






OnBase - CBO Project Planning

Filters:

Processing:

-  **All Project Detail Worksheets:** All Project Detail Worksheets that have been created and saved, regardless of CPIP status, will be reflected here
-  **Construction:** A CPIP that has been created and saved, but not “Finalized” by the agency will be reflected here. Or, conversely, a CPIP that has been returned by EBO for “Changes Required” will be reflected here. At this stage in the CPIP process, each Project Detail Worksheet can be modified by the agency.
-  **Submitted Pending Review:** A CPIP that has been created, saved, and “Finalized”, will be reflected here. At this stage in the CPIP process, it is pending review by the Executive Budget Office.
-  **Review Complete:** A CPIP that has been created, saved, “Finalized” and deemed “Ready to Process” by the Executive Budget Office, will be reflected here. At this stage in the CPIP process, it has been reviewed by the Executive Budget Office, requires no changes, and is ready to be compiled into the state-wide CPIP to be provided to JBRC and SFAA at a later date.
-  **JBRC & SFAA Received:** A CPIP that has been created, saved, “Finalized”, deemed “Ready to Process” by the Executive Budget Office, and presented to JBRC and SFAA at their respective meetings, will be reflected here. At this stage the CPIP process for the applicable calendar year, is complete.
 - Submitter: **Finalize** moves the CPIP from **Construction to Submitted Pending Review**
 - EBO: **Changes Required** moves the CPIP from **Submitted Pending Review to Construction**
 - EBO: **Ready to Process** moves the CPIP from **Submitted Pending Review to Review Complete**
 - EBO: **JBRC & SFAA Received** moves the CPIP from **Review Complete to Archived**

Note: All amounts should be entered as whole dollars. Any cents entered will be rounded to the nearest whole dollar. The system is designed to initiate hard stops when data is partially or incorrectly entered.