

Agency Name:	Department Of Alcohol & Other Drug Abuse Services		
Agency Code:	J200	Section:	37



**Fiscal Year FY 2022-2023
Agency Budget Plan**

FORM A - BUDGET PLAN SUMMARY

**OPERATING
REQUESTS
(FORM B1)**

For FY 2022-2023, my agency is (mark "X"):	
<input checked="" type="checkbox"/>	Requesting General Fund Appropriations.
<input checked="" type="checkbox"/>	Requesting Federal/Other Authorization.
<input type="checkbox"/>	Not requesting any changes.

**NON-RECURRING
REQUESTS
(FORM B2)**

For FY 2022-2023, my agency is (mark "X"):	
<input type="checkbox"/>	Requesting Non-Recurring Appropriations.
<input type="checkbox"/>	Requesting Non-Recurring Federal/Other Authorization.
<input checked="" type="checkbox"/>	Not requesting any changes.

**CAPITAL
REQUESTS
(FORM C)**

For FY 2022-2023, my agency is (mark "X"):	
<input type="checkbox"/>	Requesting funding for Capital Projects.
<input checked="" type="checkbox"/>	Not requesting any changes.

**PROVISOS
(FORM D)**

For FY 2022-2023, my agency is (mark "X"):	
<input checked="" type="checkbox"/>	Requesting a new proviso and/or substantive changes to existing provisos.
<input type="checkbox"/>	Only requesting technical proviso changes (such as date references).
<input type="checkbox"/>	Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	Stephen L. Dutton	(803) 896-1142	sldutton@daodas.sc.gov
SECONDARY CONTACT:	Sharon Peterson	(803) 896-1145	speterson@daodas.sc.gov

I have reviewed and approved the enclosed FY 2022-2023 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

	<u>Agency Director</u>	<u>Board or Commission Chair</u>
SIGN/DATE:	<i>Sara Goldsby 9/24/2021</i>	
TYPE/PRINT NAME:	<i>Sara Goldsby</i>	

This form must be signed by the agency head – not a delegate.

Agency Name:	Department Of Alcohol & Other Drug Abuse Services
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Section:	37

BUDGET REQUESTS			FUNDING					FTES				
Priority	Request Type	Request Title	State	Federal	Earmarked	Restricted	Total	State	Federal	Earmarked	Restricted	Total
1	B1 - Recurring	Sustainability of Addiction Crisis Efforts	8,000,000	0	0	0	8,000,000	0.00	0.00	0.00	0.00	0.00
2	B1 - Recurring	Increase Of Other Funds Authority	0	0	500,000	0	500,000	0.00	0.00	0.00	0.00	0.00
TOTALS			8,000,000	0	500,000	0	8,500,000	0.00	0.00	0.00	0.00	0.00

Agency Name:	Department Of Alcohol & Other Drug Abuse Services		
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FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	1
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Sustainability of Addiction Crisis Efforts
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Provide a brief, descriptive title for this request.

AMOUNT	General: \$8,000,000 Federal: \$0 Other: \$0 Total: \$8,000,000
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What is the net change in requested appropriations for FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	0.00
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input checked="" type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input checked="" type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input checked="" type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input checked="" type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input checked="" type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input checked="" type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
<input type="checkbox"/>	Government and Citizens	

ACCOUNTABILITY OF FUNDS	<p>The specific strategies associated with this request are: Continuum of Effective Services Goal. 1.2.1 – 1.2.5. 1.2.7 – 1.2.10. 1.3.1 – 1.3.9. Reduce Substance Use Disorder Goal. 2.1.1 – 2.1.4. Increase Service Integration Goal. 3.1.1; 3.2.1, 3.3.1 – 3.3.2. This request would sustain the newly established capacity of prevention, treatment, and recovery services to address the opioid epidemic through effective services that reduce abuse and overdoses while increasing service integration among a range of partners, including substance use disorder providers, opioid treatment programs, recovery organizations, community distributors of Narcan, and medical facilities. Evaluation of these funds would be centered around several metrics, to include an accounting of the number of patients continually served, patients in treatment, and patients in recovery. An additional metric would include a gap analysis of patients lost to discontinuing medication-assisted treatment and the impact of the healthcare and behavioral healthcare networks.</p>
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

