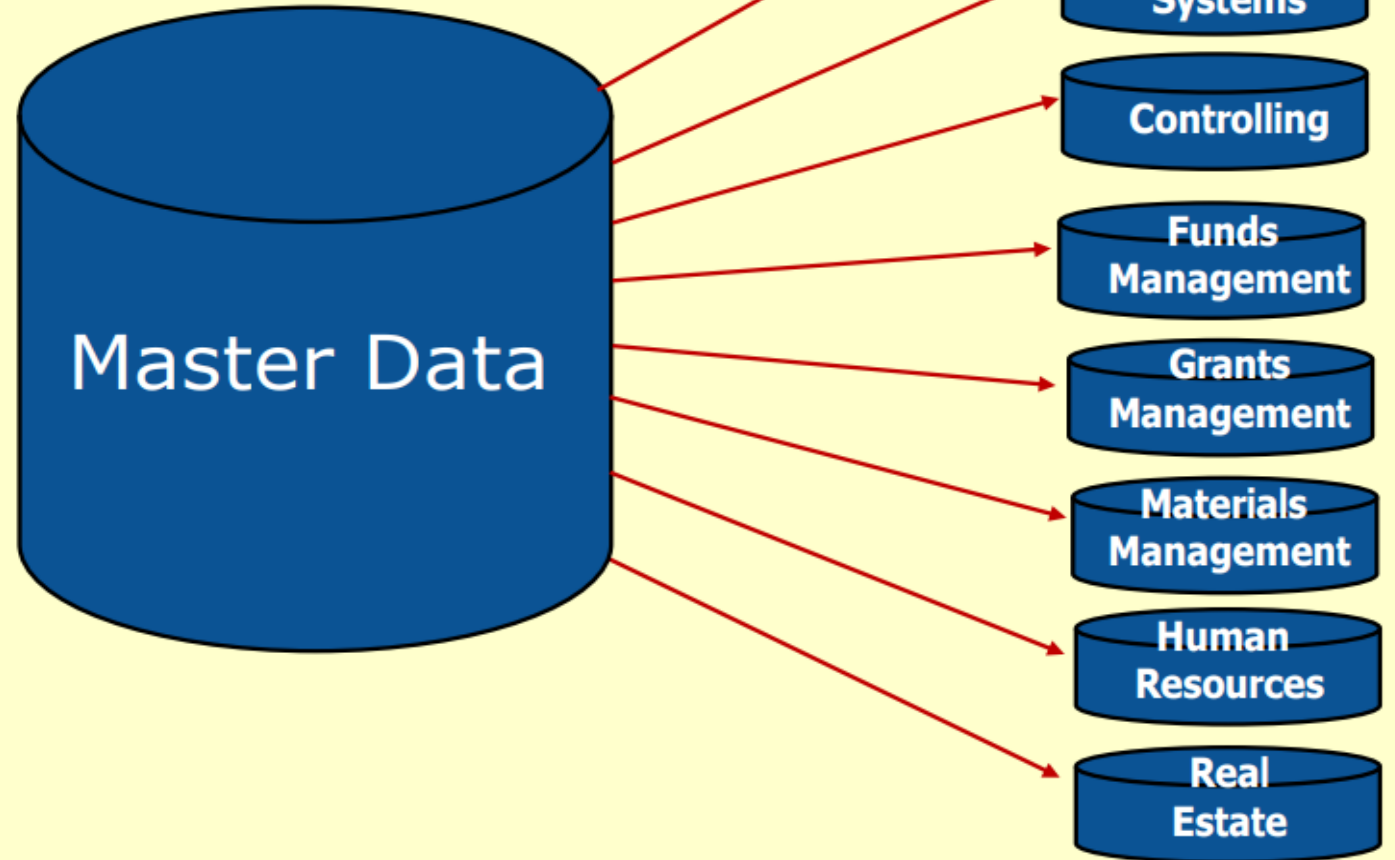
More specific and detailed

# Data Structure



# Master Data

Master Data are stored centrally and re-used again and again whenever transactions are processed.



# Funds

- Each fund represents where the cash is from. Ex. 10010000 is from general fund revenue- tax dollars; 33560000 is from Court Fines and Fees.

