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|---------------------|---------------------------|-----------------|-----|
| AGENCY NAME: | State Election Commission | | |
| AGENCY CODE: | E28 | SECTION: | 102 |



**Fiscal Year 2020-21
Agency Budget Plan**

FORM A - BUDGET PLAN SUMMARY

**OPERATING
REQUESTS
(FORM B1)**

| | |
|---|---|
| For FY 2020-21, my agency is (mark "X"): | |
| <input checked="" type="checkbox"/> | Requesting General Fund Appropriations. |
| <input type="checkbox"/> | Requesting Federal/Other Authorization. |
| <input type="checkbox"/> | Not requesting any changes. |

**NON-RECURRING
REQUESTS
(FORM B2)**

| | |
|---|---|
| For FY 2020-21, my agency is (mark "X"): | |
| <input checked="" type="checkbox"/> | Requesting Non-Recurring Appropriations. |
| <input type="checkbox"/> | Requesting Non-Recurring Federal/Other Authorization. |
| <input type="checkbox"/> | Not requesting any changes. |

**CAPITAL
REQUESTS
(FORM C)**

| | |
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| For FY 2020-21, my agency is (mark "X"): | |
| <input type="checkbox"/> | Requesting funding for Capital Projects. |
| <input checked="" type="checkbox"/> | Not requesting any changes. |

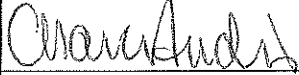
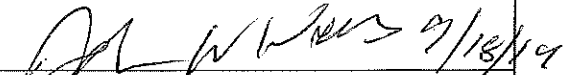
**PROVISOS
(FORM D)**

| | |
|---|---|
| For FY 2020-21, my agency is (mark "X"): | |
| <input type="checkbox"/> | Requesting a new proviso and/or substantive changes to existing provisos. |
| <input checked="" type="checkbox"/> | Only requesting technical proviso changes (such as date references). |
| <input type="checkbox"/> | Not requesting any proviso changes. |

Please identify your agency's preferred contacts for this year's budget process.

| | <u>Name</u> | <u>Phone</u> | <u>Email</u> |
|---------------------------|----------------|----------------|----------------------------|
| PRIMARY CONTACT: | Janet Reynolds | (803) 734-9069 | jreynolds@elections.sc.gov |
| SECONDARY CONTACT: | Marci Andino | (803) 734-9001 | marci@elections.sc.gov |

I have reviewed and approved the enclosed FY 2020-21 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

| | <u>Agency Director</u> | <u>Board or Commission Chair</u> |
|-------------------------|---|--|
| SIGN/DATE: |  9/16/19 |  9/18/19 |
| TYPE/PRINT NAME: | Marci Andino | John Wells |

This form must be signed by the agency head – not a delegate.

Fiscal Year 2020-21 Budget Request Executive Summary

Agency Code: E280
 Agency Name: Election Commission
 Section: 102

| BUDGET REQUESTS | | | FUNDING | | | | | FTES | | | | |
|------------------------------|--------------------|--|-------------------|----------|-----------|------------|-------------------|-------------|-------------|-------------|-------------|-------------|
| Priority | Request Type | Request Title | State | Federal | Earmarked | Restricted | Total | State | Federal | Earmarked | Restricted | Total |
| 1 | B1 - Recurring | Funding to Support New Paper Based Voting System | 600,000 | 0 | 0 | 0 | 600,000 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2 | B2 - Non-Recurring | Completion of New Voting System Solution | 9,300,000 | 0 | 0 | 0 | 9,300,000 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3 | B2 - Non-Recurring | Third Party Consultant for Richland County | 500,000 | 0 | 0 | 0 | 500,000 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4 | | | | | | | 0 | | | | | 0.00 |
| 5 | | | | | | | 0 | | | | | 0.00 |
| 6 | | | | | | | 0 | | | | | 0.00 |
| 7 | | | | | | | 0 | | | | | 0.00 |
| 8 | | | | | | | 0 | | | | | 0.00 |
| 9 | | | | | | | 0 | | | | | 0.00 |
| 10 | | | | | | | 0 | | | | | 0.00 |
| 11 | | | | | | | 0 | | | | | 0.00 |
| 12 | | | | | | | 0 | | | | | 0.00 |
| 13 | | | | | | | 0 | | | | | 0.00 |
| 14 | | | | | | | 0 | | | | | 0.00 |
| 15 | | | | | | | 0 | | | | | 0.00 |
| 16 | | | | | | | 0 | | | | | 0.00 |
| 17 | | | | | | | 0 | | | | | 0.00 |
| 18 | | | | | | | 0 | | | | | 0.00 |
| 19 | | | | | | | 0 | | | | | 0.00 |
| 20 | | | | | | | 0 | | | | | 0.00 |
| 21 | | | | | | | 0 | | | | | 0.00 |
| 22 | | | | | | | 0 | | | | | 0.00 |
| 23 | | | | | | | 0 | | | | | 0.00 |
| 24 | | | | | | | 0 | | | | | 0.00 |
| 25 | | | | | | | 0 | | | | | 0.00 |
| 26 | | | | | | | 0 | | | | | 0.00 |
| 27 | | | | | | | 0 | | | | | 0.00 |
| 28 | | | | | | | 0 | | | | | 0.00 |
| 29 | | | | | | | 0 | | | | | 0.00 |
| 30 | | | | | | | 0 | | | | | 0.00 |
| TOTAL BUDGET REQUESTS | | | 10,400,000 | 0 | 0 | 0 | 10,400,000 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

