

<b>AGENCY NAME:</b>	SC Forestry Commission		
<b>AGENCY CODE:</b>	P120	<b>SECTION:</b>	43



## Fiscal Year 2020-21 Agency Budget Plan

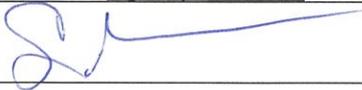
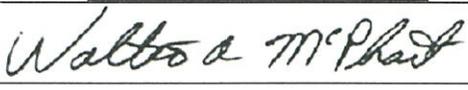
### FORM A - BUDGET PLAN SUMMARY

<b>OPERATING REQUESTS (FORM B1)</b>	<b>For FY 2020-21, my agency is (mark "X"):</b> <input checked="" type="checkbox"/> Requesting General Fund Appropriations. <input checked="" type="checkbox"/> Requesting Federal/Other Authorization. <input type="checkbox"/> Not requesting any changes.
<b>NON-RECURRING REQUESTS (FORM B2)</b>	<b>For FY 2020-21, my agency is (mark "X"):</b> <input checked="" type="checkbox"/> Requesting Non-Recurring Appropriations. <input type="checkbox"/> Requesting Non-Recurring Federal/Other Authorization. <input type="checkbox"/> Not requesting any changes.
<b>CAPITAL REQUESTS (FORM C)</b>	<b>For FY 2020-21, my agency is (mark "X"):</b> <input checked="" type="checkbox"/> Requesting funding for Capital Projects. <input type="checkbox"/> Not requesting any changes.
<b>PROVISOS (FORM D)</b>	<b>For FY 2020-21, my agency is (mark "X"):</b> <input type="checkbox"/> Requesting a new proviso and/or substantive changes to existing provisos. <input type="checkbox"/> Only requesting technical proviso changes (such as date references). <input checked="" type="checkbox"/> Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
<b>PRIMARY CONTACT:</b>	Scott Phillips State Forester	803-896-8801	SPhillips@scfc.gov
<b>SECONDARY CONTACT:</b>	Cathy Nordeen Director of Administration	803-896-8865	CNordeen@scfc.gov

I have reviewed and approved the enclosed FY 2020-21 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

	<u>Agency Director</u>	<u>Board or Commission Chair</u>
<b>SIGN/DATE:</b>		
<b>TYPE/PRINT NAME:</b>	Scott Phillips	Dr. Walt McPhail

*This form must be signed by the agency head – not a delegate.*

Fiscal Year 2020-21 Budget Request Executive Summary

Agency Code: P120  
 Agency Name: Forestry Commission  
 Section: 43

BUDGET REQUESTS			FUNDING					FTES				
Priority	Request Type	Request Title	State	Federal	Earmarked	Restricted	Total	State	Federal	Earmarked	Restricted	Total
1	B1 - Recurring	Firefighting Equipment	1,000,000		2,000,000		3,000,000					0.00
2	B1 - Recurring	Staffing Realignment for Agency Efficiency	420,000				420,000	4.00	0.25	(4.00)		0.25
3	B1 - Recurring	Information Technology and Security	550,000				550,000	3.00		(2.00)		1.00
4	B1 - Recurring	Firefighting and Service Capacity	1,990,000				1,990,000	10.00				10.00
5	B1 - Recurring	Outreach Capacity	100,000				100,000	1.00				1.00
6	C - Capital	Fire Support Aircraft	250,000				250,000					0.00
7	B2 - Non-Recurring	Expedited Equipment Replacement	1,000,000				1,000,000					0.00
8							0					0.00
9							0					0.00
10							0					0.00
11							0					0.00
12							0					0.00
13							0					0.00
14							0					0.00
15							0					0.00
16							0					0.00
17							0					0.00
18							0					0.00
19							0					0.00
20							0					0.00
21							0					0.00
22							0					0.00
23							0					0.00
24							0					0.00
25							0					0.00
26							0					0.00
27							0					0.00
28							0					0.00
29							0					0.00
30							0					0.00
TOTAL BUDGET REQUESTS			5,310,000	0	2,000,000	0	7,310,000	18.00	0.25	(6.00)	0.00	12.25

<b>AGENCY NAME:</b>	SC Forestry Commission		
<b>AGENCY CODE:</b>	P120	<b>SECTION:</b>	43

## FORM B1 – RECURRING OPERATING REQUEST

<b>AGENCY PRIORITY</b>	1
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>Firefighting Equipment</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>General: \$1,000,000</b> <b>Federal:</b> <b>Other: \$2,000,000</b> <b>Total: \$3,000,000</b>
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*What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>NEW POSITIONS</b>	N/A
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*Please provide the total number of new positions needed for this request.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>	
	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input checked="" type="checkbox"/>	Related to a Non-Recurring request – If so, Priority # <u>7</u>	

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input checked="" type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
<input type="checkbox"/>	Government and Citizens	

<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

<b>ACCOUNTABILITY OF FUNDS</b>	<p>This funding request supports the following objective:  2.1 – Ensure prompt and effective response to wildfires and other natural disasters.  5.2 – Provide employees with a safe and productive working environment.</p> <p>This request advances this strategy by providing mission-critical recurring funds to purchase firefighting equipment, ensuring the Forestry Commission can protect the lives and property of SC citizens.</p> <p>This request will be evaluated by monitoring the percentage of frontline dozers that are within the 15 year safe service life. The percentage should increase annually until 100% of dozers are within the 15-year safe service life and then remain constant.</p>
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*What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency’s accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