Fund Category	Number Range
General Fund Expenditure	10000000-19999999
General Fund Revenue	20000000-29999999
Earmarked Fund	30000000-39999999
Restricted Fund	40000000-49999999
Federal Fund	50000000-59999999

First number indicates Fund Category

# Fund Center/Cost Center

- Fund centers are created by agencies to track expenditures by internal structure.
- Budget is loaded at the 8-digit (ex. N2000000) funds center level and budget checks are conducted at this level by default. An agency can choose to check at a lower level.
- Expenditures will post at the 10-digit fund center level (ex. N200DAF010).
- Agencies that choose to check budget at the 10-digit level must push budget down to that level.

8-Digit  
Fund Center

10-Digit  
Fund Center

Ex: 8-Digit Fund Center

F030 0000

Business Area

Ex: 10-Digit Fund Center

F030 BA0001

Agency Hierarchy

Used for Budgetary Purposes

Used for Posting Expenditures

# Functional Area

- Functional areas are another way to group budget and expenditures.
- Each state funded program will have at least one functional area but many have more than one.
- When a new State Funded Program is created, agencies will request a new functional area be assigned.
- By default, budget does not check at the functional area but it can if the agency chooses.

N200DAF010\_0000

Business Area

10 Digit Fund Center/Cost Center

Functional Area

# Funded Programs

## State Funded Program

- State funded programs are 15 characters and correspond to the named sections of the Appropriations Act.
- Budget is checked at the state funded program.
- Programs that start with 98 are nonrecurring.
- State funded programs with an X are special items.

0100.000000.000 - Administration

## Agency Funded Program

- Agency funded programs are a subset of state funded programs.
- Agency funded programs are derived from the agency's funds center/cost center and functional area.

N200DAF010\_0000

Business Area

10 Digit Fund Center/Cost Center

Functional Area



# Commitment Items/GL Account

- Commitment Items/GL Accounts are used to categorize expenditures and revenue.
- 6-digit commitment items are for load and checks only.
- 10-digit commitment items are used to post revenue and expenditures.
- Categories of commitment items roll up to budget check under 6-digit commitment items. (Transaction FMCIC in SCEIS will display the hierarchy of 10-digit and 6-digit commitment items.)

Ordered pens from Staples:

**Expense:** Office Supplies –  
5030010000

**Budget Check/Consumed:** Other  
Operating - 512001

Commitment Items	Number Range	
Assets	1000000000 – 1999999999	
Liabilities	2000000000 – 2999999999	
Fund Balance	3000000000 – 3999999999	
Revenue	4000000000 – 4999999999	Used in FM
Expenditures	5000000000 – 5999999999	
Transfers	6000000000 – 7999999999	
Conversions	9000000000 – 9999999999	

# Budget from the Act to Actuals

# Section of the Budget Bill

Sec. 64

## LAW ENFORCEMENT TRAINING COUNCIL

10010000  
30000000  
40000000  
50000000

10010000  
**GENERAL FUNDS**

### I. ADMINISTRATION 0100.000000.000

EXECUTIVE DIRECTOR	501014		124,448	
			(1.00)	
CLASSIFIED POSITIONS	501058	State Funded Program	3,107,309	642,289
			(61.00)	(7.00)
OTHER PERSONAL SERVICES	501070		47,000	
OTHER OPERATING EXPENSES	512001	Commitment Item	4,099,910	2,749,600
<b>TOTAL I. ADMINISTRATION</b>			<b>7,378,667</b>	<b>3,391,889</b>
		Fund Type	(62.00)	(7.00)

### II. TRAINING 0515.000000.000

CLASSIFIED POSITIONS	501058		4,184,357	3,551,768
			(78.00)	(58.00)
OTHER PERSONAL SERVICES	501070		265,980	
OTHER OPERATING EXPENSES	512001		2,121,734	718,706
<b>TOTAL II. TRAINING</b>			<b>6,572,071</b>	<b>4,270,474</b>
			(78.00)	(58.00)

### III. EMPLOYEE BENEFITS 9500.050000.000

EMPLOYER CONTRIBUTIONS	513000		3,194,655	1,749,544
<b>TOTAL III. EMPLOYEE BENEFITS</b>			<b>3,194,655</b>	<b>1,749,544</b>

<b>TOTAL LAW ENFORCEMENT TRAINING COUNCIL</b>			<b>17,145,393</b>	<b>9,411,907</b>
			(140.00)	(65.00)

Numbers in () are full time equivalent positions (FTEs) associated with each line.

