Regulation 19-718.07 (E) (8) of the State Employee Grievance and Appeals Regulations provides that at the beginning of the hearing, each party shall provide to the Secretary of the designated committee panel a list of representatives and witnesses. Representatives who will testify must be listed as both a representative and a witness. No party may designate more than three (3) representatives, which include legal counsel and the covered employee, to be present during Committee hearings.

**Please list below the name(s) of representatives who will appear on your behalf at the State Employee Grievance Committee Hearing, then present this form to the Secretary of the designated Committee panel on the day of the hearing.**

|  |  |
| --- | --- |
| Representatives(s) for **Appellant**, if any: |  |
|  |
|       |

|  |  |
| --- | --- |
| Representatives(s) for **Employing Agency**, if any: |  |
|  |
|       |
|  |