<b>RECIPIENTS OF FUNDS</b>	<p>Funds will be received by current state contract vendors.</p>
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>JUSTIFICATION OF REQUEST</b>	<p>The Forestry Commission is tasked with protecting the forest lands and citizens of South Carolina. Ensuring the safety of SCFC firefighters and the public is our agency’s top priority. Most wildfires in SC are suppressed by using dozer units. Maintaining a fleet of reliable and safe units is the key to protecting the public and fulfilling our wildfire control mission. When firefighting dozers exceed 15 years of age, reliability decreases and repair and maintenance costs increase. Reliable dozers result in less risk to our firefighters and the general public, faster response times and fewer acres burned. In addition to reliability, the newer enclosed-cab units provide much greater protection for the firefighters from exposure to heat, smoke, limbs and debris. The enclosed cabs also increase the likelihood of survival if the unit were to become trapped and a burnover occurred.</p> <p>To maintain a reliable dozer fleet, dozer units should be kept on a 15-year replacement cycle. In order to meet a 15-year replacement cycle, the agency needs to purchase 11 to 12 dozer units (dozer, plow and transport) annually. Each unit cost approximately \$318,000 which requires \$3.8 million each year. Currently the agency receives approximately \$1.8 million through Act 273 plus \$1 million recurring received in FY2020 appropriations. The requested \$1 million in recurring funds will guarantee the \$3.8 million annual need to maintain a reliable fleet and ensure that safe firefighting equipment is available to fulfill the agency’s mission.</p> <p>The agency is also requesting an additional \$2 million in other funds authority. The procurement process, from receiving bids to the delivery of the firefighting equipment usually takes more than one year. When equipment is not received prior to year-end, the agency has to roll the purchase orders forward into the next fiscal year. Since Other Authority resets every year the agency is forced to use existing authority to cover the</p>
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<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

prior year purchase orders. The Commission has to request additional authority through the Executive Budget Office every year that the equipment is not received before year-end so the current year order can be made. Having the additional authority would minimize staff time and increase efficiency within our agency and at the Executive Budget Office.

If funding is not received, more units in the agency's fleet will exceed the 15-year safe service life, putting the public and firefighters at increased risk and could result in larger wildfires and greater loss of property and lives. Delaying this funding will compound the issue by significantly extending the time required to equip all firefighters with enclosed cab tractors.

*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*

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<b>AGENCY NAME:</b>	SC Forestry Commission		
<b>AGENCY CODE:</b>	P120	<b>SECTION:</b>	43

**FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	2
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	Staffing Realignment for Agency Efficiency
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>General: \$420,000</b> <b>Federal:</b> <b>Other:</b> <b>Total: \$420,000</b>
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*What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>NEW POSITIONS</b>	.25
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*Please provide the total number of new positions needed for this request.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark “X” for all that apply:</b>	
	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input checked="" type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #	

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark “X” for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input checked="" type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
<input type="checkbox"/>	Government and Citizens	

<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

<b>ACCOUNTABILITY OF FUNDS</b>	<p>1.2 – Provide policy makers, the forestry community, and the interested public accurate and timely information on the state’s forest inventory and health.</p> <p>2.1 – Ensure prompt and effective response to wildfires and other natural disasters.</p> <p>4.2 – Enhance the image of the Forestry Commission as an initial source for forest management information and assistance.</p> <p>5.1 – Maintain a capable, well-trained and diverse work team.</p> <p>5.2 – Provide employees with a safe and productive working environment.</p> <p>Fully funding this request will provide the required funding to allow the agency to fill our four most critical positions improving customer service to the executive, legislative and judicial branches of government, enhancing aerial detection and suppression support for wildfires, and supporting agency recruitment, training, and succession planning efforts. It will also provide permanent authorization of a .25 Federal FTE that has been temporarily approved.</p> <p>The use of these funds will be evaluated by demonstrating increased responsiveness and customer service to the Governor’s Office and General Assembly, increased availability of aerial support for wildfire detection and suppression, and the agency’s enhanced ability to prepare our workforce to meet future demands.</p>
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*What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency’s accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

<b>RECIPIENTS OF FUNDS</b>	<p>Funds will go towards salary and fringe for new Forestry Commission personnel.</p>
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

<b>JUSTIFICATION OF REQUEST</b>	<p>The agency has a unique opportunity to fill our most critical positions without growing the agency. At the direction of the Board of Commissioners the agency strategically reviewed our current staffing levels and needs. During this review six vacant and unfunded FTEs were identified that could be better leveraged to meet the agency's most critical needs. We are requesting to shift four of these FTEs from Other to State and \$420,000 salary and fringe to support these positions.</p> <p>Legislative Liaison (\$125,000): As a result of available funding and positions over the past decade the Director of Administration for the Forestry Commission has served in a dual capacity as the agency's liaison to the General Assembly as well as assisting with contractual, legal, strategic planning and accountability issues related to the agency. These duties are critical to the agency, the General Assembly and the forest landowners of the state and performing them in a dual capacity is inefficient and ineffective. We are requesting to shift one FTE from other to state to fund a separate legislative liaison position that can also serve as the agency's general counsel.</p> <p>Pilots (\$200,000): We are requesting to shift two FTE's from other to state funding to hire two full-time pilots. These positions will provide necessary aerial support/detection information to firefighters on the ground regarding fuels, fire behavior and values at risk during wildfire suppression which will increase public and firefighter safety while also improving the efficacy of the agency's fire suppression efforts. We currently only have two full-time pilots to support the agency's 24/7 firefighting mission across the whole state. The addition of two full-time pilots will provide much better coverage.</p> <p>Program Coordinator II (\$95,000): We are requesting to shift one FTE from other to State funding to hire a program coordinator to focus on the recruiting and training of new forester and firefighter positions. The addition of this position will provide for a better trained and more capable workforce that can provide better customer service.</p> <p>The Forestry Commission is also requesting to increase our Federal FTE's by .25. The workload has increased requiring us to move a part-time FTE to a full-time FTE. The agency does not have any federal vacancies that it can pull from to make up the .25.</p> <p>If the requested funding is not received the Commission will not be able to fill these critical positions due to insufficient salary and fringe balances.</p>
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*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*