# Section of the Budget Bill

Sec. 93

DEPARTMENT OF ADMINISTRATION

10010000

10010000

TOTAL FUNDS

30000000

GENERAL FUNDS

40000000

## I. ADMINISTRATION

0100.000000.000

EXECUTIVE DIRECTOR

284,679

50000000

284,679

(1.00)

(1.00)

CLASSIFIED POSITIONS

501058

State Funded Program

3,048,279

423,279

(46.36)

(6.36)

UNCLASSIFIED POSITIONS

501060

State Funded Program Special Item

880,345

780,345

(6.00)

(5.00)

OTHER PERSONAL SERVICES

501070

65,200

OTHER OPERATING EXPENSES

512001

Commitment Item

718,003

247,003

TECHNOLOGY INVESTMENT COUNCIL

561000

98,784

98,784

TOTAL I. ADMINISTRATION

0107.100000X000

Fund Type

5,095,290

1,834,090

(53.36)

(12.36)

## II. STATEWIDE PROGRAMS & SERVICES

### 2. FACILITIES MANAGEMENT

1000.150501.000

CLASSIFIED POSITIONS

4,312,000

(112.30)

OTHER PERSONAL SERVICES

300,000

OTHER OPERATING EXPENSES

1000.150506X000

16,100,000

2,600,000

CAPITOL COMPLEX & MANSION

3,150,000

3,150,000

PERMANENT IMPROVEMENTS

6,353,781

3,353,781

TOTAL 2.

30,215,781

9,103,781

FACILITIES MANAGEMENT

(112.30)

# Budget Load Document In SCEIS

Header Additional Data

Document 1000836695 Status Posted Document Year 2023  
 Process Enter Total 17,145,393.00 USD  
 BCS Value Type Budget  
 Budget Category Payment Version 0 Fiscal Year 2023  
 Document Type APPR Document Date 07/01/2022

Report Type is FMEDDW

Year 8 Digit Fund Center

High Level Fund

Line	-/+	Funds Ctr	Funded Program	Functional Area	Fund	Cmmt Item	Grant	Amount (USD)	Type	Text
000001		N2000000	0100.000000.000	000000000000000000	10010000	501058	NOT REL...	642,289.00	APPR	APPROPRIATIONS LOAD
000002		N2000000	0100.000000.000	000000000000000000	10010000	512001	NOT REL...	2,749,600.00	APPR	APPROPRIATIONS LOAD
000003		N2000000	0515.000000.000	000000000000000000	10010000	501058	NOT REL...	3,551,768.00	APPR	APPROPRIATIONS LOAD
000004		N2000000	0515.000000.000	000000000000000000	10010000	512001	NOT REL...	718,706.00	APPR	APPROPRIATIONS LOAD
000005		N2000000	9500.050000.000	000000000000000000	10010000	513000	NOT REL...	1,749,544.00	APPR	APPROPRIATIONS LOAD
000006		N2000000	0100.000000.000	000000000000000000	30000000	501014	NOT REL...	124,448.00	APPR	APPROPRIATIONS LOAD
000007		N2000000	0100.000000.000	000000000000000000	30000000	501058	NOT REL...	2,465,020.00	APPR	APPROPRIATIONS LOAD
000008		N2000000	0100.000000.000	000000000000000000	30000000	501070	NOT REL...	47,000.00	APPR	APPROPRIATIONS LOAD
000009		N2000000	0100.000000.000	000000000000000000	30000000	512001	NOT REL...	1,350,310.00	APPR	APPROPRIATIONS LOAD
000010		N2000000	0515.000000.000	000000000000000000	30000000	501058	NOT REL...	617,864.00	APPR	APPROPRIATIONS LOAD
000011		N2000000	0515.000000.000	000000000000000000	30000000	501070	NOT REL...	20,000.00	APPR	APPROPRIATIONS LOAD
000012		N2000000	0515.000000.000	000000000000000000	30000000	512001	NOT REL...	1,040,489.00	APPR	APPROPRIATIONS LOAD
000013		N2000000	9500.050000.000	000000000000000000	30000000	513000	NOT REL...	1,321,110.00	APPR	APPROPRIATIONS LOAD
000014		N2000000	0515.000000.000	000000000000000000	50000000	501058	NOT REL...	14,725.00	APPR	APPROPRIATIONS LOAD
000015		N2000000	0515.000000.000	000000000000000000	50000000	501070	NOT REL...	245,980.00	APPR	APPROPRIATIONS LOAD
000016		N2000000	0515.000000.000	000000000000000000	50000000	512001	NOT REL...	362,539.00	APPR	APPROPRIATIONS LOAD
000017		N2000000	9500.050000.000	000000000000000000	50000000	513000	NOT REL...	124,001.00	APPR	APPROPRIATIONS LOAD