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| AGENCY NAME: | State Election Commission | | |
| AGENCY CODE: | E28 | SECTION: | 102 |

FORM B1 – RECURRING OPERATING REQUEST

| | |
|------------------------|---|
| AGENCY PRIORITY | 1 |
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Provide the Agency Priority Ranking from the Executive Summary.

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|--------------|---|
| TITLE | Funding to Support New Paper Based Voting System |
|--------------|---|

Provide a brief, descriptive title for this request.

| | |
|---------------|--|
| AMOUNT | General: \$600,000 Federal: Other: Total: \$600,000 |
|---------------|--|

What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.

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| NEW POSITIONS | None |
|----------------------|------|

Please provide the total number of new positions needed for this request.

| | | |
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| FACTORS ASSOCIATED WITH THE REQUEST | Mark “X” for all that apply: | |
| | <input checked="" type="checkbox"/> | Change in cost of providing current services to existing program audience |
| | <input type="checkbox"/> | Change in case load/enrollment under existing program guidelines |
| | <input type="checkbox"/> | Non-mandated change in eligibility/enrollment for existing program |
| | <input type="checkbox"/> | Non-mandated program change in service levels or areas |
| | <input type="checkbox"/> | Proposed establishment of a new program or initiative |
| | <input type="checkbox"/> | Loss of federal or other external financial support for existing program |
| | <input type="checkbox"/> | Exhaustion of fund balances previously used to support program |
| | <input type="checkbox"/> | IT Technology/Security related |
| | <input type="checkbox"/> | Consulted DTO during development |
| <input type="checkbox"/> | Related to a Non-Recurring request – If so, Priority # _____ | |

| | | |
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| STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES | Mark “X” for primary applicable Statewide Enterprise Strategic Objective: | |
| | <input type="checkbox"/> | Education, Training, and Human Development |
| | <input type="checkbox"/> | Healthy and Safe Families |
| | <input type="checkbox"/> | Maintaining Safety, Integrity, and Security |
| | <input type="checkbox"/> | Public Infrastructure and Economic Development |
| <input checked="" type="checkbox"/> | Government and Citizens | |

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| AGENCY NAME: | State Election Commission | | |
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| ACCOUNTABILITY OF FUNDS | <p>Strategy 2.1 – Support a statewide voting system, ensuring it is easy to use, accurate and secure</p> <p>This request would advance the strategy above by ensuring that adequate number of ballots and other miscellaneous supplies are available for voters to use when voting at the polls and by ensuring that the security and secrecy of the ballot is provided at all times.</p> <p>Funds are continually monitored internally and are included in agreed upon procedures audits conducted by the State Auditor’s Office.</p> <p><i>What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency’s accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?</i></p> |
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| RECIPIENTS OF FUNDS | <p>The SEC would be the recipient of the funds and would use the funds to provide the necessary supplies and reimbursements to counties for statewide elections.</p> <p><i>What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?</i></p> |
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| JUSTIFICATION OF REQUEST | <p>South Carolina has used a paperless voting system for 15 years. Following the purchase of a new paper based statewide voting system, items have been identified that are necessary for the efficient use of the new system. This request addresses items specifically related to the paper aspect of the new voting system.</p> <p>The following items will be needed in order to support statewide elections:</p> <ul style="list-style-type: none"> • Ballot cards for 110% of registered voters - \$430,000 • Delivery/pickup of ballot marking devices, precinct tabulators and other items required for polling places - \$150,000 • Miscellaneous supplies such as privacy sleeves, envelopes for in-person absentee voting and spoiled ballots - \$20,000 <p>The cost for these items was determined with quotes obtained from the vendors who supply the products. The amount needed for ballot cards was calculated by multiplying the current cost of card stock by 110% of the number of registered voters as per Section 7-13-430 of the SC Code of Laws.</p> <p>If the funds are not provided, the items needed to support the new paper based voting system would not be available, which would result in an inability of the SEC to provide reimbursement for the adequate number of ballots needed for voters on election day, and privacy and security of the ballot may be compromised. There is no additional funding available to absorb these costs.</p> |
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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