<b>AGENCY NAME:</b>	Forestry Commission		
<b>AGENCY CODE:</b>	P120	<b>SECTION:</b>	43

**FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	<b>3</b>
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>Information Technology and Security</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>General: \$550,000</b> <b>Federal:</b> <b>Other:</b> <b>Total: \$550,000</b>
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*What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>NEW POSITIONS</b>	<b>1</b>
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*Please provide the total number of new positions needed for this request.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark “X” for all that apply:</b>	
	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input checked="" type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input checked="" type="checkbox"/>	IT Technology/Security related
	<input checked="" type="checkbox"/>	Consulted DTO during development
	<input type="checkbox"/> Related to a Non-Recurring request – If so, Priority # _____	

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark “X” for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input checked="" type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input type="checkbox"/>	Government and Citizens

<b>AGENCY NAME:</b>	<b>Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

<b>ACCOUNTABILITY OF FUNDS</b>	<p>This funding request supports the following objectives:</p> <p>2.1 -- Ensure prompt and effective response to wildfires and other natural disasters.</p> <p>3.1 -- Provide improved land management services to landowners, including administering reforestation programs and providing technical forest management assistance designed to meet landowners' goals.</p> <p>4.2 -- Enhance the image of the Forestry Commission as an initial source for forest management information and assistance.</p> <p>5.1 -- Maintain a capable, well-trained and diverse work team.</p> <p>5.2 -- Provide employees with a safe and productive working environment.</p> <p>This request advances these strategies by providing agency employees with better access to technology, allowing them to perform their jobs effectively, efficiently and safely. It will also ensure that the Commission has the security measures in place to protect the private information of citizens and our employees and increase our ability to deliver information to our constituents.</p> <p>These funds will be evaluated by tracking an increase in IT infrastructure and enhanced network security. It will also increase employee efficiency in delivery of landowner assistance and wildfire protection services.</p>
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*What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

<b>RECIPIENTS OF FUNDS</b>	<p>Funds will go towards salary and fringe for 3 FTEs as well as state contract holders for IT hardware and software.</p>
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>AGENCY NAME:</b>	<b>Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

**JUSTIFICATION OF REQUEST**

The Information Technology Division supports all of the mission-critical functions of the agency including wildland firefighting. The funding of this request will provide positions and equipment that will better serve the public and our employees; and adopt standards and guidelines developed by the Department of Administration. The 2019-2020 Appropriation Act Section 93.16 (and previous years' Budget Provisos) mandates that state agencies adopt and implement cyber security policies and reporting of information technology and security plans of the Department of Administration's Division of Technology.

At the direction of the Board of Commissioners we have been strategically reviewing our agency's staffing needs. During this review we identified 6 vacant and unfunded FTEs that could be better leveraged to meet the agency's most critical needs. We are requesting to shift 2 of these FTEs from other to state and \$190,000 salary and fringe to support a much needed Privacy Liaison and IT Technician position. We request to add one new FTE and \$80,000 salary and fringe to support a GIS Analyst position.

IT Technician III (\$95,000): Prior to 2008, the agency had 4 FTEs associated with end-user, network infrastructure, application and hardware support. Agency currently has just 2 FTEs supporting nearly 400 employees. This state funded position is needed to support the significant increase in demand for field technology and mobile devices, increased cybersecurity threats, and growing federal and state mandates for data protection.

Privacy Liaison (\$95,000): State of South Carolina -- Human Resources Division InfoSec/Privacy Workforce Professional Development Handbook, Appendix 8.1 Data Classification Roles and Responsibilities provides guidelines to help agencies adopt an information security and privacy framework for personnel. Based on the criteria provided in Appendix 8.1, Forestry Commission falls under Tier 3 due to having restricted data from the Department of Homeland Security, Department of Defense, and other agencies/organizations for use in its wildfire dispatch system and used by the State's only Type 2 Incident Management Team; and personally identifiable information (PII data) of landowners. The reference chart suggests Tier 3 agencies have a minimum of 2 FTEs to cover all the information security and privacy roles. Currently the Forestry Commission doesn't have a single FTE dedicated to performing these roles. This state funded position is needed to support state and federal privacy compliance requirements and controls.

GIS Analyst (\$80,000): Visualizing data geographically in a GIS application can greatly improve understanding, decision-making, efficiency, and communications. Technology now allows this information to be available to decision makers, other agencies and organizations, and the general public. This new position will assist the agency in updating GIS applications used in fire dispatch, forest management, fire protection and other areas; and improve capability and context to analyze data in near real time.

Program license, annual maintenance and support (\$70,000): New, recurring State funding is needed to cover procurement, support and maintenance fees for businesssoftware (i.e. Microsoft Office) and geographic information systems to stay compliant with state information security mandates.