	DAODAS will continue to contract these funds for services to address a range of
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RECIPIENTS OF FUNDS

population health issues related to the opioid crisis – and indeed all addictions – in South Carolina. Providers, including the county alcohol and drug abuse authorities, opioid treatment providers, local recovery organizations, community distributors of Narcan, and medical providers, will be able to sustain or expand evidence-based prevention, intervention, treatment, and recovery programs, including medication-assisted treatment (MAT) of opioid use disorder and other substance use disorders.

These funds will continue to be allocated based on the burden of addiction disease statewide, including prevalence of opioid misuse and opioid/substance use disorders. Funds would be distributed to sustain the current efforts, including the medical and clinical treatment of opioid use disorder, overdose prevention programming, MAT, prevention, treatment programming, and recovery-support efforts.

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

If granted, these funds will help address the current addiction crisis by ensuring continued access to a continuum of essential services, reducing unmet treatment needs, and reducing overdose-related deaths through the provision of prevention, intervention, treatment, and recovery activities for opioid use disorder (OUD) (including prescription opioids as well as illicit drugs such as heroin and fentanyl.)

The justification for this request is based on evidence that South Carolina continues to be impacted by an addiction crisis, including increased usage of illicit drugs, to include fentanyl, methamphetamines, cocaine, and marijuana. The addiction epidemic has grown worse during the COVID-19 pandemic, with a possible 50% increase in overdose deaths in FY20 due to increased use related to the isolation and loneliness of quarantine and a potent illicit supply. Opioid dependence, OUD, and other substance use disorders (SUDs) are associated with dramatic costs to society, including lost productivity, social and family disorder, increased healthcare utilization, and, as we have seen, rising death rates from overdoses. Successful interventions and treatment lead to substantial improvements in a number of areas, including reduction of drug use, increased personal health and social function, and reduction in threats to public health and safety. As with other chronic disorders, continuing care and recovery support services are essential to maintaining improvements gained during SUD treatment. Access to a full continuum of care, including long-term stabilization options, is essential for an optimally functioning treatment system that specializes in chronic disease management.

The addiction epidemic in South Carolina is currently funded by several funding mechanisms, including state dollars. However, service provision is heavily dependent on federal grants provided through the Substance Abuse and Mental Health Services Administration (SAMHSA). Currently, a State Opioid Response Grant (SOR) has been funded twice for two-year periods, plus a supplemental appropriation aimed at ensuring development of evidence-based programs and services for South Carolina families who are or may become affected by OUD. Programs and services must be available over the long term for South Carolinians to reduce the prevalence of SUDs, which are chronic diseases.

The federal grant funding referenced above has been used to accomplish the following: use of epidemiological data to demonstrate the critical gaps in availability of treatment for OUD in geographic, demographic, and service-level terms; utilization of evidence-based implementation strategies to identify which system-design models will most rapidly and adequately address the gaps in their systems of care; delivery of evidence-based treatment interventions that include medication(s) approved by the FDA specifically for the treatment of OUD along with psychosocial interventions; reporting of progress toward increasing the availability of medication-assisted treatment for OUD; and reduction in the number of opioid-related overdose deaths.

The short-term federal resources have helped build service capacity in the publicly funded addiction system. These funds have advanced substance misuse prevention in coordination with other state and federal efforts. Using a chronic care model, these resources have improved retention in care, but as they are time limited, they cannot sustain the capacity that has been developed to serve the increasing number of individuals who will need long-term services. In fact, the department has spent down both the first two-year grant offered and its extension. DAODAS is currently in Year 2 of the second SOR grant, and the rate of spend-down is currently unsustainable due to the existing client load. In addition, the rate of state funding provided to the department for opioid use disorder, which was provided to avoid the "fiscal cliff," has also dwindled due to the established capacity. The state cannot rely on Congress to appropriate continuation funding, and we must begin to transfer these life-saving measures and services to a more reliable funding source – that of recurring state dollars. If these funds are not received, South Carolina will lag in addressing not only the OUD epidemic, but also the programs put in place to save lives.