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FORM B2 – NON-RECURRING OPERATING REQUEST

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| AGENCY PRIORITY | 2 |
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Provide the Agency Priority Ranking from the Executive Summary.

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| TITLE | Completion of New Voting System Solution |
|--------------|---|

Provide a brief, descriptive title for this request.

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| AMOUNT | \$9,300,000 |
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What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.

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| FACTORS ASSOCIATED WITH THE REQUEST | Mark "X" for all that apply: | |
| | <input checked="" type="checkbox"/> | Change in cost of providing current services to existing program audience |
| | <input type="checkbox"/> | Change in case load/enrollment under existing program guidelines |
| | <input type="checkbox"/> | Non-mandated change in eligibility/enrollment for existing program |
| | <input type="checkbox"/> | Non-mandated program change in service levels or areas |
| | <input type="checkbox"/> | Proposed establishment of a new program or initiative |
| | <input type="checkbox"/> | Loss of federal or other external financial support for existing program |
| | <input type="checkbox"/> | Exhaustion of fund balances previously used to support program |
| | <input checked="" type="checkbox"/> | IT Technology/Security related |
| | <input type="checkbox"/> | Consulted DTO during development |
| | <input type="checkbox"/> | Request for Non-Recurring Appropriations |
| <input type="checkbox"/> | Request for Federal/Other Authorization to spend existing funding | |
| <input type="checkbox"/> | Related to a Recurring request – If so, Priority # | |

| | | |
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| STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES | Mark "X" for primary applicable Statewide Enterprise Strategic Objective: | |
| | <input type="checkbox"/> | Education, Training, and Human Development |
| | <input type="checkbox"/> | Healthy and Safe Families |
| | <input type="checkbox"/> | Maintaining Safety, Integrity, and Security |
| | <input type="checkbox"/> | Public Infrastructure and Economic Development |
| <input checked="" type="checkbox"/> | Government and Citizens | |

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| ACCOUNTABILITY OF FUNDS | Strategy 1.1 – Maintain a statewide voter registration system that is secure, convenient, accessible, and meets the needs of the counties and the citizens of South Carolina. |
| | This request would advance the strategy above by reducing lines and creating other efficiencies at polling places, reducing the time and resources necessary to process voter participation data, and improving the security of election infrastructure. |
| | Strategy 2.1 – Support the statewide voting system ensuring it is easy to use, accurate and secure. |
| | This request would advance the strategy above by providing a program to conduct audits of paper ballots to verify the results of the election as tabulated by the ballot scanners. |

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| | <p>Strategy 3.3 – Produce public education and information.</p> <p>This request would advance the strategy above by educating voters on the new voting system.</p> <p>The funds would be continually monitored internally and included in agreed upon procedures audits conducted by the State Auditor’s Office.</p> |
|--|--|

What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency’s accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

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| RECIPIENTS OF FUNDS | <p>The SEC would be the recipient of all funds for these initiatives.</p> <p>Security and Auditing of the New Voting System – The funds would be used to secure the new voting system and develop a comprehensive system to ensure vote totals are tabulated accurately.</p> <p>Electronic Poll Books – The funds would be used to provide the electronic poll books to counties to be used in polling places on election day.</p> <p>Voter Education and Outreach Program for the New Voting System – The funds would be used to educate voters using various methods including traditional media, social media, and voter education and outreach events.</p> <p>The above initiatives would be procured through a competitive bid process.</p> <p>Voting System Equipment - The funds would be used to purchase additional tabulators/scanners and ballot marking devices which would be provided by the current voting system vendor.</p> |
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

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JUSTIFICATION OF REQUEST

Funding for the following initiatives was included in the SEC’s 2019-20 budget request for a new statewide voting system solution. The SEC requested \$60M; however, full fund was not provided. These initiatives are critical to implementing the new statewide voting system, but were not funded.