Electronic mail system upgrade (\$30,000): Migration of agency's On-Premise email

<b>AGENCY NAME:</b>	<b>Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

	<p>system to a system hosted by DTO or an approved "Emerging Technology Tier" service to comply with Department of Administration's Electronic Email Standards.</p> <p>Laptop, desktop, and server upgrades (\$180,000): Forestry has continued to request recurring funds for orderly replacement, upgrade, annual maintenance and licensing fees of information technology equipment and software. This budget request covers systematic replacement of &gt;=5 years old computers and servers. Agency is currently using Federal grants to cover the majority of these costs. Some item costs are somewhat high because Forestry Commission purchases high-end machines due to the length of time their machines are in service; need for faster processors and more RAM for GIS software; need for larger hard drive storage for GIS data and aerial imagery; and more ruggedized laptops. The agency is primarily a Dell environment but will look at other state contract vendors when considering ruggedized laptops for specific field positions that need that type of device.</p> <p>If funds are not received the agency will continue to operate dated equipment, which will impact the effectiveness and efficiency of our employees' work. In addition, the agency will be exposed to increased risk of security breaches.</p> <p>The Commission does not have the state funds to fill two requested positions (IT Technician III and Privacy Liaison) or the FTE and state funds to fill the third (GIS Analyst).</p>
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*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*

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<b>AGENCY NAME:</b>	SC Forestry Commission		
<b>AGENCY CODE:</b>	P120	<b>SECTION:</b>	43

**FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	<b>4</b>
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>Firefighting and Service Capacity</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>General: \$1,990,000</b> <b>Federal:</b> <b>Other:</b> <b>Total: \$1,990,000</b>
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*What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>NEW POSITIONS</b>	<b>10</b>
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*Please provide the total number of new positions needed for this request.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>	
	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input checked="" type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input checked="" type="checkbox"/>	Consulted DTO during development
	<input checked="" type="checkbox"/>	Related to a Non-Recurring request – If so, Priority # <u>6</u>

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input checked="" type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input type="checkbox"/>	Government and Citizens

<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

<b>ACCOUNTABILITY OF FUNDS</b>	<p>This funding request supports the following objectives:  2.1 – Ensure prompt and effective response to wildfires and other natural disasters.  3.1 – Provide improved land management services to landowners, including administering reforestation programs and providing technical forest management assistance designed to meet landowners’ goals.</p> <p>This request will allow the agency to increase its capacity to respond to wildfires, improve capabilities to predict fire weather, increase capacity to provide forest management technical assistance and services to landowners, enhance aerial suppression support for wildfires which will decrease wildfire risk and establish much needed shift supervisor positions for successional planning and career path development for our dispatchers.</p> <p>The use of these funds will be evaluated by demonstrating a decrease in wildfire response times, and increase in the number of landowners assisted, improved forest management customer satisfaction levels and enhanced ability of the agency to prepare our workforce for future demands.</p> <p><i>What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency’s accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?</i></p>
<b>RECIPIENTS OF FUNDS</b>	<p>Funds will go towards the salary, fringe and operating for 10 new FTE’s.</p> <p><i>What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?</i></p>

<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

**JUSTIFICATION OF REQUEST**

The Forestry Commission’s mission is to protect, enhance and nurture the forest lands of South Carolina. The agency accomplishes this mission primarily through our Forest Protection and Forest Management operations. Limited capacity in these critical program areas has resulted in firefighters and foresters covering greater territory, increasing response time, fire size and wildfire damage risk, while reducing landowner assistance, wildfire prevention and outreach activities.

We are requesting funding in our Forest Protection division for a fire support position (\$105,000) to provide forward-looking fire weather outlooks and fire intelligence information and operating (\$425,000) to support our Forest Protection programs. Having a dedicated fire support position would allow the Forestry Commission to provide accurate fire weather and fire intelligence to agency firefighters and cooperating fire agencies which would result in increased public and firefighter safety. The operational funds will allow the Commission to strengthen our wildland fire program and our partnerships with the US Forest Service, SC National Guard, and other agencies that provide wildland fire support.

An additional \$150,000 in operating is requested to supplement federal grant funds used by our Forest Protection division to operate and maintain the agency’s fleet of aircraft. Additional funding is needed for preventative maintenance, scheduled replacement of aircraft engines, and to upgrade avionics. This request is related to our capital funding request to purchase two fixed-wing aircraft (see priority #6).

In addition to the Forest Protection funding request, we are requesting funding for seven new FTE’s (\$665,000) and operating to support these positions (\$300,000) in our Forest Management division to improve supplemental firefighting capacity and increase landowner assistance while also providing much-needed training and supervisory experience for succession planning efforts. These positions will benefit the landowners of South Carolina by providing additional supervisory positions for fire response, increasing timber supply, improving forest health, ensuring soil and water quality and reducing wildfire risk which increases forestry’s economic impact.

We are also requesting two FTE’s (\$120,000) for shift supervisor positions for nighttime dispatch shifts and an additional \$50,000 for salary and fringe to promote six daytime dispatchers to shift supervisor positions. Currently we only have three supervisory employees for our three dispatch centers (one in each center) which does not provide adequate supervisory coverage for full shifts or on weekends and holidays. We need to create shift supervisor positions to provide a clear chain of command at all times while also addressing succession planning needs and career path development. In addition to the salary and fringe we are requesting \$175,000 in operating to cover annual maintenance costs at our dispatch centers that can’t be covered due to reductions in federal funding. This request will benefit the landowners of South Carolina and Forestry Commission personnel by having our dispatch centers adequately staffed and managed 24 hours a day/7 days a week.

If funds are not received the effectiveness of wildfire prevention efforts will be reduced, leading to more damage to homes and forest resources. The agency will also lack the capacity to provide needed technical assistance to forest landowners, causing a reduction in active forest management that will lead to less healthy and productive forests, which will in turn increase wildfire risks.

<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

The amounts of this request were calculated by using the average salary and fringe benefits of like positions within the agency and operating costs associated with those positions related to forest protection and management efforts.

The Forestry Commission does not have the vacant positions to fulfill this request, as they are obligated to other areas within the agency.

