

Agency Name:
Agency Code:

Commission On Higher Education
H030

Section:

11



Fiscal Year FY 2022-2023
Agency Budget Plan

FORM A - BUDGET PLAN SUMMARY

**OPERATING
REQUESTS
(FORM B1)**

For FY 2022-2023, my agency is (mark "X"):	
<input checked="" type="checkbox"/>	Requesting General Fund Appropriations.
<input type="checkbox"/>	Requesting Federal/Other Authorization.
<input type="checkbox"/>	Not requesting any changes.

**NON-RECURRING
REQUESTS
(FORM B2)**

For FY 2022-2023, my agency is (mark "X"):	
<input type="checkbox"/>	Requesting Non-Recurring Appropriations.
<input type="checkbox"/>	Requesting Non-Recurring Federal/Other Authorization.
<input checked="" type="checkbox"/>	Not requesting any changes.

**CAPITAL
REQUESTS
(FORM C)**

For FY 2022-2023, my agency is (mark "X"):	
<input type="checkbox"/>	Requesting funding for Capital Projects.
<input checked="" type="checkbox"/>	Not requesting any changes.

**PROVISOS
(FORM D)**

For FY 2022-2023, my agency is (mark "X"):	
<input checked="" type="checkbox"/>	Requesting a new proviso and/or substantive changes to existing provisos.
<input type="checkbox"/>	Only requesting technical proviso changes (such as date references).
<input type="checkbox"/>	Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

**PRIMARY
CONTACT:
SECONDARY
CONTACT:**

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
	Georges Tippens	(803) 737-1567	gtippens@che.sc.gov
	Bunnie Lempesis Ward	(803) 737-1397	bward@che.sc.gov

I have reviewed and approved the enclosed FY 2022-2023 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

**SIGN/DATE:
TYPE/PRINT
NAME:**

	<u>Agency Director</u>	<u>Board or Commission Chair</u>
	Rusty Monkolton	Robert W. Hays Jr.

This form must be signed by the agency head – not a delegate.

Agency Name:	Commission On Higher Education
Agency Code:	H030
Section:	11

BUDGET REQUESTS			FUNDING					FTES				
Priority	Request Type	Request Title	State	Federal	Earmarked	Restricted	Total	State	Federal	Earmarked	Restricted	Total
1	B1 - Recurring	Continuation of \$60,000,000 for Need-Based Grant Funding	60,000,000	0	0	0	60,000,000	1.00	0.00	0.00	0.00	1.00
2	B1 - Recurring	Ascend 60x30 Initiatives	750,000	0	0	0	750,000	6.00	0.00	0.00	0.00	6.00
3	B1 - Recurring	AmeriCorps Grant State Match	60,000	0	0	0	60,000	0.00	0.00	0.00	0.00	0.00
4	B1 - Recurring	Statewide Electronic Library - PASCAL	1,500,000	0	0	0	1,500,000	0.00	0.00	0.00	0.00	0.00
TOTALS			62,310,000	0	0	0	62,310,000	7.00	0.00	0.00	0.00	7.00

Agency Name:	Commission On Higher Education		
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FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	1
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Continuation of \$60,000,000 for Need-Based Grant Funding
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Provide a brief, descriptive title for this request.

AMOUNT	<p>General: \$60,000,000</p> <p>Federal: \$0</p> <p>Other: \$0</p> <p>Total: \$60,000,000</p>
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What is the net change in requested appropriations for FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	1.00
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:	
	<input checked="" type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
<input type="checkbox"/>	Government and Citizens	

ACCOUNTABILITY OF FUNDS	<p>This request supports the CHE's goal of improving affordability in the state's higher education programs and services for students and families and its specific strategy "Assist families with planning for higher education costs." The COVID-19 pandemic affected families' employment status and their ability to support financially their students as they seek postsecondary education. This significant impact further necessitates the request for additional need-based grant funds. These funds would be awarded to the neediest in-state students to lower the substantial cost students and their families face when paying for their education. The CHE will evaluate the use of the funds through its traditional oversight and transparency role. It will report annually disbursements to the schools and collect and report data on the number of in-state students who received need-based grants at the institutions. The CHE will also examine the impact of the additional funding on other measures, such as completion rates, compared to the base period of FY 2020-21.</p>
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

	South Carolina resident undergraduate students attending public or independent
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higher education institutions that have a demonstrable need will be eligible. Institutions calculate need using information provided from the Free Application for Federal Student Aid (FAFSA).