# FMAVCH01

## Overview of AVC Data

FM Area  
Control Ledger  
Fiscal Year  
Grant  
Funds Center  
Functional Area  
Funded Program

Run FMAVCH01 or  
FMAVCR01

SC01 (USD)  
9H  
2023  
NOT RELEVANT  
N2000000  
<blank>  
0100.000000.000

Cmmt Item	Fund	Consumable Amt	Consumed Amt	Available Amt	Number of DB Records	Status
501058	10010000	704,289.00	396,659.95	307,629.05	2	
501070	10010000	20,000.00	10,500.00	9,500.00	2	
512001	10010000	3,633,545.68	2,949,238.21	684,307.47	2	
501014	30000000	0.00	0.00	0.00	1	
501058	30000000	195,020.00	0.00	195,020.00	1	
501070	30000000	0.00	0.00	0.00	1	
512001	30000000	455,310.00	0.00	455,310.00	1	
501014	33560000	124,448.00	82,965.28	41,482.72	2	
501058	33560000	2,200,000.00	1,461,056.54	738,943.46	2	
501070	33560000	97,000.00	66,725.47	30,274.53	2	
512001	33560000	800,000.00	411,396.54	388,603.46	2	
512001	34610000	70,000.00	51,221.56	18,778.44	2	
512001	38050000	25,000.00	21,207.02	3,792.98	2	

# ZMDRR- Viewing Master Data in SCEIS

Enter Criteria      Business Area **N200**    LAW ENFORCEMENT TRN COUNCIL

Reset                      Cost Center                      Mini Code

Functional Area                      State Funded Pgm    0100.000000.000



Cost Center	Name	Functional Area	Functional Area Description	Mini Code	State Funded Program	AGY Funded Program	AGY Funded Program Name
<b>N200000010</b>	LAW ENFORCE TRNG - A	N200_0000	N200 ADMINISTRATION	6000	0100.000000.000	N200000010_0000	N200 ADMINISTRATION
N200C00010	Chief Counsel	N200_0000	N200 ADMINISTRATION	6000	0100.000000.000	N200C00010_0000	Chief Counsel - Admi
N200D00010	Deputy Director	N200_0000	N200 ADMINISTRATION	6000	0100.000000.000	N200D00010_0000	Deputy Director - Ad
N200DA0010	Administration	N200_0000	N200 ADMINISTRATION	6000	0100.000000.000	N200DA0010_0000	Administration - Adm
N200DAC010	Certification	N200_0000	N200 ADMINISTRATION	6000	0100.000000.000	N200DAC010_0000	Certification - Admi
N200DAD010	Food Services	N200_0000	N200 ADMINISTRATION	6000	0100.000000.000	N200DAD010_0000	Food Services - Admi
N200DAF010	Facilities	N200_0000	N200 ADMINISTRATION	6000	0100.000000.000	N200DAF010_0000	Facilities - Adminis
N200DAS010	Standards	N200_0000	N200 ADMINISTRATION	6000	0100.000000.000	N200DAS010_0000	Standards - Administ
N200DH0010	Human Affairs	N200_0000	N200 ADMINISTRATION	6000	0100.000000.000	N200DH0010_0000	Human Affairs - Admi
N200DHM010	Media	N200_0000	N200 ADMINISTRATION	6000	0100.000000.000	N200DHM010_0000	Media - Administrati
N200DHMT10	** No title found **	N200_0000	N200 ADMINISTRATION	6000	0100.000000.000	N200DHMT10_0000	IT - N200 Administra
N200DHR010	Human Resources	N200_0000	N200 ADMINISTRATION	6000	0100.000000.000	N200DHR010_0000	Human Resources - Ad
N200F00010	CFO	N200_0000	N200 ADMINISTRATION	6000	0100.000000.000	N200F00010_0000	CFO - Administration
N200FF0010	Finance	N200_0000	N200 ADMINISTRATION	6000	0100.000000.000	N200FF0010_0000	Finance - Administra
N200FP0010	Procurement	N200_0000	N200 ADMINISTRATION	6000	0100.000000.000	N200FP0010_0000	Procurement - Admini
N200FT0010	IT	N200_0000	N200 ADMINISTRATION	6000	0100.000000.000	N200FT0010_0000	IT - Administration