Security and Auditing of New Voting System
 Since 2010, South Carolina has used a comprehensive audit program that analyzed electronic audit data produced by the statewide voting system. With the implementation of a paper based system, new auditing methods are required.

A paper-based voting system adds an important layer of security and bolsters public confidence in the election process. The paper record produced by the new system can be audited to verify the results of the election as tabulated by the ballot scanners. However, this layer of security cannot be fully realized without a program in place to conduct audits of the paper ballots.

Two ways of auditing paper ballots are risk-limiting audits (RLAs) and independent third-party verification. RLAs are post-election audits of samples of paper ballots designed to provide strong statistical evidence that the outcome is correct. Independent third-party verification software tabulates election results using software not provided by the voting system vendor.

The cost to establish an RLA program is approximately \$500,000.

Protecting the security of the state’s critical election infrastructure is enhanced by having paper ballots for auditing; however, the use of paper ballots also introduces new security challenges in the handling, storage and delivery of ballots.

The cost for security of the state’s critical election infrastructure is \$500,000.

If the funds are not received for security and auditing, the agency would be unable to implement a robust security and auditing program, errors in the ballot tabulation process could go undetected and inaccurate election results could be certified, elections could be overturned, and voters could lose confidence in the integrity of the election process in South Carolina.

Electronic Poll Books
 South Carolina currently has an antiquated electronic poll book solution that is not compatible with the new statewide voting system. The software was developed in-house and provided to counties at no charge. Counties are required to purchase laptops to use the software. This approach was prudent more than a decade ago when very few poll books were commercially available and development was in its infancy. Today, competition in the electronic poll book marketplace has resulted in available options that have far greater functionality, ease of use, and security features than the SEC could match with our in-house application. New electronic poll book solutions would also streamline use of the

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new statewide voting system.

Not only will poll managers be able to process voters faster, electronic poll books will ensure voters receive the correct ballot style reducing the likelihood an election could be overturned. In addition, fully eliminating paper voter registration lists at polling places will allow voter history on the statewide voter registration system to be updated and made available to the public faster in order to meet the demands of our customers.

A Request for Information (RFI) was issued by the SEC, and various vendors provided estimates for the cost to provide electronic poll books. \$5M is required to provide electronic poll books for all counties in South Carolina.

If funds are not received, counties would be forced to continue using our antiquated electronic poll book system or paper voter registration lists, the lines at polling places on election day could be longer, and providing voter history could be delayed and the possibility of voters receiving the wrong ballot style could continue.

Voter Education and Outreach Program – New Voting System

Educating the public on the new voting system will be critical to the success of the new system. The SEC conducts general voter education on all aspects of the voter registration and election process and will incorporate new voting system messaging into these education efforts. However, the agency currently has no funds dedicated to conducting initiatives above and beyond these baseline efforts.

If the funds are not provided, the agency will be unable to conduct voter education and outreach efforts to educate voters on the new voting system. Lack of voter registration and outreach efforts could result in voter confusion, long lines at polling places and a lack of voter confidence in the new voting system.

To conduct a voter education and outreach program to educate voters on the new voting system would be approximately \$1M.

Voting System Equipment

When preparing the Request for Proposal (RFP) for the new statewide voting system, the method for calculating the required equipment was based on state law plus 5% for population growth. Section 7-13-1680 provides for one voting machine for every 250 registered voters or portion thereof in each polling place. Now that the voting system has been determined and the process is known, some counties have expressed a need for additional tabulators/scanners and ballot marking devices. While the current amount of equipment is sufficient to conduct most elections, additional equipment would allow absentee ballots to be tabulated faster, help reduce potential lines at polling places during a general election, allow for opening additional satellite absentee locations, and provide for additional equipment that can be deployed to address issues that may arise on election day. Because absentee ballots cannot be scanned prior to election day,

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faster tabulators/scanners will be needed in order to have absentee results in a timely manner. With the old voting system, approximately 60% of absentee votes were cast on voting machines. With the new voting system, all ballots will produce a paper record which cannot be scanned until election day.

Additional equipment is needed to ensure all counties have a minimum of the same number of ballot marking devices as voting machines previously used with the old voting system. The difference is a result of counties purchasing additional voting machines above the number required by law.

