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| AGENCY NAME: | Leg. Dept. - Codification of Laws and Leg. Council | | |
| AGENCY CODE: | A150 | SECTION: | 91C |



Fiscal Year 2020-21 Agency Budget Plan

FORM A - BUDGET PLAN SUMMARY

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|---|---|---|
| OPERATING REQUESTS (FORM B1) | For FY 2020-21, my agency is (mark "X"): | |
| | <input type="checkbox"/> | Requesting General Fund Appropriations. |
| | <input type="checkbox"/> | Requesting Federal/Other Authorization. |
| | <input checked="" type="checkbox"/> | Not requesting any changes. |

| | | |
|---|---|---|
| NON-RECURRING REQUESTS (FORM B2) | For FY 2020-21, my agency is (mark "X"): | |
| | <input type="checkbox"/> | Requesting Non-Recurring Appropriations. |
| | <input type="checkbox"/> | Requesting Non-Recurring Federal/Other Authorization. |
| | <input checked="" type="checkbox"/> | Not requesting any changes. |

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| CAPITAL REQUESTS (FORM C) | For FY 2020-21, my agency is (mark "X"): | |
| | <input type="checkbox"/> | Requesting funding for Capital Projects. |
| | <input checked="" type="checkbox"/> | Not requesting any changes. |

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|------------------------------|---|---|
| PROVISOS (FORM D) | For FY 2020-21, my agency is (mark "X"): | |
| | <input type="checkbox"/> | Requesting a new proviso and/or substantive changes to existing provisos. |
| | <input type="checkbox"/> | Only requesting technical proviso changes (such as date references). |
| | <input checked="" type="checkbox"/> | Not requesting any proviso changes. |

Please identify your agency's preferred contacts for this year's budget process.

| | <u>Name</u> | <u>Phone</u> | <u>Email</u> |
|---------------------------|----------------------|--------------|-------------------------------------|
| PRIMARY CONTACT: | Ashley Harwell-Beach | 803-212-4500 | AshleyHarwellBeach@scstatehouse.gov |
| SECONDARY CONTACT: | David Good | 803-212-4500 | DavidGood@scstatehouse.gov |

I have reviewed and approved the enclosed FY 2020-21 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

| | | |
|-------------------------|------------------------|----------------------------------|
| SIGN/DATE: | <i>Agency Director</i> | <i>Board or Commission Chair</i> |
| | Ashley Harwell-Beach | 9/4/19 |
| TYPE/PRINT NAME: | | |

This form must be signed by the agency head – not a delegate.

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SUMMARY

We may be able to meet our core mission requirement of providing quality research and drafting services to the General Assembly. However, the efficiency and timeliness of these services would be impaired significantly.

Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.

AGENCY COST SAVINGS PLANS

The Legislative Council provides professional drafting services to the General Assembly in addition to maintaining the Code of Laws and the Code of Regulations. In order to reduce costs by more than \$50,000, professional staff would have to be let go, as there are no programs that could be eliminated or reduced, and the agency is all professional services.

What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?