The CHE will allocate the funds to the public institutions and to the Tuition Grants Commission, for independent institutions, using its current methodology, which is based on in-state undergraduate headcount enrollment and federal Pell grant recipients. For academic year 2021-22, public and independent institutions received these shares based on the formula.

Clemson	9.7%
USC	13.8%
MUSC	0.2%
The Citadel	1.2%
Coastal	6.0%
College of Charleston	5.0%
Francis Marion	4.5%
Lander	3.6%
SC State	3.1%
USC Aiken	2.8%
USC Beaufort	1.7%
USC Upstate	6.5%
Winthrop	6.4%
USC-Lancaster	0.5%
USC-Salkehatchie	0.4%
USC-Sumter	0.4%
USC-Union	0.2%
Aiken	0.5%
Central Carolina	0.8%
Denmark	0.2%
Florence-Darlington	1.0%
Greenville	2.5%
Horry-Georgetown	1.8%
Midlands	2.6%
Northeastern Tech	0.3%
Orangeburg-Calhoun	0.6%
Piedmont	1.4%
Spartanburg	1.4%
Tech. Coll Low Country	0.4%
Tri-County	1.5%
Trident	2.1%
Williamsburg	0.2%
York	1.0%
Independent Institutions	15.9%

RECIPIENTS OF FUNDS

In addition, the CHE will allocate \$10,000,000 of the request specifically to adult learners. Many of these individuals have some college credit and because of other financial responsibilities need assistance to complete their postsecondary education.

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

The CHE requests \$60,000,000 in recurring funds from the General Fund. For FY 2021-22, need-based grant funding equaled \$72,000,000 in both recurring and non-recurring - \$12,000,000 from general funds and \$60,000,000 from the Lottery Expenditure Account. Due to the continuing economic and employment disruption, it is imperative that the neediest students receive adequate support to enter and stay in college. Similar to the state-funded scholarship programs, need-based grants pass through to students.

**JUSTIFICATION OF
REQUEST**

For FY 2022-23, the CHE requests a recurring appropriation of \$60,000,000 for need-based grants, which matches the funding provided from the Lottery Expenditure Account in FY 2021-22. However, if it cannot be funded through recurring funds, utilizing available nonrecurring funds from the Lottery Expenditure Account may be an acceptable alternative until additional recurring funding is made available.

In addition, the CHE requests authority to expend 0.25% of its annual needs-based grants appropriation for administration. Based on the appropriation of \$72,000,000 for FY 2021-22, this would total \$180,000. The agency would use the funds to increase oversight of the program, including hiring an additional auditor to ensure institutions are distributing the funds appropriately, and provide additional administration support to students, families, and the institutions.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Commission On Higher Education		
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FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	2
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Ascend 60x30 Initiatives
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Provide a brief, descriptive title for this request.

AMOUNT	<p>General: \$750,000</p> <p>Federal: \$0</p> <p>Other: \$0</p> <p>Total: \$750,000</p>
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What is the net change in requested appropriations for FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	6.00
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input checked="" type="checkbox"/>	Non-mandated program change in service levels or areas
	<input checked="" type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:	
	<input checked="" type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input type="checkbox"/>	Government and Citizens

ACCOUNTABILITY OF FUNDS	<p>The CHE has five priorities: Expand access and affordability, remove barriers to student success, eliminate achievement gaps, engage adult learners, and strengthen the workforce.</p> <p>The agency's public agenda, Ascend 60x30, seeks to increase educational attainment of working age adults by touching on many of the agency's strategies listed in the accountability report, including:</p> <p>Strategy 1.1: Promote on-time completion</p> <p>Strategy 1.2: Enhance South Carolina's Higher Education Standing</p> <p>Strategy 2.1: Assist families with planning for higher education costs</p> <p>Strategy 2.2: Promote high-quality early college opportunities</p> <p>Strategy 2.3: Advance cost-saving opportunities to obtain a postsecondary credential</p> <p>Strategy 3.1: Increase family awareness of postsecondary education opportunities</p> <p>Strategy 3.2: Partner with institutions and other entities to develop and promote innovations in academic programming</p>
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Strategy 4.1: Collaborate with peer agencies and institutions

These funds, and the positions and operations they will support on a recurring basis, will allow the agency to manage programs and develop initiatives so the state can reach its target of 60 percent of individuals having a high-quality postsecondary credential by 2030. The agency will evaluate use of the funds by measuring performance against the 60 percent target. The agency plans on reviewing data to ensure program funds are being used efficiently and effectively to advance statewide goals related to higher education and the workforce.