Enter Criteria      Business Area **N200**    LAW ENFORCEMENT TRN COUNCIL

Reset                      Cost Center                      Mini Code

Functional Area                      State Funded Pgm



Cost Center	Name	Functional Area	Functional Area Description	Mini Code	State Funded Program	AGY Funded Program	AGY Funded Program Name
<b>N200DA0010</b>	Administration	N200_0000	N200 ADMINISTRATION	6000	0100.000000.000	N200DA0010_0000	Administration - Adm
N200DA0010	Administration	N200_0001	N200 STATE EMPLOYER CONTR	1497	9500.050000.000	N200DA0010_0001	Administration - Sta
N200DA0010	Administration	N200X0011	N200 ETV Passthrough	9222	0112.050000X000	N200DA0010X0011	N200 ETV - Administr
N200DA0010	Administration	N200X0028	CENTER FOR EXCELLENCE IN	1111	9812.290000X000	N200DA0010X0028	CENTER FOR EXCELLENC

# Expenditure to Budget Consumption

## General Funds

## Other Funds 30000000

## Federal Funds 50000000

10010000

0100.000000.000

501058 501070 512001

N200DA0010\_0000, N200DAC010\_0000, N200DAF010\_0000, N200DAS010\_0000, N200DHM010\_0000, N200DHR010\_0000, N200FFO010\_0000, N200FPO010\_0000, N200FTO010\_0000, N200DAD010\_0000

0515.000000.000

501058 501070 512001

N200DAT010\_0006, N200DAR010\_0006, NROODTA010\_0006, N200DTB010\_0006

9500.050000.000 513000

N200DA0010\_0000, N200DAC010\_0000, N200DAF010\_0000, N200DAS010\_0000, N200DHM010\_0000, N200DHR010\_0000, N200FFO010\_0000, N200FPO010\_0000, N200FTO010\_0000, N200DAD010\_0000, N200DAT010\_0006, N200DAR010\_0006, NROODTA010\_0006, N200DTB010\_0006

33560000

0100.

Same as 0100. in 10010000

0515.

Same as 0515. in 10010000

9500.

Same as 9500 in 10010000

34610000

0100.

Same as 0100. in 10010000

0515.

Same as 0515. in 10010000

9500.

Same as 9500 in 10010000

38050000

0100.

Same as 0100. in 10010000

0515.

Same as 0515. in 10010000

9500.

Same as 9500 in 10010000

39580000

0100.

Same as 0100. in 10010000

0515.

Same as 0515. in 10010000

9500.

Same as 9500 in 10010000

50550000

0515.000000.000

501058  
N200DTA010\_0006

501070  
N200DTA010\_0006

512001  
N200DTA010\_0006

9500.050000.000

513000

N200DTA010\_0006



# Master Data Hierarchy

**Agency-** Who are we?

**Fund-** Where is the cash from?

**State Funded Program-** Where is authority granted in Appropriations Act?

**Functional Area and Cost Center-** How are we tracking internally?

**Commitment Item-** What is it?

More specific and detailed