

AGENCY NAME:	Department of Labor, Licensing & Regulation		
AGENCY CODE:	R360	SECTION:	81



Fiscal Year 2020-21 Agency Budget Plan

FORM A - BUDGET PLAN SUMMARY

**OPERATING
REQUESTS
(FORM B1)**

For FY 2020-21, my agency is (mark "X"):	
<input checked="" type="checkbox"/>	Requesting General Fund Appropriations.
<input checked="" type="checkbox"/>	Requesting Federal/Other Authorization.
<input type="checkbox"/>	Not requesting any changes.

**NON-RECURRING
REQUESTS
(FORM B2)**

For FY 2020-21, my agency is (mark "X"):	
<input checked="" type="checkbox"/>	Requesting Non-Recurring Appropriations.
<input type="checkbox"/>	Requesting Non-Recurring Federal/Other Authorization.
<input type="checkbox"/>	Not requesting any changes.

**CAPITAL
REQUESTS
(FORM C)**

For FY 2020-21, my agency is (mark "X"):	
<input type="checkbox"/>	Requesting funding for Capital Projects.
<input checked="" type="checkbox"/>	Not requesting any changes.

**PROVISOS
(FORM D)**

For FY 2020-21, my agency is (mark "X"):	
<input checked="" type="checkbox"/>	Requesting a new proviso and/or substantive changes to existing provisos.
<input type="checkbox"/>	Only requesting technical proviso changes (such as date references).
<input type="checkbox"/>	Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	Abhijit Deshpande	803-896-4320	Abhijit.Deshpande@llr.sc.gov
SECONDARY CONTACT:	Patrick Jarvis	803-896-4315	Patrick.Jarvis@llr.sc.gov

I have reviewed and approved the enclosed FY 2020-21 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

SIGN/DATE:	<u>Agency Director</u> 10/30/19	<u>Board or Commission Chair</u>
TYPE/PRINT NAME:	Emily Farr	

This form must be signed by the agency head – not a delegate.

Fiscal Year 2020-21 Budget Request Executive Summary

Agency Code: R360
 Agency Name: Department Of Labor, Licensing & Regulation
 Section: 81

BUDGET REQUESTS			FUNDING					FTES				
Priority	Request Type	Request Title	State	Federal	Earmarked	Restricted	Total	State	Federal	Earmarked	Restricted	Total
1	B1 - Recurring	Employer Contributions-Other Funds			2,180,000		2,180,000					0.00
2	B1 - Recurring	State Fire Marshal: V-SAFE			2,500,000		2,500,000					0.00
3	B1 - Recurring	Employee Salary-2% General Increase			510,600		510,600					0.00
4	B1 - Recurring	IT Security Request			500,000		500,000					0.00
5	B2 - Non-Recurring	Sumter Search & Rescue	365,000				365,000					0.00
6	B2 - Non-Recurring	Emergency Response Task Force - US&R SC-TF1 & SC-HART Equipment	850,000				850,000					0.00
7	B1 - Recurring	PTSD Treatment - FAST Program	250,000				250,000					0.00
8							0					0.00
9							0					0.00
10							0					0.00
11							0					0.00
12							0					0.00
13							0					0.00
14							0					0.00
15							0					0.00
16							0					0.00
17							0					0.00
18							0					0.00
19							0					0.00
20							0					0.00
21							0					0.00
22							0					0.00
23							0					0.00
24							0					0.00
25							0					0.00
26							0					0.00
27							0					0.00
28							0					0.00
29							0					0.00
30							0					0.00
TOTAL BUDGET REQUESTS			1,465,000	0	5,690,600	0	7,155,600	0.00	0.00	0.00	0.00	0.00

AGENCY NAME:	Department of Labor, Licensing & Regulation		
AGENCY CODE:	R360	SECTION:	81

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	1
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Employer Contributions-Other Funds
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Provide a brief, descriptive title for this request.