What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS

Funds will be used to hire staff dedicated to managing programs outlined in the agency's public agenda. In addition, funds will be used to support the operations of initiatives related to the public agenda. As a result, recipients will include government employees and vendors.

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST

The CHE requests \$750,000 in recurring funds to support multiple Ascend 60x30 initiatives. These initiatives seek to provide greater access to higher education, remove hurdles from students' degree paths, and increase completions.

The funds will provide the CHE with the resources to dedicate staff to the Ascend 60x30 agenda focused on specific initiatives and issues. This will facilitate the development of policy and provide ongoing oversight of the work to ensure institutional compliance and accountability and program effectiveness.

Initiatives include:

1. College Access Network (approximately \$125,000)
The CHE will expand its pilot "Ambassadors" program, with the goal of placing at least one peer mentor at each public IHE during the first year, who will provide guidance to high school students thinking about enrolling in the state's public postsecondary institutions.
2. Transfer of Academic Credits Between Institutions (approximately \$125,000)
The CHE, in collaboration with the South Carolina State Technical College System and the public universities, will develop strategies to refine and perfect the transfer of credits among institutions. This work will include the development of a statewide Reverse Transfer agreement, a transferable statewide general education core curriculum of at least 30 credit hours, and a common course numbering equivalency matrix. Additionally, the CHE will establish a statewide transfer advisory committee, and host regular convenings for transfer specialists and professionals to share best practices and learn from one another. The CHE has already begun this work, in consultation with the South Carolina State Technical College System, based on the language of Proviso 117.152 is the FY 2021-22 Appropriations Act.
3. Dual Enrollment (approximately \$125,000)

The CHE, in collaboration with the South Carolina State Technical College System and the public universities, will develop and implement best practices in concurrent enrollment programs to expand offerings to more students. At a minimum this will include development of a quality assurance program to give consumers (students, families, transfer institutions) confidence in the quality and integrity of dual enrollment programs. Dual enrollment courses help high school graduation and college-going rates and reduce the cost of, and time to, earn a degree.

4. Guided Pathways (approximately \$125,000)

The CHE, in collaboration with the South Carolina State Technical College System and the public universities, will develop and implement guided pathways to success by specifying clear curricular paths to a degree (degree maps). Guided Pathways will reduce "wasted" credits, the overall cost of obtaining a degree, and time to completion

5. Encourage "On-Time" Completion (approximately \$125,000)

The CHE, in collaboration with the South Carolina State Technical College System and the public universities, will develop and implement an "on-time" completion plan - two years for associate degrees and four years for baccalaureate degrees. One additional year or two in college is expensive. An additional academic year of tuition and fees, housing, dining, and other living expenses, as well as the lost wages they could have earned if they had graduated on-time, can amount to \$50,000 or more. For many students this additional cost is financed by student loans.

6. Best Practices in Remedial Education (approximately \$125,000)

The CHE, in collaboration with the South Carolina State Technical College System and the public universities, will develop strategies to reduce the need for and improve the effectiveness of remedial education. Remedial, or developmental, education is designed to prepare students for college-level work, usually in mathematics and English. Students pay for a remedial education course but do not receive credits toward a degree, thus adding both time and cost to the students' education goals.

In addition to funding these initiatives, the agency is seeking authorization to hire additional staff to manage the programs and ensure program integrity. The current staff primarily fulfill statutory obligations and provide customer support. This request will allow the agency to hire staff that can lead initiatives related to the agency's public agenda, which current staff have limited time to do. If not funded, the CHE will have limited resources to implement the 60x30 plan. These initiatives may not be launched, or if launched, not have adequate support to be successful.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Commission On Higher Education		
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FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	3
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	AmeriCorps Grant State Match
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Provide a brief, descriptive title for this request.

