

After selecting Change Source of Funds as the primary request type or as an additional Request Type on the Request Type tab, the Change Source of Funds tab appears in the header.

Change Source of Funds

to display the table to be completed for the Request

Click the  sign to access the table.

[illegible]

All entries added to this table should net to \$0.

Enter the details below for the fund source being **removed** from the project.

***Amount** – Enter a **(negative)** number.

***Fund Type** – Select the fund source being removed from the project.

***Current Uncommitted Balance** – Enter 0.

***Fund Type Description** – Enter the Fund Type Description included on the General Information tab.

***Fund Type Definition** – Enter the Fund Type Definition included on the General Information tab.

***Date Current Uncommitted Balance Verified** – Enter the Month and Year that the fund source was originally verified when added to the project.

Fund Type

Amount*

Fund Type*

Current Uncommitted Balance*

GL Code

For each funding source, identify the statutory authority authorizing its use for permanent improvement projects, including the applicable code section or other legal provision. If the funding source includes revenue from a fee, provide the fee name, amount, collection frequency, and the date the fee was first implemented.
If bonds are identified as a funding source, provide the bond issuance date. If the bonds have not yet been issued, indicate the anticipated date on which the bond resolution will be submitted to the State Fiscal Accountability Authority for approval.

Fund Type Description*

Fund Type Definition*

Date Current Uncommitted Balance Verified:

Month

Year

Once fully complete, click **Submit**. All changes will be saved on the Change Source of Funds tab.

Enter the details below for the fund source being **added** from the project.

***Amount** – Enter a **positive** number.

***Fund Type** – Select the fund source being added from the project.

***Current Uncommitted Balance** – Enter the total current uncommitted balance.

***Fund Type Description** – Enter the Fund Type Description included on the General Information tab.

***Fund Type Definition** – Enter the Fund Type Definition included on the General Information tab.

***Date Current Uncommitted Balance Verified** – Enter the Month and Year that the fund source was verified for this request.

Fund Type

Amount*

Fund Type*

Current Uncommitted Balance*

GL Code

For each funding source, identify the statutory authority authorizing its use for permanent improvement projects, including the applicable code section or other legal provision. If the funding source includes revenue from a fee, provide the fee name, amount, collection frequency, and the date the fee was first implemented.
If bonds are identified as a funding source, provide the bond issuance date. If the bonds have not yet been issued, indicate the anticipated date on which the bond resolution will be submitted to the State Fiscal Accountability Authority for approval.

Fund Type Description*

Fund Type Definition*

Date Current Uncommitted Balance Verified:

Month

Year

Once fully complete, click **Submit**. All changes will be saved on the Change Source of Funds tab.

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