AMOUNT	General: Federal: Other: \$2,180,000 Total: \$2,180,000
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What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	0
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:	
	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input checked="" type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority # _____	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark “X” for primary applicable Statewide Enterprise Strategic Objective:	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
<input checked="" type="checkbox"/>	Government and Citizens	

AGENCY NAME:	Department of Labor, Licensing & Regulation		
AGENCY CODE:	R360	SECTION:	81

ACCOUNTABILITY OF FUNDS	<p>1.1, 1.2, 1.3 2.1, 2.2, 3.1, 3.2, 3.3, 3.4 4.1, 4.2</p>
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What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	<p>These funds will be used to pay for the employer share of fringe benefit contributions required as part of LLR employees' pay package.</p>
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST	<p>\$180,000 of this request is the fringe portion relating to the 2% general pay increase passed by the legislature for the 2019-2020 budget year. The remaining \$2,000,000 is to close the gap between the amounts budgeted in the appropriation act for employer contributions and the actual yearly employer contribution expenditures. Beginning in FY16, the employer rates for SCRS and PORS have incrementally increased from 16.39% and 19.07%, respectively, to 21.81% and 24.49% in FY20. Additionally, in Plan Year 2019, the employer premium for the State Health Plan increased by 7.4%. Through all of these increases, LLR did not request additional budget authorization, as the agency had additional budget authority in other programs to cover the gap. Moving forward, with services expanding, the agency projects that the budget currently authorized for the various programs will need to be expended in those programs, and will not be available to transfer to employer contributions. Also, the agency intends to align its budget more accurately with how it plans to expend the funds.</p> <p>The agency will fund this request with existing revenue sources and cash balances.</p>
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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

AGENCY NAME:	Department of Labor, Licensing & Regulation		
AGENCY CODE:	R360	SECTION:	81

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	2
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	State Fire Marshal: V-SAFE
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Provide a brief, descriptive title for this request.

AMOUNT	General: Federal: Other: \$2,500,000 Total: \$2,500,000
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What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	0
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input checked="" type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority # _____	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark “X” for primary applicable Statewide Enterprise Strategic Objective:	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input checked="" type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
<input type="checkbox"/>	Government and Citizens	

AGENCY NAME:	Department of Labor, Licensing & Regulation		
AGENCY CODE:	R360	SECTION:	81

ACCOUNTABILITY OF FUNDS	3.1, 3.2, 3.3, 3.4
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What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	The recipients of these funds are local and volunteer fire departments. The funds are to be distributed to applicants pursuant to Section 23-9-25 through a competitive process.
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST	<p>The South Carolina Department of Labor, Licensing and Regulation (LLR) is submitting a request for an increase of \$2.5 million in other funds budget authorization. This additional budget authorization will be used to distribute Volunteer Strategic Assistance and Fire Equipment Program (V-SAFE) revenue pursuant to Sections 38-7-20 and 23-9-25.</p> <p>The Office of the State Fire Marshal (OSFM) receives insurance premium taxes quarterly that are required by above referenced statutes to be awarded as grants to local fire departments for equipment purchases. This is a recurring initiative and the budget authorization for these distributions has never been requested in the past budget cycles except for the first-year appropriations, when the program was established with the Capital Reserve Funds in FY16-17.</p> <p>In Fiscal Year 2019-2020, OSFM had a cash balance of ~\$1.3 million in the V-SAFE account and expects ~\$1.2 million in additional revenues throughout the year.</p> <p>LLR received a one time appropriation from the Joint Other Funds Committee of \$2.5 million in FY19-20. This request is to make that authorization recurring.</p>
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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

AGENCY NAME:	Department of Labor, Licensing & Regulation		
AGENCY CODE:	R360	SECTION:	81

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	3
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Employee Salary-2% General Increase
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Provide a brief, descriptive title for this request.

AMOUNT	General: Federal: Other: \$510,600 Total: \$510,600
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What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	0
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
	<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority # _____

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input checked="" type="checkbox"/>	Government and Citizens

AGENCY NAME:	Department of Labor, Licensing & Regulation		
AGENCY CODE:	R360	SECTION:	81

ACCOUNTABILITY OF FUNDS	<p>1.1, 1.2, 1.3 2.1, 2.2, 3.1, 3.2, 3.3, 3.4 4.1, 4.2</p>
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What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	Agency Employees
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST	<p>For State FY 2019-2020, the legislature passed a 2% general increase for state employees and a \$600 bonus for all FTEs with salaries under \$70,000 and service dates starting prior to 1/1/19. This request is asking for additional authorization in the amount of the increase and bonuses. The amount for the 2% was calculated using actual salary figures from SCEIS, and the bonus amount was calculated by looking at the number of LLR employees that met both criteria to make them eligible to receive the bonus.</p> <p>The agency will fund this request with existing revenue sources and cash balances.</p>
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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

AGENCY NAME:	Department of Labor, Licensing & Regulation		
AGENCY CODE:	R360	SECTION:	81

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	4
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	IT Security Request
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Provide a brief, descriptive title for this request.