The requested state funding will be used to ensure operability of programs administered by DAODAS and delivery of services by local providers, maintaining and

JUSTIFICATION OF REQUEST

expanding prevention, intervention, treatment, and recovery services, particularly in rural areas and areas with high need. Funding will continue to pay for lifesaving medications, medical providers' time, telehealth capabilities, treatment and recovery services, and naloxone programming to prevent opioid overdose deaths.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Department Of Alcohol & Other Drug Abuse Services		
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FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	2
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Increase Of Other Funds Authority
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Provide a brief, descriptive title for this request.

AMOUNT	<p>General: \$0</p> <p>Federal: \$0</p> <p>Other: \$500,000</p> <p>Total: \$500,000</p>
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What is the net change in requested appropriations for FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	0.00
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input checked="" type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input checked="" type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
<input type="checkbox"/>	Consulted DTO during development	
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input checked="" type="checkbox"/>	Public Infrastructure and Economic Development
<input type="checkbox"/>	Government and Citizens	

ACCOUNTABILITY OF FUNDS	<p>Associated Objectives include: Continuing Effective Services. Strategies 1.1.7; 1.1.8. Additionally, strategies 2.1.1 – 2.1.4 and 2.2.1 – 2.1.3. The funding authority would assist the agency in continuing established programming to reduce underage use of tobacco and to build a comprehensive data system to report on outcomes of programs funded. Additionally, it assists in training a solid workforce to deliver needed services. Hiring and retaining a well trained workforce is a leading priority for the agency and behavioral health care.</p>
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

	<p>Recipients include FEI Systems and other data-related vendors that aid the agency in establishing systems to accomplish federal Government Performance and Results Act (GPRA) requirements. In addition, the county alcohol and drug abuse authorities and other awardees may receive these funds to incentivize compliance with the GPRA</p>
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RECIPIENTS OF FUNDS

requirements.

Funds received through contractual agreements with other state agencies would be used to procure services (e.g., training, advertising) from outside vendors on behalf of DAODAS and these partnering state agencies.

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST

DAODAS' total other funding increased by \$500,000 due to an increase of \$150,000 in an award from the BlueCross BlueShield of South Carolina Foundation and various contractual agreements for services, training, and advertising totaling \$350,000, which were utilized for the following:

- **BlueCross BlueShield of South Carolina Foundation:** Aid with the purchase and establishment of tools/systems to accomplish the GPRA requirement for federal Substance Abuse and Mental Health Services Administration funding of South Carolina's State Opioid Response Grant. The systems include contracting with FEI Systems to establish a site that provides the use of the Web Infrastructure for Treatment Services (WITS) platform for management of GPRA. WITS is a web-based application used to capture client services data. In addition, modifications were made to the agency's current electronic health record system with QualiFacts to integrate and transmit necessary data.
- **Various Contracts with State Agencies:** Aid with programmatic service, monitoring, and oversight of various clinical training opportunities and advertising initiatives from outside vendors around substance abuse and tobacco cessation.

Both programs are valuable components of our service delivery function, which provides several initiatives and collaborations that benefit and ultimately save the lives of the citizens of South Carolina.

No other funding has been identified for these contracts and projects. There is no maintenance of effort associated with these funds.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

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FORM D – PROVISO REVISION REQUEST

NUMBER	3.5
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Cite the proviso according to the renumbered list (or mark "NEW").

TITLE	(LEA FY2021-2022 Lottery Funding)
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Provide the title from the renumbered list or suggest a short title for any new request.

BUDGET PROGRAM	Legal & Compliance Division and Finance & Operations Division
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Identify the associated budget program(s) by name and budget section.

RELATED BUDGET REQUEST	
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Is this request associated with a budget request you have submitted for FY 2022-2023? If so, cite it here.