*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*

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<b>AGENCY NAME:</b>	SC Forestry Commission		
<b>AGENCY CODE:</b>	P120	<b>SECTION:</b>	43

**FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	5
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>Outreach Capacity</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>General: \$100,000</b> <b>Federal:</b> <b>Other:</b> <b>Total: \$100,000</b>
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*What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>NEW POSITIONS</b>	1
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*Please provide the total number of new positions needed for this request.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark “X” for all that apply:</b>	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input checked="" type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #	

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark “X” for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input checked="" type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
<input type="checkbox"/>	Government and Citizens	

<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

<b>ACCOUNTABILITY OF FUNDS</b>	<p>4.1 Provide forestry education programs for targeted audiences. 4.2 Enhance the image of the Forestry Commission as an initial source of forest management information and assistance.</p> <p>The Forestry Commission’s Communications and Public Information Division would be able to better perform media relations, handle emergency communications, produce content for a wide range of media channels and conduct outreach for the agency.</p> <p>This request will be evaluated by monitoring the communications and outreach that the Communication and Public Information Division is able to provide to the citizens of South Carolina.</p>
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*What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency’s accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

<b>RECIPIENTS OF FUNDS</b>	<p>Funds will go towards the salary and fringe for one new FTE and provide operating expenses for our Communications and Public Information Division.</p>
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>JUSTIFICATION OF REQUEST</b>	<p>A core function of the Forestry Commission is to promote the advantages of forestry and the benefits of active forest management. The agency has done a great job in recent years promoting the economic benefits of forestry and establishing the forestry sector as a pillar of SC’s economy. As our state’s population becomes more urbanized, we must strengthen our message on the environmental benefits of working forests and the role strong markets and family forest owners play in keeping our forests healthy.</p> <p>Currently we have a very small (3 FTEs), but talented, group of employees working in the Communication and Public Information Division but we need additional capacity to tell our story. Understaffing in this area creates the lack of specialization needed for a more robust integrated marketing communication program, which also leads to missed opportunities for public relations and outreach.</p> <p>We are requesting one FTE (\$75,000) and \$25,000 in operating funds to increase communications and outreach capacity that will allow the Commission to better promote the advantages of forestry and the benefits of active forest management to landowners and the public.</p> <p>If the funding is not received the Commission will continue to have an insufficient level of communications support during wildfire suppression/emergency operations. The agency will also continue to miss opportunities to promote the benefits of forestry to the general public, media and agency partners.</p> <p>The Forestry Commission does not have the vacant positions to fulfill this request, as they are obligated to other areas within the agency. The SCFC does not currently receive any grant funds or any other sources of income that can be used to fund this position.</p>
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*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*

<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

**FORM B2 – NON-RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	<b>7</b> <i>Provide the Agency Priority Ranking from the Executive Summary.</i>
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<b>TITLE</b>	<b>Expedited Equipment Replacement</b> <i>Provide a brief, descriptive title for this request.</i>
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<b>AMOUNT</b>	<b>\$1,000,000</b> <i>What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.</i>
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<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>
	<input checked="" type="checkbox"/> Change in cost of providing current services to existing program audience
	<input type="checkbox"/> Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/> Non-mandated program changes in service levels or areas
	<input type="checkbox"/> Proposed establishment of a new program or initiative
	<input type="checkbox"/> Loss of federal or other external financial support for existing program
	<input type="checkbox"/> Exhaustion of fund balances previously used to support program
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input checked="" type="checkbox"/> Request for Non-Recurring Appropriations
	<input type="checkbox"/> Request for Federal/Other Authorization to spend existing funding
<input checked="" type="checkbox"/> Related to a Recurring request – If so, Priority # <u>1</u>	

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b>
	<input type="checkbox"/> Education, Training, and Human Development
	<input type="checkbox"/> Healthy and Safe Families
	<input checked="" type="checkbox"/> Maintaining Safety, Integrity, and Security
	<input type="checkbox"/> Public Infrastructure and Economic Development
<input type="checkbox"/> Government and Citizens	

<b>ACCOUNTABILITY OF FUNDS</b>	This funding request supports the following objective: 2.1 – Ensure prompt and effective response to wildfires and other natural disasters. 5.2 – Provide employees with a safe and productive working environment.
	This request advances this strategy by providing mission-critical recurring funds to purchase firefighting equipment, ensuring the Forestry Commission can protect the lives and property of SC citizens.
	This request will be evaluated by monitoring the percentage of frontline dozers that are within the 15-year safe service life. The percentage should increase annually until 100% of dozers are within the 15-year safe service life and then remain constant.
	<i>What specific strategy, as outlined in the FY 2019-20 Strategic Planning and</i>

<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

*Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

<b>RECIPIENTS OF FUNDS</b>	Funds will be received by current state contract vendors.
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>JUSTIFICATION OF REQUEST</b>	<p>The Forestry Commission is tasked with protecting the forest lands and citizens of South Carolina. Ensuring the safety of SCFC firefighters and the public is our agency's top priority. Most wildfires in SC are suppressed by using dozer units. Maintaining a fleet of reliable and safe units is the key to protecting the public and fulfilling our wildfire control mission. When firefighting dozers exceed 15 years of age, reliability decreases and repair and maintenance costs increase. Reliable dozers result in less risk to our firefighters and the general public, faster response times and fewer acres burned. In addition to reliability, the newer enclosed-cab units provide much greater protection for the firefighters from exposure to heat, smoke, limbs and debris. The enclosed cabs also increase the likelihood of survival if the unit were to become trapped and a burn over occurred.</p> <p>To maintain a reliable dozer fleet, dozer units should be kept on a 15-year replacement cycle. In order to meet a 15-year replacement cycle, the agency needs to purchase 11 to 12 dozer units (dozer, plow and transport) annually. Each unit cost approximately \$318,000 which requires \$3.8 million each year. Currently the agency receives approximately \$1.8 million through Act 273 plus \$1 million recurring received in FY2020 appropriations. At present, 70 of our 160 dozers still have open cabs. Of the 70 open-cab units, 45 of those exceed the 15-year service life. During FY2019, 12 safer enclosed-cab dozers were purchased. However, the number of dozers exceeding the 15-year safe service life remained constant due the rapid aging of our fleet. The Commission is requesting \$1 million to expedite the replacement of these open-cab dozers.</p> <p>If funding is not received, more of the agency's fleet will exceed the 15-year safe service life, putting the public and firefighters at increased risk of injury and death. It could also result in larger wildfires and greater loss of property.</p>
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*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. Does this non-recurring appropriation request create an annualization or need for recurring funds?*

