

Agency Name:	South Carolina State University - Public Service Activities		
Agency Code:	P210	Section:	46



**Fiscal Year FY 2021-2022  
Agency Budget Plan**

**FORM A - BUDGET PLAN SUMMARY**

<b>OPERATING REQUESTS</b> <i>(FORM B1)</i>	For FY 2021-2022, my agency is (mark "X"):	
	<input checked="" type="checkbox"/>	Requesting General Fund Appropriations.
	<input type="checkbox"/>	Requesting Federal/Other Authorization.
	<input type="checkbox"/>	Not requesting any changes.

<b>NON-RECURRING REQUESTS</b> <i>(FORM B2)</i>	For FY 2021-2022, my agency is (mark "X"):	
	<input checked="" type="checkbox"/>	Requesting Non-Recurring Appropriations.
	<input type="checkbox"/>	Requesting Non-Recurring Federal/Other Authorization.
	<input type="checkbox"/>	Not requesting any changes.


<b>CAPITAL REQUESTS</b> <i>(FORM C)</i>	For FY 2021-2022, my agency is (mark "X"):	
	<input type="checkbox"/>	Requesting funding for Capital Projects.
	<input checked="" type="checkbox"/>	Not requesting any changes.

<b>PROVISOS</b> <i>(FORM D)</i>	For FY 2021-2022, my agency is (mark "X"):	
	<input type="checkbox"/>	Requesting a new proviso and/or substantive changes to existing provisos.
	<input type="checkbox"/>	Only requesting technical proviso changes (such as date references).
	<input checked="" type="checkbox"/>	Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
<b>PRIMARY CONTACT:</b>	Dr. Louis Whitesides	(803) 536-8422	lwhitesides@scsu.edu
<b>SECONDARY CONTACT:</b>			
<b>CONTACT:</b>			

I have reviewed and approved the enclosed FY 2021-2022 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

<b>SIGN/DATE:</b>	<u>Agency Director</u>	<u>Board or Commission Chair</u>
	 9-24-20	
<b>TYPE/PRINT NAME:</b>	Louis Whitesides	

*This form must be signed by the agency head – not a delegate.*

Agency Name:	<a href="#">South Carolina State University - Public Service Activities</a>
Agency Code:	P210
Section:	46

BUDGET REQUESTS			FUNDING					FTES				
Priority	Request Type	Request Title	State	Federal	Earmarked	Restricted	Total	State	Federal	Earmarked	Restricted	Total
1	B1 - Recurring	Targeted Research & Extension Program Development and Implementation	1,750,000	0	0	0	1,750,000	15.00	0.00	0.00	0.00	15.00
2	B2 - Non-Recurring	Small Business Recovery Assistance & Training (SBRAT) after the COVID-19 Pandemic	350,000	0	0	0	350,000	0.00	0.00	0.00	0.00	0.00
3	B2 - Non-Recurring	Impact of COVID-19 on Small Farm Sustainability and Capacity	250,000	0	0	0	250,000	0.00	0.00	0.00	0.00	0.00
4	B2 - Non-Recurring	Immunity Boost: Nutrition Education and Awareness During COVID	300,000	0	0	0	300,000	0.00	0.00	0.00	0.00	0.00
5	B1 - Recurring	Federal Positions for Research & Extension Program Implementation	0	0	0	0	0	0.00	10.00	0.00	0.00	10.00
TOTALS			2,650,000	0	0	0	2,650,000	15.00	10.00	0.00	0.00	25.00

Agency Name:	South Carolina State University - Public Service Activities		
Agency Code:	P210	Section:	46

## **FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	<b>1</b>
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>Targeted Research &amp; Extension Program Development and Implementation</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<p><b>General: \$1,750,000</b></p> <p><b>Federal: \$0</b></p> <p><b>Other: \$0</b></p> <p><b>Total: \$1,750,000</b></p>
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*What is the net change in requested appropriations for FY 2021-2022? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>NEW POSITIONS</b>	<b>15.00</b>
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*Please provide the total number of new positions needed for this request.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input checked="" type="checkbox"/>	Non-mandated program change in service levels or areas
	<input checked="" type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #	