The estimated cost for the additional equipment is approximately \$2.3M. This would provide an additional 500 ballot marking devices and 10 high speed tabulators/scanners.

There are no additional funds available to absorb the costs for these initiatives.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. Does this non-recurring appropriation request create an annualization or need for recurring funds?

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FORM B2 – NON-RECURRING OPERATING REQUEST

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| AGENCY PRIORITY | 3 |
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Provide the Agency Priority Ranking from the Executive Summary.

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| TITLE | Third Party Consultant for Richland County |
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Provide a brief, descriptive title for this request.

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| AMOUNT | \$500,000 |
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What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.

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| FACTORS ASSOCIATED WITH THE REQUEST | Mark "X" for all that apply: |
| | <input type="checkbox"/> Change in cost of providing current services to existing program audience |
| | <input type="checkbox"/> Change in case load/enrollment under existing program guidelines |
| | <input type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program |
| | <input type="checkbox"/> Non-mandated program change in service levels or areas |
| | <input checked="" type="checkbox"/> Proposed establishment of a new program or initiative |
| | <input type="checkbox"/> Loss of federal or other external financial support for existing program |
| | <input type="checkbox"/> Exhaustion of fund balances previously used to support program |
| | <input type="checkbox"/> IT Technology/Security related |
| | <input type="checkbox"/> Consulted DTO during development |
| | <input type="checkbox"/> Request for Non-Recurring Appropriations |
| <input type="checkbox"/> Request for Federal/Other Authorization to spend existing funding | |
| <input type="checkbox"/> Related to a Recurring request – If so, Priority # | |

| | |
|---|--|
| STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES | Mark "X" for primary applicable Statewide Enterprise Strategic Objective: |
| | <input type="checkbox"/> Education, Training, and Human Development |
| | <input type="checkbox"/> Healthy and Safe Families |
| | <input type="checkbox"/> Maintaining Safety, Integrity, and Security |
| | <input type="checkbox"/> Public Infrastructure and Economic Development |
| <input checked="" type="checkbox"/> Government and Citizens | |

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| ACCOUNTABILITY OF FUNDS | The funds would be continually monitored internally and included in agreed upon procedures audits conducted by the State Auditor's Office. |
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What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

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| RECIPIENTS OF FUNDS | <p>The SEC would be the recipient of the funds and would use the funds to contract for a third party consultant to advise the Richland County Board of Registrations and Elections on the conduct of elections.</p> |
|----------------------------|---|

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

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| JUSTIFICATION OF REQUEST | <p>Proviso 101.14 was added to the SEC’s FY2019-20 budget requiring the State Election Commission to expend funds to contract for a third party consultant to advise Richland County Board of Voter Registration and Elections on the conduct of elections.</p> <p>A Request for Information (RFI) was issued by the SEC, and various vendors provided estimates for the cost to provide these services.</p> <p>The Agency currently does not pay for consultants to advise counties, and there are no additional agency funds available to absorb the cost for these services.</p> |
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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. Does this non-recurring appropriation request create an annualization or need for recurring funds?

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FORM D – PROVISIO REVISION REQUEST

| | |
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| NUMBER | 102.12 |
|---------------|---------------|

Cite the proviso according to the renumbered list for FY 2020-21 (or mark "NEW").

| | |
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| TITLE | ELECT: (Match for Additional HAVA Funds) |
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Provide the title from the FY 2019-20 Appropriations Act or suggest a short title for any new request.

| | |
|-----------------------|---------------------------------------|
| BUDGET PROGRAM | V. Statewide/Special Primaries |
|-----------------------|---------------------------------------|

Identify the associated budget program(s) by name and budget section.

| | |
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| RELATED BUDGET REQUEST | |
|-------------------------------|--|

Is this request associated with a budget request you have submitted for FY 2020-21? If so, cite it here.

| | |
|-------------------------|--------------|
| REQUESTED ACTION | Amend |
|-------------------------|--------------|

Choose from: Add, Delete, Amend, or Codify.

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| OTHER AGENCIES AFFECTED | None |
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Which other agencies would be affected by the recommended action? How?