<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

**FORM C – CAPITAL REQUEST**

<b>AGENCY PRIORITY</b>	<b>6</b>
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>Fire Support Aircraft</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>\$250,000</b>
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*How much is requested for this project in FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>CPIP PRIORITY</b>	<p>Although this was not included in the CPIP report, this funding will be used to replace two federal excess property aircraft with newer fixed-wing aircraft (used, but less than 10 years of age) and to outfit these aircraft with current avionics and communications technology.</p>
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*Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.*

<b>OTHER APPROVALS</b>	<p>Once funding is secured for the purchase of two fixed-wing aircraft approval will be needed from JBRC and SFAA before the aircraft can be purchased.</p>
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*What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)*

<b>LONG-TERM PLANNING AND SUSTAINABILITY</b>	<p>Currently, aircraft maintenance and operational costs are supported with federal grant funds obtained through the USDA Forest Service (approximately \$170,000/ year). An additional \$150,000 in recurring state funds is being requested for FY 2021 as part of our Firefighting and Service Capacity decision package and, if funded, will provide the necessary funding for the maintenance of the aircraft. The expected safe service life of these aircraft is 20 years.</p>
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*What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?*

<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

**SUMMARY**

The Forestry Commission is requesting \$250,000 to purchase two newer fixed-wing aircraft (used, but less than 10 years old) to replace two federal excess property aircraft that have exceeded the safe service life. Due to no availability of these types of aircraft through the federal excess property programs state funding is needed to replace these aircraft.

The 11 fixed-wing aircraft currently in use by the SCFC are on loan to the agency through the Federal Excess Personal Property Program and are owned by the USDA Forest Service. These aircraft are acquired for use in wildfire suppression through this program when federal agencies have determined them to be surplus. This aerial support is critical to detect wildfires in rural areas and to help firefighters fight wildfires safely by keeping them aware of hazards and changing fire conditions. When engaged in wildfire suppression, the “eye in the sky” provided by these aircraft enhances the safety of firefighters and the public. Agency pilots serves as aerial observers, alerting firefighters on the ground to changes in weather, fire behavior and to make sure they are aware of threatened homes, infrastructure, and fuel conditions that may impact the ability to fight fire safely.

The average age of the agency’s aircraft is 51 years, with individual aircraft ranging from 40 to 66 years. Maintenance costs and availability of parts are making it more difficult to ensure that the fleet is operational when needed to support wildfire control, hurricane response, search & rescue, and other operations. The agency’s flight missions are considered high hazard because aircraft fly at very low altitudes under less than optimum conditions, when wildfires occur, and often encounter high winds, extreme temperatures and turbulent air. Maintaining these aircraft is essential to pilot safety during flights, and to increase safety for firefighters on the ground being supported by these aircraft. All funding to support aircraft maintenance, engine replacements, and communications upgrades has come from federal grant funds, and acquiring state funds to support the air operations program will enable the agency to improve the readiness of the fleet.

Acquiring newer aircraft will reduce maintenance costs and improve the safety for agency pilots, and increase the reliability of air operations. As the fleet has aged, the availability of replacement parts has decreased, making repairs take longer and cost more. If newer aircraft are acquired, the SCFC will dispose of (on behalf of the USDA Forest Service) a corresponding number of fleet aircraft, so the overall fleet size will not increase.

*Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.*

<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

**FORM D – PROVISO REVISION REQUEST**

<b>NUMBER</b>	<b>43.1</b>
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*Cite the proviso according to the renumbered list for FY 2020-21 (or mark "NEW").*

<b>TITLE</b>	<b>Grant Funds Carry Forward</b>
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*Provide the title from the FY 2019-20 Appropriations Act or suggest a short title for any new request.*

<b>BUDGET PROGRAM</b>	<b>Forest Protection and Development</b>
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*Identify the associated budget program(s) by name and budget section.*

<b>RELATED BUDGET REQUEST</b>	N/A
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*Is this request associated with a budget request you have submitted for FY 2020-21? If so, cite it here.*

<b>REQUESTED ACTION</b>	<b>Codify</b>
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*Choose from: Add, Delete, Amend, or Codify.*

<b>OTHER AGENCIES AFFECTED</b>	N/A
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*Which other agencies would be affected by the recommended action? How?*

<b>SUMMARY &amp; EXPLANATION</b>	<p>Codify Proviso 43.1 – Grant Funds Carry Forward  The Forestry Commission is authorized to use unexpended federal grant funds in the current year to pay for expenditures incurred in the prior year.</p>
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*Summarize the existing proviso. If requesting a new proviso, describe the current state of affairs without it. Explain the need for your requested action. For deletion requests due to recent codification, please identify SC Code section where language now appears.*

<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

<b>FISCAL IMPACT</b>	N/A
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*Provide estimates of any fiscal impacts associated with this proviso, whether for state, federal, or other funds. Explain the method of calculation.*