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input checked="" type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input type="checkbox"/>	Government and Citizens

	<p>The funding request supports the following strategies as outlined in the FY20-21 Strategic Planning and Performance Measurement template of South Carolina State University - PSA Accountability Report:</p> <p>1.1 - To provide natural resource and environmental education programming and promote effective water quality strategies.</p> <p>2.1 - To provide family, resource management and educational programs to improve the well-being of the family structure within limited-resource communities.</p> <p>3.1 - To provide leadership programming to limited resource individuals through the development of educational programs and community economic development initiatives.</p> <p>4.1 - To assist farmers (small socially disadvantaged, underserved, minority and owners) in retaining their land and reversing the decline in the number of farms in South Carolina.</p> <p>5.1 - To provide nutrition education that promotes healthy living and allows opportunity for assessing healthy behaviors to deter the prevalence of obesity.</p> <p>The priorities will be met by onboarding specific personnel (Agents and Support Staff) in the areas of Sustainable Agriculture &amp; Natural Resources Development and</p>
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## ACCOUNTABILITY OF FUNDS

Community and Economic Development.

The request also includes funding for personnel and support staff for participants of the state administered Industrial Hemp program.

The continuous evaluation will measure the impacts of the programs through our required State Accountability Report.

South Carolina State University's PSA diligently measures and evaluated programs for effectiveness and relevance. The use of the funds would be evaluated by internal and external sources. Internally, each program/activity has incorporated into its operation a measurement tool to analyze performance. The data/information is collected, analyzed and used to direct areas of programming, find strengths and weaknesses, as well as provide results of research findings, which are published in bulletins, one pagers, brochures, presentations, press releases, webinars, etc. Several programs offer standardized pre-tests and post-tests that allow agents to document the area(s) where the program participants are weak and need more instruction as well as highlight area(s) of strength. Externally, there are several reports due quarterly and annually that measure outcome or performance measures, such as the assessment reports, budget reports, etc. The information gathered drives the programs and activities conducted from one year to the next.

Communication with different constituent groups and advisory boards allows us to update and present relevant information and receive feedback.

As a participant with the State Extension Advancement Council, statewide members also give feedback on the relevance and effectiveness of our programs.

*What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

## RECIPIENTS OF FUNDS

Individuals or entities do not directly receive funds from SC State PSA. However, the benefactors of the funds will be the residents of South Carolina with a special emphasis on the underserved or limited-resource clientele through the programs/activities being offered by SC State PSA. Because the individuals or entities do not directly receive funds, there would be no funds allocated.

*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

## JUSTIFICATION OF REQUEST

### **Cooperative Extension Program Implementation Staff**

The funds requested will bolster South Carolina State University PSA's Program Implementation Plan including adding statewide agents in the areas of Sustainable Agriculture and Natural Resource Development and Community Economic Development.

**Sustainable Agriculture & Natural Resource Development (SANRD) (6)** - The SANRD extension agents and program team leader will travel throughout their assigned region providing the latest industry information to farmers, community groups, and youth groups. Additionally, they will present information on scientific advances, farm management, marketing production and other topics relevant to agricultural businesses operating in their area.

**Community and Economic Development (CED) (7)** - The CED extension agents and program team leader will work toward identifying business opportunities that spur job creation and improve business and economic development through alternative, non-agricultural and resource-based enterprises. They will also provide assistance with business startups, business expansions and retooling, marketing, loan applications and financial analysis.

**The Industrial Hemp Program (2)** - The Industrial Hemp Pilot Program administered by the SC Department of Agriculture continues to expand with the increase of issued licenses. While the number of farmers participating grow, the effects of this new crop on other crops is not known. While South Carolina State University is an approved University for collaboration, all involved are novices and cannot predict the impact on other successful crops. The funding request will allow researchers to study topics such as "The Effect Runoff from Hemp Planted Fields will have on Nearby Planted Crops and Soils" as well as "What are the Best Varieties of Hemp Seeds for Profitability".