REQUESTED ACTION	Amend
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Choose from: Add, Delete, Amend, or Codify.

OTHER AGENCIES AFFECTED	None
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Which other agencies would be affected by the recommended action? How?

SUMMARY & EXPLANATION	<p>There are no recommended changes in text. This proviso requested annually to guarantee \$100,000 appropriation to DAODAS from this proviso.</p> <p>Section 59150230(I) of the South Carolina Education Lottery Act directs that a portion of unclaimed prize money – to be determined through the annual appropriations process – be appropriated to DAODAS for the prevention and treatment of compulsive gambling and educational programs related to gambling disorders. These activities are to include a gambling "hotline," prevention programming, and the implementation of mass communication efforts.</p> <p>DAODAS Proviso 37.2 of Part 1B of Act 94, the FY2021-2022 General Appropriations Act, positions DAODAS as the primary resource for services related to compulsive gambling and directs the department to provide information, education, and referral services to its local provider network for a comprehensive system of problem and pathological gambling services.</p> <p>DAODAS contracts with the county alcohol and drug abuse authorities to provide gambling treatment services for problem and pathological gamblers. In addition, the agency, per state law, is directed to run a 24/7 gambling hotline, provide crisis support, and use media outlets to create mass communication efforts. DAODAS requests this appropriation per state law.</p> <p>Additionally, the department will be revamping the gambling services program in FY21-22. Working with the South Carolina Education Lottery, the department will be identifying and providing a new training module for problem and pathological gamblers, introducing new signage at the point of sale for lottery tickets, restructuring the hotline, and embarking on a new campaign to reach problem gamblers.</p>
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Summarize the existing proviso. If requesting a new proviso, describe the current state of affairs without it. Explain the need for your requested action. For deletion requests due to recent codification, please identify SC Code section where language now appears.

FISCAL IMPACT

Other Funds: \$100,000. The department is requesting that these funds continue as provided in the current act for the statewide mandated activities, plus mass communication efforts as directed by state law.

Provide estimates of any fiscal impacts associated with this proviso, whether for state, federal, or other funds. Explain the method of calculation.

There are no recommended changes in text. This proviso is requested annually to guarantee \$100,000 appropriation to DAODAS from this proviso.

3.5. (LEA: FY ~~2021-22~~ **2022-23** Lottery Funding) There is appropriated from the Education Lottery Account for the following education purposes and programs and funds for these programs and purposes shall be transferred by the Executive Budget Office as directed below. These appropriations must be used to supplement and not supplant existing funds for education. For cash flow purposes, the Executive Budget Office may facilitate limited transfers from the general deposits of the state for the exclusive purpose of ensuring the timely distribution of scholarships and tuition assistance payments as provided below. Any use of this transfer allowance must include full reimbursement from the Education Lottery Account to the general deposit accounts of the state prior to the close of the fiscal year.

The Executive Budget Office is directed to prepare the subsequent Lottery Expenditure Account detail budget to reflect the appropriations of the Education Lottery Account as provided in this section.

All Education Lottery Account revenue shall be carried forward from the prior fiscal year into the current fiscal year including any interest earnings, which shall be used to support the appropriations contained below.

For Fiscal Year 2021-22, certified net lottery proceeds and investment earnings for the current fiscal year, and Fiscal Year 2020-21 certified surplus are appropriated as follows:

