

Finalize Request Type

After fully completed the Request Type, the request will need to be finalized to move it forward for Capital Budget Office review.



To finalize a request, select Tasks in the header, then click **PIP Finalized**.

Request: 1083-1 | Establish Phase II | Department of Administration | Training - Withdraw

FileRequestTasks

Workflow Queues

PIP Finalized

Withdraw

Generate Request Type

Generate General Information

Generate Renovation

Generate Renovation Roof

Generate New Construction

Generate New Construction Roof

Generate All

In-Progress

Request Type*Additional Costs / (Savings)General InformationRenovationRoof RenovationNew ConstructionRoof New ConstructionNotes/Documents

Request Type: Establish Phase II | Department of Administration | Training - WithdrawCreated By: TEST.SUBMITTER

Status: In-Progress8/4/2026 12:52:52 PM

Request Type

PIP Number1083

Request Type Number1083-1

CPIP Information

Calendar YearPriorityofFiscal Year

ClearUpdate

StatusIn-Progress

RequestorSubmitter, Test

The Request Type will be moved from **In-Progress** to **Initial Review**.

Request: 1137-1 | Preliminary Land Acquisition | Department of Administration | Testing Acquisition

FileRequest

Save and CloseAdd to - Save and NewSaveDelete

Refresh

History

Print

First ObjectPrevious ObjectNext ObjectLast Object

ActionsHistoryPrintNavigation

Request Type*Additional Costs / (Savings)AcquisitionsProperty DetailsNotes/Documents

Request Type: Preliminary Land Acquisition | Department of Administration | Testing AcquisitionCreated By: TEST.SUBMITTER

Status: Initial Review8/15/2026 12:49:24 PM

Request Type

PIP Number1137

Request Type Number1137-1

CPIP Information

Calendar YearPriorityofFiscal Year

StatusInitial Review

RequestorSubmitter, Test

Additionally, the Request Type will be moved from the “Request - In-Progress” filter to the “Requests – Initial Review” filter.

FileHomeCBO Project PlanningFilter

OpenCreateDelete

Add to FavoritesAdd to Personal PageAdd to Tile Groups

Save Filter SettingsReset Filter SettingsDisplay Column Chooser

Open in New WindowCollapse All

PrintPrint Preview

Export to ExcelCompose Document

RefreshRetrieve all records

Display as Dashboard

GeneralFavoritesSettingsSubfilterPrintExportRefreshDashboard

CBO Project Planning

Filters

My PIP Submissions

PIP Submissions Open (160)

PIP Submissions Closed (0)

Requests - In-Progress (4)

Requests - Changes Required (0)

Requests - Initial Review (1)

Requests - CBO Review (0)

Requests - Awaiting Approval (9)

Requests - CBO Rejected (0)

Requests - Disapproved (0)

Requests - Withdrawn (0)

Requests - Initial Review

Submitted Date	Agency Code	Agency Name	Request Type	Request #	State Funded Progr.	Project Name	External Approvals	Requestor	Created
8/15/2026	D500	Department of Administration	Preliminary Land Acquisition	1137-1		Testing Acquisition		Submitter, Test	8/15

From this status, the Request Type can be followed through the review and approval process referencing the other filters.

My PIP Submissions

PIP Submissions Open (160)

PIP Submissions Closed (0)

Requests - In-Progress (4)

Requests - Changes Required (0)

Requests - Initial Review (1)

Requests - CBO Review (0)

Requests - Awaiting Approval (9)

Requests - CBO Rejected (0)

Requests - Disapproved (0)

Requests - Withdrawn (0)

My Agency PIP Submissions

PIP Submissions Open (159)

PIP Submissions Closed (0)

Requests - In-Progress (3)

Requests - Changes Required (0)

Requests - Initial Review (0)

Requests - CBO Review (0)

Requests - Awaiting Approval (9)

Requests - CBO Rejected (0)

Requests - Disapproved (0)

Admin Approval (0)

JBRC Staff Approval (0)

JBRC Approval (9)

SFAA Approval (7)