### **Budget Request Breakdown**

Statewide Sustainable Agriculture & Natural Resources Program Team Leader	\$ 80,000 + \$31,600 = \$111,600.00
Statewide Sustainable Agriculture & Natural Resources Agents Agents = \$418,500	\$ 60,000 + \$23,700 = \$83,700 (5 Agents)
Statewide Community Economic Development Program Team Leader	\$ 90,000 + \$35,550 = \$125,550
Statewide Community Economic Development Agents Agents = \$418,500	\$ 50,000 + \$19,750 = \$69,750 (6 Agents)
Research Scientists \$110,000 + \$41,800 = \$151,200 (2 Scientists = \$303,600)	
Operational Support \$372,250 (Operations & Implementation)	
New positions are necessary for these programs as existing vacancies for SC State PSA are either tied to posted positions or planned hires. The new positions will allow for the expansion of new programs and initiatives.	

*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*

Agency Name:	South Carolina State University - Public Service Activities		
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## **FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	5
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>Federal Positions for Research &amp; Extension Program Implementation</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>General: \$0</b> <b>Federal: \$0</b> <b>Other: \$0</b> <b>Total: \$0</b>
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*What is the net change in requested appropriations for FY 2021-2022? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>NEW POSITIONS</b>	10.00
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*Please provide the total number of new positions needed for this request.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input checked="" type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #	

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input checked="" type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
<input type="checkbox"/>	Government and Citizens	

<b>ACCOUNTABILITY OF FUNDS</b>	<p>The positions request supports the Federal strategies as outlined in the USDA-NIFA Program Plan of Work and Research and Extension Annual Report of Accomplishments and Results:</p> <p>1.0 - To generate greater harmony between agriculture and the environment.</p> <p>2.0 - To develop a healthy, well-nourished population.</p> <p>3.0 - To enhance economic opportunity and quality of life for South Carolinians.</p> <p>4.0 - To promote an agricultural system that is highly competitive in the global economy.</p> <p>5.0 - To provide a safe and secure food and fiber system.</p> <p>The priorities will be met by onboarding specific personnel (Agents and Support Staff) in the areas 4-H Youth Development, Education, Innovation and Support.</p> <p>The continuous evaluation will measure the impacts of the programs through our required USDA-NIFA Research and Extension Annual Report of Accomplishments and Results.</p> <p>Externally, there are several reports due quarterly and annually that measure</p>
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outcome or performance measures, such as the assessment reports, USDA-NIFA provides program funding to South Carolina State University's PSA Program to assist diverse audiences, particularly those who have limited social and economic resources. Funding supports practical, research-based educational opportunities that respond to the changing needs of the clients, who are often families owning small to medium-sized farms. The workshops and programs enhance the marketing skills of the farmers so they can place their products in local, national and global markets. It also supports training for minority farmers and landowners to acquire adequate capital, adopt new technologies and use estate planning and tax incentive programs to retain operations and increase profitability.

*What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

## RECIPIENTS OF FUNDS

Individuals or entities do not directly receive funds from SC State PSA. However, the benefactors of the funds will be residents of South Carolina with a special emphasis on the underserved or limited-resource clientele through the program/activities being offered by SC State PSA. Because individuals or entities do not directly receive funds, there would be no funds to allocate.

*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

## JUSTIFICATION OF REQUEST

The critical positions are totally funded by the United States Department of Agriculture National Institute of Food and Agriculture.

### **Cooperative Extension Program Implementation Staff**

The request will bolster South Carolina State University PSA's Program Implementation Plan including adding statewide agents in the areas of 4-H Youth Development and Education, Innovation and Support.

**4-H Youth Development (6)** - The 4-H extension agents will provide cutting edge information and creative programming; develop, implement and evaluate 4-H programs for underserved youth in underrepresented communities; recruit and train volunteer leaders to work with youth, utilize and/or develop councils, advisory groups and committees in programming.

**Education Innovation & Support (EIS) (4)** - The Education Innovation & Support agents will develop, evaluate and refine high priority EIS educational programs and technical assistance activities; develop educational curricula and other important resources in the EIS arena; spearhead the development of Issue-Based Action Teams (IBATs) that align with the current and emerging EIS-related needs and opportunities.