AMOUNT	General: Federal: Other: \$500,000 Total: \$500,000
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What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	0
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input checked="" type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority # _____	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark “X” for primary applicable Statewide Enterprise Strategic Objective:	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input checked="" type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
<input type="checkbox"/>	Government and Citizens	

AGENCY NAME:	Department of Labor, Licensing & Regulation		
AGENCY CODE:	R360	SECTION:	81

ACCOUNTABILITY OF FUNDS	<p>1.1, 1.2, 1.3 2.1, 2.2, 3.1, 3.2, 3.3, 3.4 4.1, 4.2</p>
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What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	<p>The recipient of these funds will be contractors and vendors, new and existing that will, or have been, selected through a competitive process pursuant to SC Consolidated Procurement Code (Section 11-35)</p>
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST	<p>These funds are being requested to pay for IT services and equipment to keep the Agency compliant with the Division of Technology/Division of Information Security standards relating to end-user computing devices and information security and privacy. The funds will be used to replace aging equipment, maintain cyber liability insurance, maintain and update firewalls, maintain cloud support and security for disaster recovery purposes, and maintain or improve the Agency's cybersecurity infrastructure in Fiscal Year 2020-2021 and beyond. All of these initiatives are listed in the Agency's State IT Plan. The total amount is calculated based on current market prices and state contract prices, where applicable. The Agency has not previously asked for any additional authorization relating to these costs, and as the Agency's services have expanded, along with costs, we are seeking additional Other Funds authorization to maintain the required equipment and data standards. The Agency will use current revenue sources and cash balances to fund these requests.</p>
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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

AGENCY NAME:	Department of Labor, Licensing & Regulation		
AGENCY CODE:	R360	SECTION:	81

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	7
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	PTSD Treatment – FAST Program
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Provide a brief, descriptive title for this request.

AMOUNT	General: \$250,000 Federal: Other: Total: \$250,000
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What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	0
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input checked="" type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark “X” for primary applicable Statewide Enterprise Strategic Objective:	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input checked="" type="checkbox"/>	Healthy and Safe Families
	<input checked="" type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
<input type="checkbox"/>	Government and Citizens	

AGENCY NAME:	Department of Labor, Licensing & Regulation		
AGENCY CODE:	R360	SECTION:	81

ACCOUNTABILITY OF FUNDS	3.1, 3.2, 3.3, 3.4
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What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	Funds will be received by the South Carolina Firefighter Assistance Support Team (FAST) to reimburse firefighters and emergency medical technicians who incur mental injury as a result of a critical incident during the scope of employment for actual out-of-pocket expenses not covered through workers compensation claims and/or other insurance.
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST	<p>Currently, Proviso 118.16 in the Appropriations Act directs that \$500,000 be directed to SLED for First Responder PTSD Treatment. Of that \$500,000, the proviso directs half to be distributed to the South Carolina Law Enforcement Assistance Program to reimburse law enforcement officers who incur mental injury during the scope of employment for actual out-of-pocket expenses not covered through workers compensation claims and/or other insurance. The remaining half is to be distributed to the South Carolina State Firefighters Association for the South Carolina Firefighter Assistance Support Team to reimburse firefighters and emergency medical technicians who incur mental injury as a result of a critical incident during the scope of employment for actual out-of-pocket expenses not covered through workers compensation and/or other insurance.</p> <p>SC LLR has proposed a new proviso asking that the half of the funds designated for firefighters and emergency medical technicians be transferred to LLR as a recurring appropriation. The Agency's State Fire Division is uniquely suited to manage and distribute these funds.</p>
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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

AGENCY NAME:	Department of Labor, Licensing & Regulation		
AGENCY CODE:	R360	SECTION:	81

FORM B2 – NON-RECURRING OPERATING REQUEST

AGENCY PRIORITY	5
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Sumter Search & Rescue
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Provide a brief, descriptive title for this request.