- | | | |
|------|---|-----------------|
| (1) | Commission on Higher Education--LIFE Scholarships as provided in Chapter 149, Title 59 | \$ 236,771,166; |
| (2) | Commission on Higher Education--HOPE Scholarships as provided in Section 59-150-370 | \$ 10,371,104; |
| (3) | Commission on Higher Education--Palmetto Fellows Scholarships as provided in Section 59-104-20 | \$ 71,173,280; |
| (4) | Commission on Higher Education and State Board for Technical and Comprehensive Education--Tuition Assistance | \$ 51,100,000; |
| (5) | Commission on Higher Education--Need-Based Grants | \$ 60,000,000; |
| (6) | Higher Education Tuition Grants Commission--Tuition Grants | \$ 20,000,000; |
| (7) | Commission on Higher Education--SC National Guard College Assistance Program as provided in Section 59-111-75 | \$ 2,631,129; |
| (8) | State Board for Technical and Comprehensive Education--South Carolina Workforce Industry Needs Scholarship | \$ 17,000,000; |
| (9) | South Carolina State University | \$ 2,500,000; |
| (10) | State Board for Technical and Comprehensive Education--Workforce Scholarships and Grants | \$ 5,000,000; |
| (11) | State Board for Technical and Comprehensive Education--High Demand Job Skill Training Equipment | \$ 18,000,000; |
| (12) | Department of Education--Instructional Materials | \$ 66,730,412; |
| (13) | Department of Alcohol and Other Drug Abuse Services--Gambling Addiction Services | \$ 50,000; |
| (14) | Commission on Higher Education--Transition Program Scholarships | \$ 750,000; |
| (15) | State Library--Aid to County Libraries | \$ 1,015,382; |

PROPOSED PROVISOR TEXT

- (16) Commission on Higher Education--Higher Education Excellence Enhancement Program \$ 11,927,526;
- (17) Commission on Higher Education--South Carolina State University Institutes of Innovation \$ 750,000;
- (18) State Board for Technical and Comprehensive Education--Trident Technical College Diesel Mechanic and Driver Training Program \$ 500,000;
- (19) Office of State Treasurer--Scholarship Trust Fund \$ 1;
- (20) Commission on Higher Education--Newberry College Dyslexia Program \$ 250,000;
- (21) Commission on Higher Education--American College of the Building Arts Campus Upgrades \$ 300,000; and
- (22) Commission on Higher Education--University Center of Greenville \$ 380,000.

For Fiscal Year 2021-22, funds certified from unclaimed prizes are appropriated as follows:

- (1) State Board for Technical and Comprehensive Education--Workforce Scholarships and Grants \$ 11,000,000;
- (2) Commission on Higher Education--Higher Education Excellence Enhancement Program \$ 6,072,474;
- (3) Department of Alcohol and Other Drug Abuse Services--Gambling Addiction Services \$ 50,000;
- (4) Commission on Higher Education--PASCAL \$ 1,500,000;
- (5) Department of Education--School Bus Lease/Purchase \$ 1;
- (6) Department of Education--Instructional Materials \$ 827,524;
- (7) Commission on Higher Education--Carolina Career Clusters Grant \$ 550,000; and
- (8) Office of State Treasurer--Scholarship Trust Fund \$ 1.

Any unclaimed prize funds available in excess of the Board of Economic Advisors estimate of \$20,000,000 shall be appropriated as follows:

Department of Education--School Bus Lease/Purchase \$ All remaining.

If the lottery revenue received from certified unclaimed prizes for Fiscal Year 2021-22 is less than the amounts appropriated, the projects and programs receiving appropriations for any such year shall have their appropriations reduced on a pro rata basis.

Paste existing text above, then bold and underline insertions and strikethrough deletions. For new proviso requests, enter requested text above.

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FORM E – AGENCY COST SAVINGS AND GENERAL FUND REDUCTION CONTINGENCY PLAN

TITLE	Agency Cost Savings and General Fund Reduction Contingency Plan
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AMOUNT	\$449,495
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What is the General Fund 3% reduction amount? This amount should correspond to the reduction spreadsheet prepared by EBO.

ASSOCIATED FTE REDUCTIONS	To minimize the impact on personnel costs, the agency has elected to reduce funding equally through all cost centers allocated to operating expenses and contractual costs. Therefore, we do not anticipate a reduction in the number of FTEs.
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How many FTEs would be reduced in association with this General Fund reduction?