New positions are necessary for these programs as existing vacancies for SC State PSA are either tied to other postings or planned hires based on previously approved funding.

*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*

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## **FORM B2 – NON-RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	2
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	Small Business Recovery Assistance & Training (SBRAT) after the COVID-19 Pandemic
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	\$350,000
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*What is the net change in requested appropriations for FY 2021-2022? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
	<input checked="" type="checkbox"/>	Request for Non-Recurring Appropriations

Request for Federal/Other Authorization to spend existing funding  
 Related to a Recurring request – If so, Priority #

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input checked="" type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development

Government and Citizens

<b>ACCOUNTABILITY OF FUNDS</b>	<p>The funding request supports the following strategy as outlined in the 2019-20 Strategic Planning and Performance Measurement Template of the South Carolina State University - PSA's Accountability Report:</p> <p>3.1 - To provide leadership programming to limited resource individuals through the development of educational program and community economic development initiatives.</p> <p>The priority will be met by providing education and training to small businesses through partnerships with other entities.</p> <p>The evaluation will measure the impacts of the initiative through the required State Accountability Report.</p> <p>South Carolina State University's PSA Program diligently measures and evaluates programs for effectiveness and relevance. The use of funds would be evaluated by internal and external sources. Internally, each program/activity has incorporated into its operation a measurement tool to analyze performance. The data/information is collected, analyzed and used to direct areas of programming, find strengths and weakness, as well as provide results of research findings, which are published in bulletins, one-pagers, brochures, presentations, press releases, webinars, etc. The information gathered drives the programs and activities conducted from one year to the next.</p> <p>Communication with different constituent groups and advisory boards allows us to update and present relevant information to receive feedback.</p>
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*What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*



## RECIPIENTS OF FUNDS

Individuals or entities do not directly receive funds from SC State PSA. However, the benefactors of the funds will be small business owners of South Carolina within the SC State PSA's service delivery areas. Because the individuals or entities do not directly receive funds, there would be no funds allocated.

*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

## JUSTIFICATION OF REQUEST

### **Small Business Recovery Assistance & Training (SBRAT) after COVID-19**

Improving operations and adapting business models can help small businesses in many industries recover. The unique nature of the COVID-19 crisis has undoubtedly transformed business as we once knew it. The effects of the pandemic pose a new set of challenges for small business in South Carolina. Many have succumbed, unfortunately, to its devastating impact, which caused these once-thriving businesses to shutter their doors - indefinitely.

The remaining businesses are fighting their way toward recovery, though they face evolving challenges such as muted demand, new customer expectations and operational and legal issues because of health and safety restrictions.

Their survival offers a glimmer of hope for rural "Main Street America", which depends on business and industry for strong economic vitality. Their ability to withstand the virus' adverse impact also conveys a hopeful message; survival is possible. Though recovery will take time, improving operations and adapting businesses in many industries regain their financial footing.

While the pandemic has presented unprecedented challenges, results of the 2008 recession offer an example of the time in which it may take for small businesses to recover. Following the 2008 economic crisis, larger companies recovered to pre-crisis contribution to the state's economy in an average of four years, while smaller ones took an average of six. Among micro-small businesses, recovery is likely to lag longer. May never operate again.

In order to survive, small businesses in South Carolina will need to make extreme changes. The broad themes are by now familiar; protecting the health and safety of employees and customers, adapting business models and implementing novel marketing strategies, investing in talent and technology and adjusting staffing models and labor practices.

Our SBRAT Program will address the unique challenges and opportunities for recovery in three critical sectors; retail, restaurants and service industry. These sectors account for approximately 47 percent of small business jobs in South Carolina. While these sectors have distinct characteristics, much of their experience can be transferred to other sectors.