AMOUNT	\$365,000
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What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:
	<input type="checkbox"/> Change in cost of providing current services to existing program audience
	<input type="checkbox"/> Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/> Non-mandated program change in service levels or areas
	<input type="checkbox"/> Proposed establishment of a new program or initiative
	<input type="checkbox"/> Loss of federal or other external financial support for existing program
	<input type="checkbox"/> Exhaustion of fund balances previously used to support program
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input checked="" type="checkbox"/> Request for Non-Recurring Appropriations
	<input type="checkbox"/> Request for Federal/Other Authorization to spend existing funding
<input type="checkbox"/> Related to a Recurring request – If so, Priority #	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:
	<input type="checkbox"/> Education, Training, and Human Development
	<input type="checkbox"/> Healthy and Safe Families
	<input checked="" type="checkbox"/> Maintaining Safety, Integrity, and Security
	<input type="checkbox"/> Public Infrastructure and Economic Development
<input type="checkbox"/> Government and Citizens	

ACCOUNTABILITY OF FUNDS	3.1, 3.2, 3.3, 3.4
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What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

AGENCY NAME:	Department of Labor, Licensing & Regulation		
AGENCY CODE:	R360	SECTION:	81

RECIPIENTS OF FUNDS	<p>These funds will be used for the daily operations of the State Fire Marshal's Office.</p>
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST	<p>LLR is requesting these funds to offset other fund expenditures realized in FY20 relating to the Sumter Search & Rescue. These expenditures were originally paid for with existing budget authorization and cash that was originally intended for other purposes. This request will make the agency whole on the cash basis.</p>
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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. Does this non-recurring appropriation request create an annualization or need for recurring funds?

AGENCY NAME:	Department of Labor, Licensing and Regulation		
AGENCY CODE:	R360	SECTION:	81

FORM B2 – NON-RECURRING OPERATING REQUEST

AGENCY PRIORITY	6
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Emergency Response Task Force - US&R SC-TF1 & SC-HART Equipment
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Provide a brief, descriptive title for this request.

AMOUNT	\$850,000
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What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:
	<input type="checkbox"/> Change in cost of providing current services to existing program audience
	<input type="checkbox"/> Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/> Non-mandated program change in service levels or areas
	<input type="checkbox"/> Proposed establishment of a new program or initiative
	<input type="checkbox"/> Loss of federal or other external financial support for existing program
	<input type="checkbox"/> Exhaustion of fund balances previously used to support program
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input checked="" type="checkbox"/> Request for Non-Recurring Appropriations
<input type="checkbox"/> Request for Federal/Other Authorization to spend existing funding	
<input type="checkbox"/> Related to a Recurring request – If so, Priority #	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:
	<input type="checkbox"/> Education, Training, and Human Development
	<input type="checkbox"/> Healthy and Safe Families
	<input checked="" type="checkbox"/> Maintaining Safety, Integrity, and Security
	<input type="checkbox"/> Public Infrastructure and Economic Development
<input type="checkbox"/> Government and Citizens	

ACCOUNTABILITY OF FUNDS	2.4: Ensure the operational readiness of the Emergency Response Task Force (ERTF) and Firefighter Mobilization.
	The equipment and supplies purchased with these funds will support the mission of SC TF-1 and SC-HART when responding to an emergency. The use of these funds will be evaluated through the readiness and effectiveness of SC TF-1's and SC-HART's ability to respond during a natural or man-made disaster.

What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

AGENCY NAME:	Department of Labor, Licensing and Regulation		
AGENCY CODE:	R360	SECTION:	81