PROGRAM / ACTIVITY IMPACT	The General Fund is associated with every facet of the agency. These funds support personnel, employer contributions (benefits), and operating costs for the agency's staff. In addition, the General Fund provides aid to other state agencies, local salary supplements for the county alcohol and drug abuse authorities, Medicaid match requirement, and aid to entities for prevention, intervention, and treatment services. These funds also are used to support medication-assisted treatment (MAT) programs, as well as providing for a medical director, establishment of drug courts, enhancement of collegiate recovery programs, distribution of medication and ancillary services, and development of MAT infrastructure for the county authorities.
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What programs or activities are supported by the General Funds identified?

SUMMARY	If the 3% General Fund reduction is mandated, DAODAS' decrease would amount to \$449,495. DAODAS would make reductions equally among the funded cost centers to minimize the effect on personnel and service delivery. Such actions as renegotiating contracts, evaluating ways to improve efficiency and embrace technology, reducing outsourcing, analyzing reductions in operating costs, and reducing training/travel are cost-efficient tactics that could be employed to limit the effect (if any) of reductions in the prevention, intervention, treatment, and recovery services provided through our local behavioral healthcare providers. The methodology used to calculate the reduction was 3% of the General Fund dollars allocated to DAODAS and to each county alcohol and drug abuse authority.
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Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.

AGENCY COST SAVINGS PLANS

The agency's need for statistical data and research has grown tremendously and is required by various funding sources. In an effort to meet this need, DAODAS has incorporated the use of specialized graduate assistants to produce cutting-edge analysis and research for the agency at a nominal cost, resulting in savings of the \$50,000 or more that would be required for highly trained personnel.

Also, the implementation of a state-of-the-art Grant Management System (GMS) will consolidate various systems and tasks, resulting in over \$85,000 in savings due to maintenance reduction or elimination of systems and staff reassignment. A key role for DAODAS is to manage grant applicants through a competitive procurement process that is efficient for the agency and provides programmatic, fiscal and technical assistance to subrecipients. The GMS (one system) would eliminate the time/effort and cost of the three internal systems currently utilized to process and maintain grants and funding sources. The GMS has the capability of supporting the full grant or fund lifecycle –unifying disparate data sources, files, and processes – which will result in cost savings and **improvement in employee productivity.**

What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000?

Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?

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FORM F – REDUCING COST AND BURDEN TO BUSINESSES AND CITIZENS

TITLE	Consolidation of Internal Processing Systems
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Provide a brief, descriptive title for this request.

EXPECTED SAVINGS TO BUSINESSES AND CITIZENS	Increased efficiency of the agency's internal processes and procedures
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What is the expected savings to South Carolina's businesses and citizens that is generated by this proposal? The savings could be related to time or money.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input type="checkbox"/>	Repeal or revision of regulations.
	<input checked="" type="checkbox"/>	Reduction of agency fees or fines to businesses or citizens.
	<input type="checkbox"/>	Greater efficiency in agency services or reduction in compliance burden.
	<input checked="" type="checkbox"/>	Other

METHOD OF CALCULATION	<p>The calculation of the expected savings was based on a comparison of salary expenses minus the salary enhancement for additional duties, which results in personnel and fringe savings and a reduction in operating costs. The consolidation of tasks and positions equates to more efficient operations and cost savings of more than \$25,000.</p> <p>The implementation of a Grants Management System (GMS), which supports the full grant lifecycle, will unify disparate data sources, files, and processes. This initiative will improve the agency's ability to manage funds and grant applications through a competitive procurement process and provide programmatic, fiscal, and technical assistance to subrecipients. The GMS will expand data capture and capacity, improve the agency's analyses and ability to make more informed decisions, and result in greater efficiency and cost savings. By unifying three different internal processing and data sources, the agency will realize savings in time/effort and cost of maintenance over time of \$50,000.</p>
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Describe the method of calculation for determining the expected cost or time savings to businesses or citizens.

REDUCTION OF FEES OR FINES	NA
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Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?

REDUCTION OF REGULATION	NA
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Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?

	<p>The implementation of a state-of-the-art Grants Management System will consolidate various systems and tasks, resulting in over \$75,000 in savings due to maintenance reduction or elimination of systems and more efficient use of staff time.</p>
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SUMMARY

Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?