

Notes/Documents

Each Request Type will include a Notes/Documents tab. This informational tab displays and provides access to all uploaded documents, system-generated notes created throughout the process, and any additional user-entered notes associated with the request.

The following illustrates the tab as it appears upon creation of the Request Type, prior to the addition of any system-generated notes or uploaded documents.

Request Type*

Additional Costs / (Savings)

General Information

New Construction

Roof New Construction

Notes/Documents

Request Type: Phase II Increase | Department of Administration | Columbia Mills Building - SCCRR & MM Gist Gallery Renovation

Status: In-Progress

Created By: JLLOPRESTI

8/7/2026 10:32:07 AM

Notes/Documents

Request Number
175-3

System Notes

Description

Created By

Created On

Show 100 records

Documents

No documents found

User Notes

Description

Created By

Created On

Show 100 records

The following provides an example of how the tab will appear with system-generated notes and uploaded documents.

Notes/Documents

Request Number
1044-1

System Notes

Description

Created By

Created On

Sent to Initial Review

TEST.SUBMITTER

7/6/2026 4:21:00 PM

CBO Approval required was set on 07/14/2026

JLLOPRESTI

7/14/2026 12:46:40 PM

JBRC Approval required was set on 07/14/2026

JLLOPRESTI

7/14/2026 12:46:40 PM

SFAA Approval required was set on 07/14/2026

JLLOPRESTI

7/14/2026 12:46:40 PM

Sent to CBO Review

JLLOPRESTI

7/14/2026 12:46:40 PM

1 - 8 of 8 records

Show 100 records

Documents

SCCB Conservation Land Acquisition Coordination- H170 | Acquisition - Land Acquisiti...

Private Participant Disclosure - H170 | Acquisition - Land Acquisition for Pedestrian Wa...

PIP Property Map - H170 | Acquisition - Land Acquisition for Pedestrian Walkway

User Notes

Description

Created By

Created On

Show 100 records

To access the uploaded **Documents** , double click on the document name to view. The document will open within OnBase.

Documents

SCCB Conservation Land Acquisition Coordination- H170 | Acquisition - Land Acquisiti...
Private Participant Disclosure - H170 | Acquisition - Land Acquisition for Pedestrian Wa...
PIP Property Map - H170 | Acquisition - Land Acquisition for Pedestrian Walkway

FileDocument

KeywordsCross-ReferencesDiscussionsHistory

Send ToPrintCompose DocumentStart a DiscussionDeleteCheck OutDocuSignView NotesListDelete NotePrivacy OptionsRepeat Notes Mode

InformationNotes

PIP Property Map - H170 | Acquisition - Land Acquisition for Pedestrian Walkway

1 Page

EDWARDS EST, TR A & B
PIN: 38205040048 / TMS: 1500006079

Land

Transfers

Permits

Memos

Contact Us

Owner

WREN COASTAL LLC
767 E HWY 501
CONWAY SC 29526

Deed Book

4160

Deed Page

2495

District

110 - CONWAY

Estimated Acres

3.99 Acres

Taxable Values

Residential Land

\$0.00

Residential Impr.

\$0.00

Farm Land

\$0.00

Farm Impr.

\$0.00

Farm Use

\$0.00

Other Land

\$124,384.00

Other Impr.

\$0.00

Total

\$124,384.00

Market Values

Residential Land

\$0.00

Residential Impr.

\$0.00

Farm Land

\$0.00

Farm Impr.

\$0.00

approximately .08 acres to be acquired

Click the **X** at the top right to exit the document.

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Adding Notes:

While the Request Type is in “In-Progress” status, notes can be added to the Notes/Documents tab.

To add a note, click the  sign in the **User Notes** table.



Enter the details of the note to be saved within the Request Type. Once complete, click **Save** in the header.

File

Note

 Save

 Save and Close

 Save and New

 Delete

 Copy Object

 Add to ~

 Refresh

 History

 First Object

 Previous Object

 Next Object

 Last Object

Navigation

Note

Created By: TEST.SUBMITTER
8/7/2026 3:38:01 PM

Description

Content

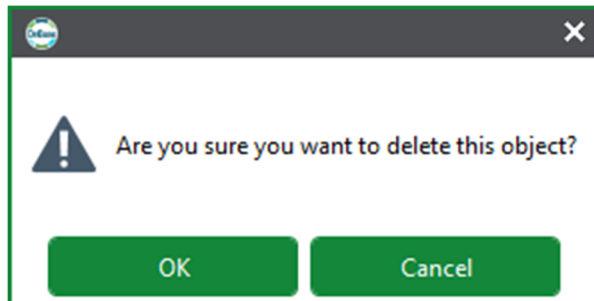
After saving the note it will be displayed in the **User Notes** table.

User Notes   			
	Description	Created By	Created On
	Note for CBO	TEST.SUBMITTER	8/7/2026 3:38:01 PM
1 - 1 of 1 records			
Show 100 records			

To delete a saved note, click the  in the **User Notes** table.

User Notes   			
	Description	Created By	Created On
	Note for CBO	TEST.SUBMITTER	8/7/2026 3:38:01 PM
1 - 1 of 1 records			
Show 100 records			

A confirmation prompt will be displayed requesting verification that you want to delete the note.



Click  to confirm.

The note will disappear from the **User Notes** table.