AMOUNT	<p>General: \$60,000</p> <p>Federal: \$0</p> <p>Other: \$0</p> <p>Total: \$60,000</p>
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What is the net change in requested appropriations for FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	0.00
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input checked="" type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
<input type="checkbox"/>	Consulted DTO during development	
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:	
	<input checked="" type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
<input type="checkbox"/>	Government and Citizens	

ACCOUNTABILITY OF FUNDS	<p>Strategy 2.1: Assist families with planning for higher education costs</p> <p>Strategy 3.1: Increase family awareness of postsecondary education opportunities</p> <p>The AmeriCorps grant funding supports College and Career Opportunity Coaches, who mentor and develop skills for select 11th and 12th graders. Included in these services is helping raise student outcomes so the students are eligible for scholarships and teaching students of different financing options available for their postsecondary journeys.</p> <p>The AmeriCorps Director and associated Commission on Higher Education (CHE) staff evaluate the outcomes of the AmeriCorps program by tracking postsecondary enrollment of the 12th grade class. As a secondary measure of assessment, the AmeriCorps Director evaluates the state report card measures and reviews College Application Month results, which are maintained by the agency.</p>
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

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RECIPIENTS OF FUNDS

College and Career Opportunity Coaches, who work with 11th and 12th grade students in South Carolina high schools. College and Career Opportunity Coaches help students determine which postsecondary institution or program best fits the students' career goals. The coaches also support students with: increasing student standardized test scores so they may qualify for state scholarships; completing program and college applications; and developing skills to ensure students' success. The state matching funds will be used to fund personal services, operating costs, and living allowances.

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST

The CHE applied for and received a federal AmeriCorps grant through the United Way Association of South Carolina beginning in Fiscal Year 2019-20. For the first two years of the program, the CHE met grant match requirements through in-kind matches, both at the state and local school district level. However, the grant changed the calculation formula for the 2021-22 grant period. As a result, the CHE must match, with cash, \$60,000. For fiscal year 2021-22, the CHE is funding the match requirement with carry-over funds. Moving forward, the CHE is requesting the state to provide funding to meet this recurring obligation.

For Fiscal Year 2021-22, the grant totaled approximately \$160,000 in federal funds. This grant is important for the agency to meet multiple strategies related to its mission and public agenda, Ascend 60x30, including increasing access to postsecondary opportunities, particularly in underserved and rural communities.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

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FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	4
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Statewide Electronic Library - PASCAL
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Provide a brief, descriptive title for this request.

AMOUNT	<p>General: \$1,500,000</p> <p>Federal: \$0</p> <p>Other: \$0</p> <p>Total: \$1,500,000</p>
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What is the net change in requested appropriations for FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	0.00
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input checked="" type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:	
	<input checked="" type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input type="checkbox"/>	Government and Citizens

ACCOUNTABILITY OF FUNDS	<p>CHE serves as the fiscal agent for PASCAL through a Memorandum of Understanding that is executed each fiscal year. This request is forwarded at the request of PASCAL. This request supports multiple CHE strategies, including: 2.3 – "Advance cost savings opportunities to obtain a postsecondary credential"; and 3.2 – "Partner with institutions and other entities to develop and promote innovations in academic programming."</p>
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

	<p>The state's nearly 285,000 higher education students, as well as faculty and staff at 56 public and independent institutions of higher education benefit from the use of these funds for the joint subscription to educational content in electronic formats and procurement of library technology services. This is of particular importance to the 80%</p>
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RECIPIENTS OF FUNDS

of South Carolina students who attend one of the 50 schools whose library budgets constitute less than 40% of total academic library expenditures within the state. For these students, PASCAL resources constitute most if not nearly all of the academic resources available to them for their academic course of study. Content is licensed annually or on a multiyear basis from academic publishers. Technology procurement is based on competitive state processes in order to efficiently support access to information required by member libraries. The use of funds provides universal access via a statewide enterprise level approach to academic library services. Library services support affordability of higher education and student retention.

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST

Since 2004, the state has supported students dependent on academic library resources through PASCAL. This program support has allowed the state's higher education institution libraries to build a robust statewide virtual library that far exceeds what could be accomplished individually.