RECIPIENTS OF FUNDS	<p>Office of State Fire Marshal – Emergency Response Task Force – Urban Search and Rescue – SC Task Force 1 (SC TF-1) and SC Helicopter Aquatic Rescue Team (SC-HART).</p> <p>These funds will be used to purchase equipment and supplies from current state-approved vendors/contractors.</p>
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST	<p>State Fire’s Emergency Response Task Force responds to natural and man-made disasters by providing search and rescue, medical support, damage assessment and assistance in the coordination of search and rescue. SC TF-1 is the state’s only comprehensive urban search and rescue team and provides a coordinated multi-discipline response to disasters. SC TF-1 responds with specialized equipment and rescue personnel capable of locating and extracting victims trapped in collapsed structures, conducting wide-area search and rescue, swift water and flood water rescue, high-level and confined space rescue, and response to incidents involving hazardous materials. SC TF-1 is capable of responding to disasters in South Carolina and other states, including floods, hurricanes, earthquakes, widespread tornadoes and terrorist events. SC TF-1 is heavily utilized during hurricane responses, conducting rescues in the resulting flood waters. SC TF-1 has also deployed to assist other states, including responses to Hurricanes Katrina and Sandy.</p> <p>The South Carolina Helicopter Aquatic Rescue Team (SC-HART) exists through a partnership with State Fire and the SC National Guard. State Fire provides highly-trained civilian rescuers that perform high-risk, precision rescues, from SCNG helicopters. The SC-HART program is a nationally-recognized rescue unit and has performed hundreds of rescues in South Carolina in response to multiple hurricanes, flooding events, and injured citizens in the mountains. SC-HART has also deployed to assist other states, such as Texas, in response to Hurricane Harvey.</p> <p>In order to succeed in its stated missions, SC TF-1 and SC-HART should have needed equipment and supplies that are ready for deployment at a moment’s notice. The Emergency Response Task Force recently completed a comprehensive inventory of all of its equipment. Through this inventory process, it has identified equipment that needs replacement or updating, as well as equipment that is missing to better fulfill the capabilities of the rescue teams. This equipment includes swift water and flood rescue equipment, medical equipment, wide area search and rescue equipment, critical rescue and personal protective equipment for the helicopter rescuers and equipment that supports the incident support team functions of the task force.</p> <p>If the requested equipment and supplies are not funded, SC-TF1’s and SC-HART’s ability to respond during an emergency situation could be diminished resulting in harm to the public.</p>
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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. Does this non-recurring appropriation request create an annualization or need for recurring funds?

AGENCY NAME:	Department of Labor, Licensing & Regulation		
AGENCY CODE:	R360	SECTION:	81

FORM D – PROVISIO REVISION REQUEST

NUMBER	81.NEW
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Cite the proviso according to the renumbered list for FY 2020-21 (or mark "NEW").

TITLE	First Responder PTSD Treatment
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Provide the title from the FY 2019-20 Appropriations Act or suggest a short title for any new request.

BUDGET PROGRAM	II. D. Office of State Fire Marshal
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Identify the associated budget program(s) by name and budget section.

RELATED BUDGET REQUEST	Agency Priority # 6; Recurring State Funds-\$250,000; PTSD Treatment – FAST Program
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Is this request associated with a budget request you have submitted for FY 2020-21? If so, cite it here.

REQUESTED ACTION	Add
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Choose from: Add, Delete, Amend, or Codify.

OTHER AGENCIES AFFECTED	SLED; \$500,000 has been appropriated to SLED on an annual, non-recurring basis since FY16-17 through proviso 118.36 (36). This proviso will transfer the firefighter and emergency medical technician portion (\$250,000) to the Office of State Fire Marshal to administer.
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Which other agencies would be affected by the recommended action? How?

SUMMARY & EXPLANATION	<p>Currently, Proviso 118.16 in the Appropriations Act directs that \$500,000 be directed to SLED for First Responder PTSD Treatment. Of that \$500,000, the proviso directs half to be distributed to the South Carolina Law Enforcement Assistance Program to reimburse law enforcement officers who incur mental injury during the scope of employment for actual out-of-pocket expenses not covered through workers compensation claims and/or other insurance. The remaining half is to be distributed to the South Carolina State Firefighters Association for the South Carolina Firefighter Assistance Support Team to reimburse firefighters and emergency medical technicians who incur mental injury as a result of a critical incident during the scope of employment for actual out-of-pocket expenses not covered through workers compensation and/or other insurance.</p> <p>SC LLR has proposed a new proviso asking that the half of the funds designated for firefighters and emergency medical technicians be transferred to LLR as a recurring appropriation. The Agency’s State Fire Division is uniquely suited to manage and distribute these funds.</p>
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Summarize the existing proviso. If requesting a new proviso, describe the current state of affairs without it. Explain the need for your requested action. For deletion requests due to recent codification, please identify SC Code section where language now appears.