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| SUMMARY & EXPLANATION | <p>This proviso allows the SEC to utilize funds appropriated for primary and general elections and for voting system refurbishment to provide a match for federal funds should additional Help America Vote Act (HAVA) funds become available.</p> <p>The SEC is requesting reference to voting system refurbishment funds be deleted as those funds are no longer available.</p> |
|----------------------------------|---|

Summarize the existing proviso. If requesting a new proviso, describe the current state of affairs without it. Explain the need for your requested action. For deletion requests due to recent codification, please identify SC Code section where language now appears.

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| FISCAL IMPACT | No fiscal impact |
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Provide estimates of any fiscal impacts associated with this proviso, whether for state, federal, or other funds. Explain the method of calculation.

| | |
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| PROPOSED PROVISOR TEXT | <p>In the event that additional Help America Vote Act federal funds become available, the commission shall be authorized to utilize funds appropriated for primary and general elections and for voting system refurbishment to provide a match for the federal funds.</p> |
|-------------------------------|---|

Paste FY 2019-20 text above, then bold and underline insertions and strikethrough deletions. For new proviso requests, enter requested text above.

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FORM E – AGENCY COST SAVINGS AND GENERAL FUND REDUCTION CONTINGENCY PLAN

| | |
|--------------|--|
| TITLE | Agency Cost Savings and General Fund Reduction Contingency Plan |
|--------------|--|

| | |
|---------------|--|
| AMOUNT | <p>\$83,832</p> <p><i>What is the General Fund 3% reduction amount (minimum based on the FY 2019-20 recurring appropriations)? This amount should correspond to the reduction spreadsheet prepared by EBO.</i></p> |
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| ASSOCIATED FTE REDUCTIONS | <p>No FTE’s would be reduced.</p> <p><i>How many FTEs would be reduced in association with this General Fund reduction?</i></p> |
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| PROGRAM/ACTIVITY IMPACT | |
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What programs or activities are supported by the General Funds identified?

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| AGENCY NAME: | State Election Commission | | |
| AGENCY CODE: | E28 | SECTION: | 102 |

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| SUMMARY | <p><u>Method of Calculation</u> The SEC's general fund appropriation is \$6,627,413. \$3,833,000 is exempt from mandated reductions as per Proviso 102.5.</p> <p>Proviso 102.1 references Aid to County stipends for County Boards of Voter Registration and Election Commission board members, and the proviso exempts these funds from the calculation of mandated reductions.</p> <p>Proviso 102.6 states that recurring and nonrecurring primary and general election funds are exempt from the calculation of mandated reductions.</p> <p>\$6,627,413 (3,833,000) \$ 2,794,413</p> <p>\$2,794,413 x 3% = \$83,832</p> |
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Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.

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| AGENCY COST SAVINGS PLANS | <p>In order to absorb a 3% reduction, the SEC would reduce spending for supplies, training and travel.</p> |
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What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?

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| AGENCY NAME: | State Election Commission | | |
| AGENCY CODE: | E28 | SECTION: | 102 |

FORM F – REDUCING COST AND BURDEN TO BUSINESSES AND CITIZENS

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| TITLE | Reducing Cost and Burden to Businesses and Citizens |
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Provide a brief, descriptive title for this request.

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| EXPECTED SAVINGS TO BUSINESSES AND CITIZENS | \$0 |
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What is the expected savings to South Carolina’s businesses and citizens that is generated by this proposal? The savings could be related to time or money.

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| FACTORS ASSOCIATED WITH THE REQUEST | <p>Mark “X” for all that apply:</p> <input type="checkbox"/> Repeal or revision of regulations. <input type="checkbox"/> Reduction of agency fees or fines to businesses or citizens. <input type="checkbox"/> Greater efficiency in agency services or reduction in compliance burden. <input type="checkbox"/> Other |
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| METHOD OF CALCULATION | |
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Describe the method of calculation for determining the expected cost or time savings to businesses or citizens.

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| REDUCTION OF FEES OR FINES | |
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Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?

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| REDUCTION OF REGULATION | |
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Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?

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| AGENCY NAME: | State Election Commission | | |
| AGENCY CODE: | E28 | SECTION: | 102 |

SUMMARY

The SEC is required to collect the following fees:

- Section 7-13-40 of the SC Code of Laws requires the SEC to collect filing fees from candidates to offset the cost of conducting primaries
- Section 7-3-20 of the SC Code of Laws requires the SEC to provide precinct lists to any registered voter in South Carolina at a reasonable price
- Proviso 101.7 allows the SEC to charge each class participant a fee to attend the SEC's Training and Certification classes to offset the cost for conducting the classes

Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?