This virtual library consists of hundreds of thousands of ebooks and journals, as well as databases and other digital resources, making PASCAL's virtual collection the 6th largest library in the state. Given that 80% of students attend an institution with smaller – and older collections, these ebooks are central to their educational experience. Overall, the PASCAL program has been highly cost effective, with a cumulative cost avoidance of over \$155,000,000 since 2004.

For FY 2022-23, PASCAL plans to maintain focus on mitigating the likely impact of COVID-19 on institutional budgets by providing additional support for the consortium's two major system tools. This annual expense will utilize up to \$750,000 of the requested amount for FY 2022-23. Content licensing costs will be up to \$650,000 as well. If approved, remaining funds (\$100,000) will be used to provide support for access and affordability programs, including initiatives designed to leverage library resources in order to reduce textbook costs for students.

The state's consistent annual support for academic libraries through lottery proviso funding has been essential in allowing South Carolina to construct a highly effective information framework for students in higher education. Continued support is important for maintaining ongoing universal student access to these resources. Given the recurring nature of the program expenses and in order to support stability for students, CHE requests \$1,500,000 in recurring general funds to support the PASCAL program in FY 2022-23 and beyond. However, if recurring funding is not available, the CHE requests \$1,500,000 from the Lottery Expenditure Account.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Commission On Higher Education		
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FORM D – PROVISO REVISION REQUEST

NUMBER	3.4
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Cite the proviso according to the renumbered list (or mark "NEW").

TITLE	FY 2022-23 Lottery Funding
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Provide the title from the renumbered list or suggest a short title for any new request.

BUDGET PROGRAM	I. Administration - Classified Positions; I. Administration - Other Operating Expenses; VI. Employee Benefits - Employer Contributions
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Identify the associated budget program(s) by name and budget section.

RELATED BUDGET REQUEST	
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Is this request associated with a budget request you have submitted for FY 2022-2023? If so, cite it here.

REQUESTED ACTION	Amend
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Choose from: Add, Delete, Amend, or Codify.

OTHER AGENCIES AFFECTED	South Carolina State University. Other South Carolina independent higher education institutions are also affected.
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Which other agencies would be affected by the recommended action? How?

SUMMARY & EXPLANATION	<p>The Lottery Expenditure Account funding proviso appropriates funds from different sources within the Lottery Expenditure Account. In addition to appropriating funds to different agencies and for different purposes, the proviso places conditions on how funds may be used.</p> <p>Add a new sentence in the LEA: FY 2022-23 Lottery Funding Proviso:</p> <p><u>The Commission on Higher Education is authorized to use up to 2.5% of the funds appropriated in the provision Higher Education Excellence Enhancement Program to provide the necessary level of administration and oversight of the institutes of innovation program.</u></p> <p>Based on the amount appropriated for Fiscal Year 2021-23, the 2.5% ask equals \$450,000. This funding request will increase the Commission on Higher Education's administration and oversight of the Higher Education Excellence Enhancement Program, including hiring staff to manage and provide oversight of the developing institutes of innovation.</p>
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Summarize the existing proviso. If requesting a new proviso, describe the current state of affairs without it. Explain the need for your requested action. For deletion requests due to recent codification, please identify SC Code section where language now appears.

FISCAL IMPACT

No change to the overall amount appropriated to the Higher Education Excellence Enhancement Program. This request allocates a percentage of the funding to the Commission on Higher Education to administer the program and increase its oversight of taxpayer funds.

Provide estimates of any fiscal impacts associated with this proviso, whether for state, federal, or other funds. Explain the method of calculation.

**PROPOSED
PROVISO TEXT**

The Commission on Higher Education is authorized to use up to 2.5% of the funds appropriated in the provision Higher Education Excellence Enhancement Program to provide the necessary level of administration and oversight of the institutes of innovation program.

Paste existing text above, then bold and underline insertions and strikethrough deletions. For new proviso requests, enter requested text above.

Agency Name:	Commission On Higher Education		
Agency Code:	H030	Section:	11

FORM E – AGENCY COST SAVINGS AND GENERAL FUND REDUCTION CONTINGENCY PLAN

TITLE	Agency Cost Savings and General Fund Reduction Contingency Plan
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AMOUNT	\$1,149,460
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What is the General Fund 3% reduction amount? This amount should correspond to the reduction spreadsheet prepared by EBO.