AGENCY NAME:	Department of Labor, Licensing & Regulation		
AGENCY CODE:	R360	SECTION:	81

FISCAL IMPACT	<p>General Funds (State Funds) - \$250,000</p>
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Provide estimates of any fiscal impacts associated with this proviso, whether for state, federal, or other funds. Explain the method of calculation.

PROPOSED PROVISIO TEXT	<p><u>Of the funds appropriated to the South Carolina Department of Labor, Licensing and Regulation – State Fire Marshal’s Office (SCLLR) for first responder PTSD treatment, the department shall distribute funds to the South Carolina Firefighter Assistance Support Team (FAST) to reimburse firefighters and emergency medical technicians who incur mental injury as a result of a critical incident during the scope of employment for actual out-of-pocket expenses not covered through workers compensation claims and/or other insurance and can also be utilized to provide services through the South Carolina Firefighter Assistance Support Team. LLR shall promulgate any administrative regulations necessary to carry out the provisions of this section.</u></p>
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Paste FY 2019-20 text above, then bold and underline insertions and strikethrough deletions. For new proviso requests, enter requested text above.

AGENCY NAME:	Department of Labor, Licensing & Regulation		
AGENCY CODE:	R360	SECTION:	81

FORM D – PROVISIO REVISION REQUEST

NUMBER	NEW
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Cite the proviso according to the renumbered list for FY 2020-21 (or mark "NEW").

TITLE	Non-Federal Other Funds Grant Awards
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Provide the title from the FY 2019-20 Appropriations Act or suggest a short title for any new request.

BUDGET PROGRAM	II. Programs & Services
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Identify the associated budget program(s) by name and budget section.

RELATED BUDGET REQUEST	None
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Is this request associated with a budget request you have submitted for FY 2020-21? If so, cite it here.

REQUESTED ACTION	Add
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Choose from: Add, Delete, Amend, or Codify.

OTHER AGENCIES AFFECTED	None
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Which other agencies would be affected by the recommended action? How?

SUMMARY & EXPLANATION	<p>If the agency has an opportunity to receive outside non-federal funding for an initiative after the state budget process has ended, there may not be sufficient other fund budget authorizations for the agency to accept the funding and carry out the initiative. In the middle of state fiscal-year LLR’s State Fire Division may receive smaller amounts of (\$250,000 or less) new grant awards from other state agencies to support its education, training and fire prevention programs such as distributing smoke detectors and fire alarms to the public.</p> <p>This proviso will allow LLR to take on additional public service projects of this nature that the agency would otherwise have to pass on due to insufficient budget authorization.</p>
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Summarize the existing proviso. If requesting a new proviso, describe the current state of affairs without it. Explain the need for your requested action. For deletion requests due to recent codification, please identify SC Code section where language now appears.

AGENCY NAME:	Department of Labor, Licensing & Regulation		
AGENCY CODE:	R360	SECTION:	81

FISCAL IMPACT	<p>There is no impact for state or federal funds. The impact to other funds will depend on the amount of the awarded amounts, but will ultimately be neutral, as the cash received for the awards will cover the amount of any expenses to be incurred. LLR does not anticipate any matching requirements for these potential awards at this time.</p>
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Provide estimates of any fiscal impacts associated with this proviso, whether for state, federal, or other funds. Explain the method of calculation.

PROPOSED PROVISIO TEXT	<p>In order to support the public programs of community risk reduction, firefighter training and emergency response and rescue, subsequent to receipt of any new, mid-fiscal year, non-federal grant or award to the SC State Fire Division from another state agency or outside entity in the amount of \$250,000 or less, the Department of Labor, Licensing and Regulation may request additional non-recurring Other Funds Authorization from the Executive Budget Office without requiring further authorization approval from the General Assembly to expend such grant awards.</p>
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Paste FY 2019-20 text above, then bold and underline insertions and strikethrough deletions. For new proviso requests, enter requested text above.

AGENCY NAME:	Department of Labor, Licensing & Regulation		
AGENCY CODE:	R360	SECTION:	81

SUMMARY	<p>Our General Fund appropriation is used as matching funds for the Occupational Safety and Health Administration (OSHA) State Fund Grant. The purpose of SC OSHA is to ensure our citizens a safe and healthful working environment. SC OSHA is required by law to issue a citation and proposed penalty within six months of a violation's occurrence. The reduction amount was calculated as 3% of the total General Funds received by the Agency. The reduction would impact operating expenditures, supplies and travel, specifically.</p>
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Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.

