

**South Carolina  
Surplus Property Office  
1441 Boston Ave  
West Columbia, SC 29170  
Ph: (803) 896-6880  
Fax: (803) 896-6899  
[Thomas.Hornsby@admin.sc.gov](mailto:Thomas.Hornsby@admin.sc.gov)**

## **Customer Request List**

**Agency Name:**

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**Address:**

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**Phone Number:**

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**Contact Person:**

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**Date Request:**

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**Item Requested:**

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**Quantity:**

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**Description:**

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**Options:**

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**Email Address:**

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**\*\*Please note date of request is essential to guarantee fair and equal distribution\*\***

## **Surplus Property Office Response:**

**Date Called:**

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**Response:**

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