<b>PROPOSED PROVISIO TEXT</b>	The Forestry Commission is authorized to use unexpended federal grant funds in the current year to pay for expenditures incurred in the prior year.
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*Paste FY 2019-20 text above, then bold and underline insertions and strikethrough deletions. For new proviso requests, enter requested text above.*

<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

**FORM D – PROVISIO REVISION REQUEST**

<b>NUMBER</b>	<b>43.2</b>
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*Cite the proviso according to the renumbered list for FY 2020-21 (or mark "NEW").*

<b>TITLE</b>	<b>Retention of Emergency Expenditure Refunds</b>
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*Provide the title from the FY 2019-20 Appropriations Act or suggest a short title for any new request.*

<b>BUDGET PROGRAM</b>	<b>Forest Protection and Development</b>
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*Identify the associated budget program(s) by name and budget section.*

<b>RELATED BUDGET REQUEST</b>	N/A
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*Is this request associated with a budget request you have submitted for FY 2020-21? If so, cite it here.*

<b>REQUESTED ACTION</b>	<b>Codify</b>
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*Choose from: Add, Delete, Amend, or Codify.*

<b>OTHER AGENCIES AFFECTED</b>	N/A
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*Which other agencies would be affected by the recommended action? How?*

<b>SUMMARY &amp; EXPLANATION</b>	<p>Codify Proviso 43.2 – Retention of Emergency Expenditure Refunds  The Forestry Commission is authorized to retain all funds received as reimbursement of expenditures from other state or federal agencies when personnel and equipment are mobilized due to an emergency.</p>
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*Summarize the existing proviso. If requesting a new proviso, describe the current state of affairs without it. Explain the need for your requested action. For deletion requests due to recent codification, please identify SC Code section where language now appears.*

<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

<b>FISCAL IMPACT</b>	N/A
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*Provide estimates of any fiscal impacts associated with this proviso, whether for state, federal, or other funds. Explain the method of calculation.*

<b>PROPOSED PROVISIO TEXT</b>	The Forestry Commission is authorized to retain all funds received as reimbursement of expenditures from other state or federal agencies when personnel and equipment are mobilized due to an emergency.
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*Paste FY 2019-20 text above, then bold and underline insertions and strikethrough deletions. For new proviso requests, enter requested text above.*

<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

**FORM D – PROVISO REVISION REQUEST**

<b>NUMBER</b>	<b>43.3</b>
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*Cite the proviso according to the renumbered list for FY 2020-21 (or mark "NEW").*

<b>TITLE</b>	<b>Commissioned Officers' Physicals</b>
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*Provide the title from the FY 2019-20 Appropriations Act or suggest a short title for any new request.*

<b>BUDGET PROGRAM</b>	<b>Administration, Forest Protection and Development, State Forests &amp; Education</b>
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*Identify the associated budget program(s) by name and budget section.*

<b>RELATED BUDGET REQUEST</b>	N/A
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*Is this request associated with a budget request you have submitted for FY 2020-21? If so, cite it here.*

<b>REQUESTED ACTION</b>	<b>Codify</b>
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*Choose from: Add, Delete, Amend, or Codify.*

<b>OTHER AGENCIES AFFECTED</b>	N/A
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*Which other agencies would be affected by the recommended action? How?*

<b>SUMMARY &amp; EXPLANATION</b>	<p>Codify Proviso 43.3 – Commission Officers' Physicals  The Forestry Commission is authorized to pay the cost of physical examinations for agency personnel who are required to receive such physical examinations prior to receiving a law enforcement commission.</p>
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*Summarize the existing proviso. If requesting a new proviso, describe the current state of affairs without it. Explain the need for your requested action. For deletion requests due to recent codification, please identify SC Code section where language now appears.*

<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

<b>FISCAL IMPACT</b>	N/A
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*Provide estimates of any fiscal impacts associated with this proviso, whether for state, federal, or other funds. Explain the method of calculation.*

<b>PROPOSED PROVISIO TEXT</b>	The Forestry Commission is authorized to pay the cost of physical examinations for agency personnel who are required to receive such physical examinations prior to receiving a law enforcement commission.
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*Paste FY 2019-20 text above, then bold and underline insertions and strikethrough deletions. For new proviso requests, enter requested text above.*

<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

**FORM D – PROVISO REVISION REQUEST**

<b>NUMBER</b>	<b>43.4</b>
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*Cite the proviso according to the renumbered list for FY 2020-21 (or mark "NEW").*

<b>TITLE</b>	<b>Compensatory Payment</b>
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*Provide the title from the FY 2019-20 Appropriations Act or suggest a short title for any new request.*

<b>BUDGET PROGRAM</b>	<b>Administration, Forest Protection and Development, State Forests &amp; Education</b>
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*Identify the associated budget program(s) by name and budget section.*

<b>RELATED BUDGET REQUEST</b>	N/A
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*Is this request associated with a budget request you have submitted for FY 2020-21? If so, cite it here.*

<b>REQUESTED ACTION</b>	<b>Codify</b>
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*Choose from: Add, Delete, Amend, or Codify.*

<b>OTHER AGENCIES AFFECTED</b>	N/A
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*Which other agencies would be affected by the recommended action? How?*

<b>SUMMARY &amp; EXPLANATION</b>	<p>Codify Proviso 43.4 – Compensatory Payment          In the event a State of Emergency is declared by the Governor, exempt employees of the Forestry Commission may be paid for actual hours worked in lieu of accruing compensatory time, at the discretion of the agency director, and providing funds are available.</p>
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*Summarize the existing proviso. If requesting a new proviso, describe the current state of affairs without it. Explain the need for your requested action. For deletion requests due to recent codification, please identify SC Code section where language now appears.*