ASSOCIATED FTE REDUCTIONS	Approximately two FTEs
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How many FTEs would be reduced in association with this General Fund reduction?

PROGRAM / ACTIVITY IMPACT	<p>All programs of the agency, with the exception of federal programs, would be affected by a 3% reduction of General Funds. This would include the offices of President and Executive Director, Academic Affairs, Student Services, Fiscal Affairs, Data-Research & IT, and Government Relations and Communications.</p> <p>The CHE would apply the 3% reduction across the board, which would affect flow-through funds to other entities, including scholarship programs, and funds for CHE's operations. To mitigate a potential decrease, the CHE would delay planned programs and rehiring of vacant positions.</p>
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What programs or activities are supported by the General Funds identified?

SUMMARY	<p>The General Funds reduced for agency operations are primarily personnel related and would directly reduce the amount of staff available to carry out the mission of CHE as outlined in the Accountability Report. The offices of President and Executive Director, Academic Affairs, Student Services, Fiscal Affairs, Data-Research & IT, and Government Relations and Communications would all be impacted by the reduction of approximately two FTEs. This reduction of FTEs would be achieved through not filling positions as they become vacant due to retirements or other reasons.</p>
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Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.

AGENCY COST SAVINGS PLANS

The agency reduced its office space footprint in FY 2020-21, which has realized approximately \$72,000 in cost savings the first year. This reduction was possible by allowing more staff the opportunity to work from home and decreasing the percentage of office space dedicated to only one employee. Other cost-savings the agency has initiated and continues to explore are revising positions as they become vacant to combine duties and optimizing staff's talents and workloads. The agency has also seen minor savings by moving to a hybrid-meeting approach, which reduces travel costs resulting from Commissioners attending meetings in-person.

What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?

Agency Name:	Commission On Higher Education		
Agency Code:	H030	Section:	11

FORM F – REDUCING COST AND BURDEN TO BUSINESSES AND CITIZENS

TITLE	Improved Website and Online Portals
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Provide a brief, descriptive title for this request.

EXPECTED SAVINGS TO BUSINESSES AND CITIZENS	Over \$60,000 on a recurring basis
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What is the expected savings to South Carolina's businesses and citizens that is generated by this proposal? The savings could be related to time or money.

FACTORS ASSOCIATED WITH THE REQUEST	<p>Mark "X" for all that apply:</p> <table border="1"> <tr> <td><input type="checkbox"/></td> <td>Repeal or revision of regulations.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Reduction of agency fees or fines to businesses or citizens.</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Greater efficiency in agency services or reduction in compliance burden.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Other</td> </tr> </table>	<input type="checkbox"/>	Repeal or revision of regulations.	<input type="checkbox"/>	Reduction of agency fees or fines to businesses or citizens.	<input checked="" type="checkbox"/>	Greater efficiency in agency services or reduction in compliance burden.	<input type="checkbox"/>	Other
<input type="checkbox"/>	Repeal or revision of regulations.								
<input type="checkbox"/>	Reduction of agency fees or fines to businesses or citizens.								
<input checked="" type="checkbox"/>	Greater efficiency in agency services or reduction in compliance burden.								
<input type="checkbox"/>	Other								

METHOD OF CALCULATION	Annual salaries and benefits for one FTE. Anticipated efficiency gains equate to workload of one FTE.
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Describe the method of calculation for determining the expected cost or time savings to businesses or citizens.

REDUCTION OF FEES OR FINES	Not applicable.
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Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?

REDUCTION OF REGULATION	Not applicable.
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Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?

SUMMARY	<p>The CHE has contracted for an update to its website and begun the process of planning for the rollout of multiple safe and secure online portals for receipt of documents, including applications for scholarship programs and Southern Regional Education Board (SREB) reciprocity agreements with saved carryforward funds. The website will provide clearer information to the public thereby reducing inefficiencies and providing a cost savings. The safe and secure online portals will not only reduce the burden on citizens because they would no longer need to mail in paper applications, but it will also significantly reduce the time staff spend manually inputting data into spreadsheets and databases. The efficiencies gained will then translate to staff being able to spend time on other initiatives, including implementing the agency's public agenda, Ascend 60x30.</p>
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Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?