AGENCY COST SAVINGS PLANS	<p>LLR is traditionally sends renewal notices to occupational licensees via traditional mail. The agency is changing this process to send all renewal correspondence electronically. With over 125,000 renewals being sent out electronically and not physically, the agency expects to save \$75,000 in copying charges/supplies and postage.</p>
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What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?

AGENCY NAME:	Department of Labor, Licensing & Regulation		
AGENCY CODE:	R360	SECTION:	81

FORM F – REDUCING COST AND BURDEN TO BUSINESSES AND CITIZENS

TITLE	Proposed License Fee Reductions for POL Boards
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Provide a brief, descriptive title for this request.

EXPECTED SAVINGS TO BUSINESSES AND CITIZENS	Proposed Fee Reduction Savings-Approximately \$ Recommending license fee reduction for five licensing boards. Expected savings from proposed changes: \$913,788
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What is the expected savings to South Carolina’s businesses and citizens that is generated by this proposal? The savings could be related to time or money.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:
	<input type="checkbox"/> Repeal or revision of regulations.
	<input checked="" type="checkbox"/> Reduction of agency fees or fines to businesses or citizens.
	<input type="checkbox"/> Greater efficiency in agency services or reduction in compliance burden.
	<input type="checkbox"/> Other

METHOD OF CALCULATION	<p>We projected the revenue for these licensing boards based on trends in license and renewal applications received. If the boards showed excessive cash surpluses over a renewal period (sometimes yearly, sometimes biennially), we suggested an across the board fee reduction.</p> <p><u>Professional Counselors(FY21 is a non-renewal year)</u> FY21 projected Revenue without fee decrease: \$427,736 – FY21 revenue projection with ~15% fee decrease: \$363,576 = \$64,160 projected savings due to <u>proposed fee changes</u></p> <p><u>Board of Dentistry(FY21 is a renewal year for most license types)</u> FY21 projected Revenue without fee decrease: \$1,750,453 – FY21 revenue projection with ~15% fee decrease: \$1,487,885 = \$262,568 projected savings due to <u>proposed fee changes</u></p> <p><u>Board of Engineers & Land Surveyors(FY21 is a renewal year for firms)</u> FY21 projected Revenue without fee decrease: \$457,963 – FY21 revenue projection with ~20% fee decrease: \$366,370 = \$91,593 projected savings due to <u>proposed fee changes</u></p> <p><u>Real Estate Appraisers Board(Fy21 is a non-renewal year)</u> FY21 projected Revenue without fee decrease: \$421,994 – FY21 revenue projection with ~20% fee decrease: \$337,595 = \$84,399 projected savings due to <u>proposed fee changes</u></p> <p><u>Real Estate Commission(FY21 is a renewal year for half of the licensees)</u> FY21 projected Revenue without fee decrease: \$2,740,456 – FY21 revenue projection with ~15% fee decrease: \$2,329,388 = \$411,068 projected savings due to <u>proposed fee changes</u></p>
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Describe the method of calculation for determining the expected cost or time savings to businesses or citizens.

AGENCY NAME:	Department of Labor, Licensing & Regulation		
AGENCY CODE:	R360	SECTION:	81

REDUCTION OF FEES OR FINES	<p>LLR is proposing to decrease fees for several license types from the CHAPTER 10 of Department of Labor, Licensing and Regulation for the following professional licensing boards.</p> <p>Board of Professional Counselors = ~15% Board of Dentistry = ~15% Board of Engineers & Land Surveyors = ~20% Real Estate Appraisers Board = ~20% Real Estate Commission = ~ 15%</p>
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Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?

REDUCTION OF REGULATION	<p>CHAPTER 10 of the Department of Labor, Licensing and Regulation</p>
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Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?

SUMMARY	<p>LLR is proposing to decrease fees for several license types from the CHAPTER 10 of Department of Labor, Licensing and Regulation for the following professional licensing boards.</p> <p>Board of Professional Counselors = ~15% Board of Dentistry = ~15% Board of Engineers & Land Surveyors = ~20% Real Estate Appraisers Board = ~20% Real Estate Commission = ~ 15%</p> <p>These proposals will need to be approved by the respective boards and the South Carolina General Assembly in order to take effect.</p>
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Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?