<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

<b>FISCAL IMPACT</b>	N/A
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*Provide estimates of any fiscal impacts associated with this proviso, whether for state, federal, or other funds. Explain the method of calculation.*

<b>PROPOSED PROVISIO TEXT</b>	In the event a State of Emergency is declared by the Governor, exempt employees of the Forestry Commission may be paid for actual hours worked in lieu of accruing compensatory time, at the discretion of the agency director, and providing funds are available.
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*Paste FY 2019-20 text above, then bold and underline insertions and strikethrough deletions. For new proviso requests, enter requested text above.*



<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

**SUMMARY**

The Forestry Commission’s mission is to protect, promote, enhance and nurture the forest lands of South Carolina. To achieve this mission, agency employees provide numerous services to the citizens of South Carolina and to the forest lands themselves. Forestry Commission personnel provide a service to not only protect the forest lands and surrounding communities from wildfires, but they also provide outreach services to landowners who enable forestry to be a top industry and economic driver in South Carolina.

In order to accommodate a 3% budget reduction, the Forestry Commission will have to eliminate 13 FTEs. These FTEs directly serve the citizens of South Carolina. By eliminating these positions, services that are currently provided will be significantly reduced. This will be a negative effect on the economic value that the forest industry provides to the state and will further reduce the Commission’s ability to protect the forest resource, homes, other structures and lives.

The agency will use vacant positions if available at the time of the cut. However, if positions are not vacant, the agency will use other methods to reduce state operating funds. Such methods will include a combination of elimination of at-will employees, temporary employees, furlough of current employees and/or a reduction in operating expenditures.

*Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.*

**AGENCY COST SAVINGS PLANS**

The agency evaluates operations throughout the year to ensure we are operating efficiently and effectively. In FY2018 the agency entered into a 10 year public-private partnership with Arborgen at the Commission’s Taylor Nursery. The partnership allows the agency to continue to provide state-of-the-art seedlings to forest landowners for tree planting in the future while mitigating agency budget shortfalls associated with the operation of the nursery. As a result of this agreement, we continue to see savings of approximately \$200,000 annually in salary/fringe and operating costs associated with nursery operations. The agency has repurposed the salary and fringe funds to assist with our recruitment and retention efforts. The operating funds saved are being used to bolster our Tree Improvement program to ensure SC landowners have access to the best available genetics that will be critical to maintaining and improving the productivity and health of our forests in the future.

*What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?*

<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

**FORM F – REDUCING COST AND BURDEN TO BUSINESSES AND CITIZENS**

<b>TITLE</b>	<b>Landscape Management Plan</b>
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*Provide a brief, descriptive title for this request.*

<b>EXPECTED SAVINGS TO BUSINESSES AND CITIZENS</b>	<b>Reduction by 75% in the amount of time for foresters (SCFC and private consultants) to develop a forest management plan.</b>
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*What is the expected savings to South Carolina’s businesses and citizens that is generated by the proposal? The savings could be related to time or money.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<p><b>Mark “X” for all that apply:</b></p> <table border="0"> <tr> <td><input type="checkbox"/></td> <td>Repeal or revision of regulations.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Reduction of agency fees or fines to businesses or citizens.</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Greater efficiency in agency services or reduction in compliance burden.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Other</td> </tr> </table>	<input type="checkbox"/>	Repeal or revision of regulations.	<input type="checkbox"/>	Reduction of agency fees or fines to businesses or citizens.	<input checked="" type="checkbox"/>	Greater efficiency in agency services or reduction in compliance burden.	<input type="checkbox"/>	Other
<input type="checkbox"/>	Repeal or revision of regulations.								
<input type="checkbox"/>	Reduction of agency fees or fines to businesses or citizens.								
<input checked="" type="checkbox"/>	Greater efficiency in agency services or reduction in compliance burden.								
<input type="checkbox"/>	Other								

<b>METHOD OF CALCULATION</b>	Amount of time savings provided by the American Forest Foundation, which has worked with the Florida Division of Forestry and the Alabama Forestry Commission to develop and implement Landscape Management Plans in their states.
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*Describe the method of calculation for determining the expected cost or time savings to businesses or citizens.*

<b>REDUCTION OF FEES OR FINES</b>	N/A
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*Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?*

<b>REDUCTION OF REGULATION</b>	N/A
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*Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?*

<b>AGENCY NAME:</b>	<b>SC Forestry Commission</b>		
<b>AGENCY CODE:</b>	<b>P120</b>	<b>SECTION:</b>	<b>43</b>

**SUMMARY**

Forest management plans are needed by landowners to obtain forest sustainability certification (e.g. American Tree Farm System or Sustainable Forestry Initiative certification). Increasing the number of certified acres in South Carolina is desirable because it allows our forest industry to better compete in global markets allowing for the retention and growth of these important businesses and ensuring strong local markets for forest products.

The SC Forestry Commission is in the process of developing a statewide Landscape Management Plan with the American Forest Foundation (AFF), SC Tree Farm Committee and other partners. The development of this plan will be funded with a Landscape Scale Restoration grant from the USDA Forest Service with matching funds provided by AFF and the SC Tree Farm Committee. A Landscape Management Plan increases the efficiency of foresters, both agency as well as private consultants, to write management plans that qualify a landowner for certification, by reducing the time to produce such plans by 75%. Not only does this reduce the cost of developing plans, but it also enables foresters to assist more landowners with managing their forests. This increases active forest management, which increases timber supplies resulting in greater returns for landowners while providing the wood resource needed to maintain and grow the forest industry. Forestry is a pillar of South Carolina’s economy, generating a \$21 billion impact.

*Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?*