*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*

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## **FORM B2 – NON-RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	3
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	Impact of COVID-19 on Small Farm Sustainability and Capacity
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	\$250,000
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*What is the net change in requested appropriations for FY 2021-2022? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
	<input checked="" type="checkbox"/>	Request for Non-Recurring Appropriations

Request for Federal/Other Authorization to spend existing funding  
 Related to a Recurring request – If so, Priority #

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input checked="" type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development

Government and Citizens

<b>ACCOUNTABILITY OF FUNDS</b>	<p>The funding request supports the following strategy as outlined in the FY19-20 Strategic Planning and Performance Measurement template of South Carolina State University - PSA Accountability Report:</p> <p>4.1 - To assist farmers (small socially disadvantaged, underserved, minority and owners) in restraining their land and reversing the decline in the number of farms in South Carolina.</p> <p>The priority will be met by providing education and training to the small farm community.</p> <p>The evaluation will measure the impacts of the initiative through the required State Accountability Report. South Carolina State University's PSA Program diligently measures and evaluates programs for effectiveness and relevance. The use of funds would be evaluated by internal and external sources. Internally, each program/activity has incorporated into its operation a measurement tool to analyze performance. The data/information is collected, analyzed and used to direct areas of programming, find strengths and weaknesses, as well as provide results of research findings, which are published in bulletins, one-pagers, brochures, presentations, press releases, webinars, etc. The information gathered drives the programs and activities conducted from one year to the next.</p> <p>Communication with different constituent groups and advisory boards allows us to update and present relevant information to receive feedback.</p>
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*What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

**RECIPIENTS OF FUNDS**

Individuals or entities do not directly receive funds from SC State PSA. However, the benefactors of the funds will be small farmers within SC State PSA's cluster regions delivery area throughout SC. Because the individuals or entities do not directly receive funds, there would be no funds allocated.

*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

**JUSTIFICATION OF REQUEST**

**Impact of COVID-19 on Small Farm Sustainability and Capacity**

The COVID-19 crisis has impacted many industries across the country and state, including agriculture. Though many large farms have been severely impacted by the virus due to a decline in international trade, COVID-19 has nearly stifled the viability of the state's small farms. Its effects have brought to the forefront the need for business health, safety and continuity planning. Post COVID-19 is an ideal time to educate agricultural entrepreneurs, farm labor, family members and the general public on current best practices designed to ensure their safety and health particularly for the laborers who work during the busy planting and harvesting seasons.

While much of the negative impact on the agriculture industry has sustained from COVID-19 has been uncontrollable, there are ways in which ag producers can mitigate or prevent the unfavorable outcomes of COVID-19 on health and productivity of farms. Efforts through this program, will address significant challenges on the farm including: maintaining a safe workplace, interacting with the public at farmers market or roadside markets and legal issues.

*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*

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## **FORM B2 – NON-RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	4
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	Immunity Boost: Nutrition Education and Awareness During COVID
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	\$300,000
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*What is the net change in requested appropriations for FY 2021-2022? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
	<input checked="" type="checkbox"/>	Request for Non-Recurring Appropriations

Request for Federal/Other Authorization to spend existing funding  
 Related to a Recurring request – If so, Priority #

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input checked="" type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development

Government and Citizens

<b>ACCOUNTABILITY OF FUNDS</b>	<p>The funding request supports the following strategy as outlined in the 2019-20 Strategic Planning and Performance Measurement Template of the South Carolina State University - PSA's Accountability Report:</p> <p>5.1 - To provide nutrition education that promotes healthy living and allows opportunity for assessing healthy behaviors to deter the prevalence of obesity.</p> <p>The priority will be met by providing education and outreach to the citizens of South Carolina.</p> <p>South Carolina State University's PSA Program diligently measures and evaluates programs for effectiveness and relevance. The use of funds would be evaluated by internal and external sources. Internally, each program/activity has incorporated into its operation a measurement tool to analyze performance. The data/information is collected, analyzed and used to direct areas of programming, find strengths and weakness, as well as provide results of research findings, which are published in bulletins, one-pagers, brochures, presentations, press releases, webinars, etc. The information gathered drives the programs and activities conducted from one year to the next.</p> <p>Communication with different constituent groups and advisory boards allows us to update and present relevant information to receive feedback.</p>
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*What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

	Individuals or entities do not directly receive funds from SC State PSA. However, the
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**RECIPIENTS OF FUNDS**

benefactors of the funds will be the residents of South Carolina with a special emphasis on the underserved or limited-resource clientele through the programs/activities being offered by SC State PSA. Because the individuals or entities do not directly receive funds, there would be no funds allocated.

*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

**JUSTIFICATION OF REQUEST**

**Immunity Boost: Nutrition Education and Awareness During COVID**

When it comes to the coronavirus, age does not matter, according to a recent report from the Center for Disease Control and Prevention (CDC). The study finds nearly four in every 10 cases of COVID requiring hospitalization involved people under the age of 55. However, most deaths still occur in people over age 65. Though reasons are still somewhat unclear, experts believe that a weakened immune system and increased inflammation could further encourage viral replication and more prolonged responses to inflammation causing lasting damage to the heart, brain and other organs.

As scientists and medical professionals continue to diligently better understand the long-term effects of COVID-19 and, better yet, find a cure for the illness, bolstering the immune system is the best method of prevention.

*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*

Agency Name:	South Carolina State University - Public Service Activities		
Agency Code:	P210	Section:	46

## **FORM E – AGENCY COST SAVINGS AND GENERAL FUND REDUCTION CONTINGENCY PLAN**

<b>TITLE</b>	Agency Cost Savings and General Fund Reduction Contingency Plan
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<b>AMOUNT</b>	\$146,495
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*What is the General Fund 3% reduction amount? This amount should correspond to the reduction spreadsheet prepared by EBO.*

<b>ASSOCIATED FTE REDUCTIONS</b>	No FTEs would be reduced in the association with the General Fund reduction.
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*How many FTEs would be reduced in association with this General Fund reduction?*

<b>PROGRAM / ACTIVITY IMPACT</b>	SC State PSA (Research & Extension) programs/activities supported by General Funds are in the areas of extension, agriculture/natural resources, family life, health and nutrition, 4-H & youth development, community economic development, education and technology.
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*What programs or activities are supported by the General Funds identified?*

<b>SUMMARY</b>	Should a reduction in General Fund Appropriation occur, not only would SC State PSA be reduced by 3% (\$146,495.00) as requested by the Executive Budget Office; there would also be a reduction of 3% (\$146,495.00) in federal funds, per the USDA-NIFA Cooperative Agreement. Therefore, the total reduction in funding to SC State PSA would be \$292,990.00 (6%). Consequently, the impact of the reductions would limit the ability of staff to deliver programs/activities offered to the residents of South Carolina with a special emphasis on the underserved communities.
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*Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.*

**AGENCY COST  
SAVINGS PLANS**

The measures the agency plans to implement to reduce its costs and operating expenses by more than \$50,000.00 are to decrease funds allocated to programs and activities performed by the agents in the cluster regions. Administrative operational costs would also be reduced. The estimated amount of savings and measures taken would limit the services provided to the constituents of South Carolina.

*What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?*

Agency Name:	South Carolina State University - Public Service Activities		
Agency Code:	P210	Section:	46

## **FORM F – REDUCING COST AND BURDEN TO BUSINESSES AND CITIZENS**

<b>TITLE</b>	N/A
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*Provide a brief, descriptive title for this request.*

<b>EXPECTED SAVINGS TO BUSINESSES AND CITIZENS</b>	N/A
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*What is the expected savings to South Carolina's businesses and citizens that is generated by this proposal? The savings could be related to time or money.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>	
	<input type="checkbox"/>	Repeal or revision of regulations.
	<input type="checkbox"/>	Reduction of agency fees or fines to businesses or citizens.
	<input type="checkbox"/>	Greater efficiency in agency services or reduction in compliance burden.
	<input type="checkbox"/>	Other

<b>METHOD OF CALCULATION</b>	N/A
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*Describe the method of calculation for determining the expected cost or time savings to businesses or citizens.*

<b>REDUCTION OF FEES OR FINES</b>	N/A
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*Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?*

<b>REDUCTION OF REGULATION</b>	N/A
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*Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?*

<b>SUMMARY</b>	N/A
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*Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?*